

# Meeting of Corporate Performance Management, Efficiency and Effectiveness Scrutiny Committee

Tuesday, 18<sup>th</sup> November, 2014 at 5.00pm In Committee Room 2 at the Council House, Priory Road, Dudley

## **Agenda - Public Session**

(Meeting open to the public and press)

- Apologies for absence.
- 2. To receive any declarations of interest under the Members' Code of Conduct.
- 3. To report the appointment of any substitute Members for this meeting of the Committee
- 4. To confirm and sign the minutes of the meeting on 4<sup>th</sup> September, 2014 as a correct record.
- 5. Medium Term Financial Strategy
- 6. Review of Corporate Services Utilisation
- 7. Corporate Quarterly Performance Management Report.
- 8. To consider any questions from Members to the Chair where two clear days notice has been given to the Director of Corporate Resources (Council Procedure Rule 11.8).

**Director of Corporate Resources** 

Dated: 10<sup>th</sup> November, 2014

#### **Distribution:**

Councillors: Baugh, Blood, Caunt, Cotterill, A. Finch, Harley, Henley, Marrey, Mottram, Russell and Wood

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# Minutes of the Corporate Performance Management, Efficiency and Effectiveness Scrutiny Committee

#### Thursday 4<sup>th</sup> September, 2014 at 6.00 pm In Committee Room 2, The Council House, Dudley

#### Present:-

Councillor D Blood (Chair)
Councillor B Cotterill (Vice-Chair)
Councillors N Barlow, C Baugh, D Caunt, A Finch, S Henley, I Marrey, M
Mottram and M Wood

#### Officers:-

G Thomas (Assistant Director, Policy and Improvement (Lead Officer to the Committee)), M Wooldridge (Principal Policy and Performance Management Officer) and J.Jablonski (Assistant Principal Officer(Democratic Services)

#### Also in Attendance

Chief Superintendent C Johnson – Dudley Local Policing Unit and S Haywood – Head of Community Safety – for agenda item number 5 only.

#### 9 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors P Harley and D. Russell.

#### 10 Appointment of Substitute Member

It was reported that Councillor N Barlow had been appointed as a substitute member for Councillor P Harley for this meeting only.

#### 11 <u>Declarations of Interest</u>

No Member declared an interest in any matter to be considered at this meeting.

#### 12 Minutes

Resolved

That the minutes of the meeting of the Committee held on 18<sup>th</sup> June, 2014, be approved as a correct record and signed.

#### 13 <u>Dudley Local Policing Unit and Police and Crime Board – Priorities,</u> Performance and Vision

A report of the Dudley Local Policing Unit's Chief Superintendent was submitted on an update in respect of the Dudley Local Policing Unit and Dudley's Police and Crime Board priorities for 2014/15 and on an overview of the linkages to the role of the West Midlands Police and Crime Commissioner.

Following introductions, Chief Superintendent Johnson commented that he had been the Unit Chief Superintendent for ten weeks and had set out the key issues in his report. One change was that the elections for the new Police and Crime Commissioner had now been held and David Jamieson had been elected. It was noted that Mr Jamieson had been invited to attend the meeting of the committee to be held in February, 2014.

Chief Superintendent Johnson also commented that Dudley had the lowest ever crime figures and that these could now be checked and compared with comparable data. Also that HM Inspector of Constabulary had recently reported that the Force listened to people and had a good performance regarding the recording and reporting of crime.

Broadly, performance was on a par with the previous year with the exception of violent crime which was going up. However if domestic crime was excluded performance was on a par with previous years.

The increase in cases was however seen as a positive thing indicating the building of trust and confidence in reporting the crime. Also this was part of the role of the Unit in protecting vulnerable people.

Reference was then made to a television programme to be shown on Monday, the first of four such programmes on the Unit's work, together with partners, in trying to steer offenders away from a life of crime and cut reoffending rates. The focus was therefore on prolific offenders.

A Member then asked a question as to how violent crime was identified. In response Chief Superintendent Johnson referred to the range of such crime from murder to common assault involving pushes and shoves and everything inbetween. The vast majority of cases were at the lower end of the scale. The methods used to mitigate such crime were then referred to involving offender management in specific areas of activity. The aim was to try and manage situations by designing crime out of the situation.

Such measures and partnership working had led to the reduction in crime referred to earlier.

A Member then asked about the work undertaken in respect of child exploitation and the comment was made that this was treated differently now to previously with a lot of work undertaken through Child Safeguarding and the Child Exploitation Board.

