

Stourbridge Area Committee - 30th January 2006

Report of the Area Liaison Officer

Friends of Mary Stevens Park – Application to hold Family Fun Day and Cycle Races

Purpose of Report

1. To consider an application by the Friends of Mary Stevens Park for permission to hold a Family Fun Day and Cycle Races.

Background

2. The Friends of Mary Stevens Park have submitted an application to the Area Committee as Trustees of the Ernest Stevens Trusts for permission to hold a Family Fun Day at Mary Stevens Park on Monday, 1st May 2006 between 11 a.m. and 10 p.m.
3. Events include:-
 - It's a Knockout
 - Tug of War
 - Guinea pig race
 - Dog agility display
 - Community football for children
 - Live music
 - Fun fair
 - Stalls
 - Fireworks display
4. There will be an entry fee of £1 and a £2 car parking fee at Swinford Common. Funds raised on the day will be for reinvestment in Mary Stevens Park by The Friends.
5. The Friends have also formally requested that the Area Committee allow a bicycle race to take place four times a year at Mary Stevens Park on the following basis:-
 - The date and times are arranged with permission of the Directorate of the Urban Environment
 - The route is agreed by the Directorate of the Urban Environment

- The Directorate of the Urban Environment is satisfied that a chosen route is fit for purpose (adequate width) and safe for this type of use and safe for Park users
 - The organiser of the cycle race complies with any safety requirements regarding martialling and hazard warnings, roping off the route, etc.
6. The reason for this request is that the Stourbridge Cycling Club and The Friends would like to enter negotiations to work together to raise revenue funding. This revenue funding would be used towards the repair cost of the tarmac of the relevant event paths within the Park. Further details of the proposal are set out in Appendix 1.
7. In accordance with normal practice the Friends will have to complete an Event Application form which will be considered by the Events Team in the Directorate of the Urban Environment. As part of this process there will be consultation with the Dudley Safety Advisory Group and the Friends will be required to submit a Full Risk Assessment in order to ensure public safety.
8. At the time of writing this report the Event Application has not been formally submitted and, therefore, any decision by the Area Committee will be subject to the recommendations of the Directorate of the Urban Environment.
9. In addition, for these and other events to take place at Mary Stevens Park a licence is required under the Licensing Act 2003 and arrangements are in place for an application to be submitted to the Licensing Section by the Directorate of the Urban Environment.

Finance

10. Any financial implications arising from this proposal will be met from within existing budgets.

Law

11. The Council is Trustee of the various Stevens Trusts, and has delegated its role and functions as Trustee to the Stourbridge Area Committee. As Trustee, the permission of the Area Committee is required for the events applied for, including the charging of an entry fee.

Equality Impact

12. This report complies fully with the Council's policies on equal opportunities and diversity.

Recommendation

13. It is recommended that the Area Committee consider the applications submitted by the Friends of Mary Stevens Park set out in this report.

John Polychronakis

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John Polychronakis
Area Liaison Officer

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List of Background Papers

1. E-mails between The Friends of Mary Stevens Park and the Director of Law and Property.