## **Directorate of Corporate Resources**

**Law and Governance,** Council House, Priory Road, Dudley, West Midlands DY1 1HF Tel: (0300 555 2345) www.dudley.gov.uk



Your ref:

Our ref: KT/kt Please ask for: Mrs K Taylor Telephone No. 01384 818116

28<sup>th</sup> November, 2013

Dear Member

# Audit and Standards Committee – Tuesday 10<sup>th</sup> December, 2013.

You are requested to attend a meeting of the Audit and Standards Committee to be held on Tuesday 10<sup>th</sup> December, 2013 at 6.00pm in Committee Room 3 at the Council House, Dudley to consider the business set out in the Agenda below.

The agenda and public reports are available on the Council's Website <a href="https://www.dudley.gov.uk">www.dudley.gov.uk</a> and follow the links to Councillors in Dudley and Committee Management Information System.

Yours sincerely

Director of Corporate Resources

### AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

2. APPOINTMENT OF SUBSTITUE MEMBERS

To report the appointment of any substitute members serving for this meeting of the Committee.

DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with the Members' Code of Conduct.



#### 4. MINUTES

To approve as a correct record and sign the Minutes of the meeting of the Committee held on 19<sup>th</sup> September, 2013 (copy attached).

5. GRANT THORNTON AUDIT AND STANDARDS COMMITTEE UPDATE (PAGES 1 - 10)

To consider a report of the Treasurer

6. ANNUAL AUDIT LETTER 2012/2013 (PAGES 11 - 27)

To consider a joint report of the Chief Executive and the Treasurer

7. ANNUAL REPORT OF THE COMMITTEE ON STANDARDS IN PUBLIC LIFE 2012/13 (PAGES 28 - 62)

To consider a report of the Treasurer

8. REVIEW OF CURRENT CORPORATE RISKS AND CORPORATE RISK SCRUTINY (PAGES 63 - 71)

To consider a report of the Treasurer

9. AMENDMENT OF STANDING ORDERS (PAGES 72 – 88)

To consider a report of the Treasurer

10. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8 (IF ANY)

### PRIVATE SESSION

In accordance with Paragraph 10 of Schedule 12A to the Local Government Act 1972, the Proper Officer has determined that there will be no advance disclosure of the following reports because the public interest in disclosing the information set out in the following items is outweighed by the public interest in maintaining the exemption from disclosure

11. RESOLUTION TO EXCLUDE THE PUBLIC

To consider the adoption of the following resolution:-

That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 as indicated below:-

| Agenda Item No | Description of Item   | Relevant Paragraph(s)<br>of Part I of Schedule<br>12A |
|----------------|---|---|
| 12             | Suspensions under the Provisions of the Employee Improvement and Disciplinary Procedure | 2 and 7   |
| 13             | Annual Report in Relation to the Directorate of Adult, Community and Housing Services   | 2 and 7   |

12. SUSPENSIONS UNDER THE PROVISIONS OF THE EMPLOYEE IMPROVEMENT AND DISCIPLINARY PROCEDURE (PAGES 89 - 94)

To consider a report of the Director of Corporate Resources

13. ANNUAL REPORT IN RELATION TO THE DIRECTORATE OF ADULT, COMMUNITY AND HOUSING SERVICES (PAGES 95 - 123)

To consider a report of the Treasurer

To: All Members of the Audit and Standards Committee, namely:

| Arshad        | Cowell | Harris | Hill      | J. Martin (Substitute) |
|---------------|--------|--------|-----------|------------------------|
| Mrs. P Martin | Taylor | Tyler  | C. Wilson |                        |