Chief Superintendent Johnson reported that he would be happy to attend a future meeting of the committee together with an Officer from the Child Safeguarding Team to discuss the matter further.

The changes had arisen from the measures taken to restructure the Force so that all offences involving children were now dealt with within one team and in conjunction with the right partnerships.

Results had already been achieved from the new approach.

Regarding the new arrangements the Chair referred to an article on the Force website on the new arrangements which would mean that by the end of 2014 a tenth of all police officers in the West Midlands would work as part of the force's specialist Public Protection Unit.

A Member referred to the work undertaken as part of the unseen work of the Police and considered low crime rates as a double edged matter as the view could be that as there were low rates resources could be diverted away from an area which could then have an adverse effect..

Reference was then made to the provision of custody blocks involving 60 cells. It was reported that this was work in progress, that it was planned to have three such blocks with the first in Oldbury opening in March, 2015. This would impact on staff in Dudley but they should spend fewer hours than currently spent in custody blocks.

A Member then asked about female genital mutilation and whether there was any evidence of this happening in Dudley. In response it was reported that there was a problem in obtaining evidence but intelligence indicated that it did go on. Again this was an instance of a need to further built trust and gain confidence with communities. Reference was also made to the work carried on at the maternity unit at Russells Hall Hospital.

Regarding local crime and community safety priorities, reference was made to work to address these priorities being taken forward under six strategic themes outlined in paragraph ten of the report submitted. These needed to be made more tangible and form the basis for consultation with the public.

In this regard reference was made to a forthcoming meeting to be held on 16<sup>th</sup> September, 2014 at Netherton Arts Centre when the public would have the chance to talk directly to the people who deal with crime and disorder policies in Dudley Borough.

Following consultations held the outcomes would be reported to the Local Police and Crime Board for consideration and implementation in April, 2015.

Regarding performance, reference was made to the performance data set out in paragraph 17 of the report. Overall the figures were good however in respect of customer satisfaction with anti-social behaviour more work would be done in this area

In response to comments made by a Member about Police not attending certain crimes it was reported that the Police would not be attending crimes such as vehicle crime. However these would be recorded and dealt with differently. This did not mean that such crime was considered to be unimportant.

Reference was then made to the composition of Police and Crime Board and in response to comments made Chief Superintendent Johnson, the current Chair of the Board, in consultation with Sue Haywood would review the composition in particular in respect of Council directorate attendees.

Arising from a comment made about the extensive refurbishment of Lloyd House Chief Superintendent Johnson undertook to provide a written response as to the costs involved of the works and commented that following completion of the works this would then free up other buildings held for sale

#### Resolved

That the information contained in the report and as reported at the meeting on future policing priorities for the Borough be noted and that Chief Superintendent Johnson be requested to arrange for the matters indicated above requiring attention to be actioned.

#### 14 Review of Corporate Services Utilisation

A report of the Lead Officer was submitted on a proposed review of the Council wide utilisation of a range of corporate services to ensure that wherever possible existing corporate Council services were used by all Directorates and that existing council policies were appropriate and adhered to.

During the presentation of this matter it was reported that the proposed focus of the Committees review was those services outlined in paragraph 4 of the report. Paragraph 6 of the report proposed how the review was undertaken. The first part of the review would be undertaken at the November, 2014 meeting of the committee with conclusions at the February, 2015 meeting.

During the consideration of this matter it was agreed that information as to the percentage split between internal and external expenditure on the services to be reviewed be obtained.

#### Resolved

That the proposed scope of the review of Corporate Services Utilisation, as set out in the report submitted, be endorsed, together with the request for a percentage split between internal and external expenditure on the services to be reviewed..

#### 15 <u>Corporate Quarterly Performance Management Report</u>

A report of the Chief Executive was submitted on the first Quarterly Corporate Performance Management Report for 2014/15 relating to performance for the period 1<sup>st</sup> April to 30<sup>th</sup> June,2014.

Arising from an overview of the content of the report by the Principal Policy and Performance Management Officer, Members asked questions to which responses were given, as follows:-

- Arising from consideration of PI 64 Violence with Injury it was agreed that the Lead Officer would arrange for consideration to be given to the reporting of figures relating to child sexual exploitation and report back to the committee.
- In relation to PI 501.it was agreed that the actual numbers involved, and not just percentages, be reported..

It was also noted that there were a further three PI's in this category but that they were reported annually.

