

Our Ref:
JJ/SEM

Your Ref:

Please Ask For:
Mr J Jablonski

Telephone No:
815243

2nd February, 2005

Dear Member,

MEETING OF AUDIT COMMITTEE

You are requested to attend a meeting of the Audit Committee, which will be held in Committee Room No. 3 at the Council House, Dudley, on Thursday, 10th February, 2005, at 6.00 p.m. The Agenda is set out below.

A Committee tea will be available in the Members' Dining Room from 4.30 p.m. Please contact Joe Jablonski on the number above if a meal is not required.

Yours sincerely,

Director of Law and Property

A G E N D A

1. MINUTES

To approve as a correct record and sign the minutes of the special meeting of the Committee held on 16th December, 2004 (copy herewith).

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest, in accordance with the Members' Code of Conduct.

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To: All Members of the Audit Committee:-

Councillors

Attwood, Burston, Mrs Collins, Crumpton, J Davies, Mrs Jordan, Kettle, Miss Nichols, Taylor

100205

3. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

4. SUBSTITUTE MEMBERS

To report the appointment of any substitutes for this meeting of the Committee.

5. ANNUAL AUDIT AND INSPECTION LETTER (PAGES 1 – 23)

To consider the joint report of the Chief Executive and Director of Finance.

6. TREASURY MANAGEMENT (PAGES 24 - 34)

To consider the report of the Director of Finance.

7. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8 (IF ANY)

8. EXCLUSION OF THE PUBLIC

To consider the adoption of the following resolution:-

That, under Section 100A (4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A of that Act, in particular the paragraph of Part I of that Schedule indicated below:-

<u>Agenda Item No</u>	<u>Description of Item</u>	<u>Relevant Paragraph of Part I of Schedule 12A</u>
9	Annual Audit Report in relation to the Housing Directorate	1
10	Annual Audit Report in relation to the Social Services Directorate	1
11	Reports required under Standing Orders relating to Contracts	1

9. ANNUAL AUDIT REPORT IN RELATION TO THE HOUSING DIRECTORATE (PAGES 35 – 52)

To consider the report of the Director of Finance.

10. ANNUAL AUDIT REPORT IN RELATION TO THE SOCIAL SERVICES DIRECTORATE (PAGES 53 – 159)

To consider the report of the Director of Finance.

11. REPORTS REQUIRED UNDER STANDING ORDERS RELATING TO CONTRACTS (PAGES 160 – 166)

To consider the report of the Director of Finance.