- Arising from consideration of PI 145 it was noted that a review was to be undertaken on days lost through accidents and so the nature and causes of accidents would be looked at as part of that review.
- Regarding benchmarking of performance it was noted that some performance indicators were benchmarked against whilst others were not. Waste for example was a national indicator however whilst such national indicators were available for inclusion in the report the figures currently available only relate to data up to March, 2013.
- In relation to Section 5 Corporate Risk Register concerns were raised over risks 0002 and 0021 – shown as Major risks but with no supporting detail as to actions being taken to mitigate those risks, the Lead Officer reported that the Audit and Standards Committee were responsible for considering the risk register and at their June meeting had considered risk 0021 therefore details were not duplicated in this report.

The Lead Officer would arrange for this issue to be considered further.

In response to comments made it was also agreed that future reports would include comparative figures for the previous year so that it was clearer as to how performance indicators were progressing.

#### Resolved

That the information contained in the Quarterly Performance Management Report in respect of performance for the period 1<sup>st</sup> April to 30<sup>th</sup> June, 2014, be noted together with the comments made at this meeting and that the Officers indicated undertake the actions referred to above.

The meeting ended at 7.43 pm.

**CHAIR** 

# <u>Meeting of the Corporate Performance Management, Effectiveness and Efficiency Scrutiny Committee – 18<sup>th</sup> November 2014</u>

#### Joint Report of the Chief Executive, Treasurer and Director of Corporate Resources

#### Medium Term Financial Strategy

#### **Purpose of Report**

- 1. To consult the Scrutiny Committee on the Medium Term Financial Strategy (MTFS) to 2017/18, with emphasis on those proposals relating to the committee's terms of reference.
- 2. For this committee the relevant items are those relating to the Directorate of Corporate Resources and the Chief Executive's Directorate in paragraph 24.

#### **Background**

3. At its meeting on 29<sup>th</sup> October 2014, the Cabinet considered a preliminary Medium Term Financial Strategy to 2017/18 for further consultation, including consultation with Scrutiny Committees, in accordance with the Constitution. In framing their responses to these budget proposals, Scrutiny Committees are being asked to consider both the spending and funding implications (including the impact on Council Tax) of any observations they may wish to make.

#### Forecast 2014/15 Position

- 4. Forecast General Fund revenue spend compared with budget for each Directorate is shown in Appendix A.
- 5. Latest monitoring indicates favourable Treasury variances amounting to £0.5m resulting from better than expected cash flows. This is a prudent estimate and may improve by the year end.

#### Looked After Children

6. In July, we reported to Cabinet that a review of Looked After Children had been undertaken. That review produced a number of recommendations for increased revocations of care orders, improved prevention and diversion, better commissioning and lower cost provision of care. On the basis of that review the Directorate of Children's Services predicted that numbers of Looked After Children could be reduced by around a third by the end of 2017/18. In particular, it was predicted that large reductions could be made in the numbers of children in the highest cost categories of care (external residential care and independent foster agency placements). It was forecast that these reducing numbers would lead to cumulative savings of £7.0m from the direct costs of Looked After Children and further consequential savings in social work, transport costs, etc of £0.8m by 2017/18.

- 7. Monitoring in the current year shows that overall numbers of Looked After Children have not started to reduce as predicted and, within that overall number, external residential and independent foster agency placements have risen. In addition, there are overspends in the Social Work budget and in the budget for 14+ supported accommodation. The Directorate of Children's Services has identified some measures to partially offset the pressures set out above and, on this basis, the latest financial monitoring by the Directorate forecasts an overspend of £1.0m although there is a risk that this overspend will increase.
- 8. In view of the current position, the Directorate of Children's Services has reviewed its forecasts for numbers of Looked After Children taking into account the age profile of the children currently in care and numbers of children likely to come into care in future. This review is not complete but indications so far are that any reductions in numbers will not be at the rate predicted in July. Savings in future years that are based directly or indirectly on reducing numbers of Looked After Children have therefore been removed from the proposed MTFS set out in this report, pending further review by the Strategic Director (People Services) and the Chief Officer (Children's Services) as and when they are appointed.
- 9. In light of the above, Cabinet agreed that all senior managers be reminded of the need for strict budgetary control in accordance with the Financial Management Regime and care and caution in managing the budget, particularly in the context of commitments into later years and the impact that any overspending in any one year will have on the availability of resources to meet future budgetary demands.

#### General Fund Balances

10. The use of balances for 2014/15, as approved by Cabinet and Council in July, is set out below. Members are asked to note the risk to this position if the Directorate of Children's Services fails to control the forecast overspend set out in paragraph 7 above. In view of this risk, there is no proposal at this stage to amend the current year budget to reflect the favourable forecast Treasury variance in paragraph 5.

	Budget
	£m
Balance at 31 <sup>st</sup> March 2014	25.1
Planned use 2014/15	-0.1
Forecast balance at 31 <sup>st</sup> March 2015	25.0

#### Medium Term Financial Strategy to 2017/18

- 11. In updating the Council's Medium Term Financial Strategy, Members will need to consider carefully:
  - (a) the levels of Government support allocated to the Council;
  - (b) spending pressures, opportunities to free up resources (including savings), and Council Plan priorities;

- (c) the implications of spending levels in later years as part of the Council's medium term financial plan;
- (d) the views of consultees;
- (e) the external factors and risks inherent in the Strategy;
- (f) the impact on Council Tax payers.
- (g) the Government's stated intention to offer Council Tax Freeze Grant for 2015/16 (see paragraph 14 below);
- (h) the potential impacts on people with protected characteristics as defined in the Equality Act 2010. Members will need to have due regard to the public sector equality duty under the Equality Act 2010. (Further details are set out in the Equality Impact section below.)

#### Government Funding

- 12. The provisional settlement for 2014/15 included indicative figures for 2015/16. Figures for 2016/17 onwards have not been announced. Our current forecasts for 2016/17 and 2017/18 are in line with latest Treasury indications based on the 2013 Autumn Statement that for those years total Government expenditure will continue to fall in real terms at the same rate as over this Parliament. The implications of this for Local Government funding in general and Dudley's funding in particular are subject to a number of assumptions. However, if:
  - expenditure on welfare is constrained such that departmental expenditure is not cut more steeply than over this Parliament;
  - elements of departmental expenditure, in particular Education, the NHS, International Development and the devolved regions, are protected in real terms;
  - Dudley's funding changes in line with overall Local Government funding.

then RSG would reduce by around 23% (£13m) in 2016/17 compared with 2015/16 indicative figures, and a further 27% (£11m) in 2017/18 compared with 2016/17.

- 13. We have assumed that New Homes Bonus will continue to increase at the same underlying rate as for 2014/15 up to 2016/17 after which it will remain stable.<sup>1</sup>
- 14. The Government has indicated that it will offer a grant equivalent to a 1% Council Tax increase to Councils who freeze Council Tax in 2015/16, and that this funding will be included in the "base" position for future funding reviews. No announcement has been made at this point in respect of subsequent years.
- 15. The Government has indicated that Education Services Grant (the grant that funds support services to schools which become the responsibility of academies after conversion) will reduce by around 20% in 2015/16, equivalent to around £1m.

<sup>1</sup> New Homes Bonus is received for 6 years for each new home or long term empty home brought back into occupation. As the scheme commenced in 2011/12, homes for which grant was received in that year will no longer count from 2017/18. This will continue in each subsequent year as the "oldest" year falls out of the formula. We have assumed that this fall out will be offset by more new homes at similar levels so that overall grant will not vary significantly.

#### Other Forecasts

- 16. The new Local Government pension scheme came into operation from April 2014. In order to smooth the impact of the significant increase in employers' contributions that would have otherwise occurred from 1<sup>st</sup> April 2014, both Future Service employer contributions and Past Service Deficit contributions are being stepped up over the period 2014/15 2016/17. The difference between stepped contributions and unstepped contributions will then be added to the contributions certified by the Fund actuary for the period 2017/18 to 2019/20 (i.e. an additional £2.5m per annum).
- 17. In addition to the direct impact of changes in employer pension contributions, the current National Insurance rebate for employees and employers for "contracting" out of the Additional State Pension into the Local Government Pension Scheme will end from 1<sup>st</sup> April 2016 as part of the move to the new Single Tier State Pension from that date. Although the Government has indicated the impact of this on public sector employers will be taken into account in funding allocations, it would not be prudent to assume this means the cost will be funded.
- 18. The Collection Fund includes income from council tax and business rates. From 2013/14 there has been a transfer of risk from central to local government in respect of both these areas:
  - Nationally set and funded Council Tax Benefit was replaced by locally determined Council Tax Reduction schemes (see below). As part of this change the risk relating to changes in claimant numbers and value of claims is now borne by Councils.
  - 49% of business rates collected are retained by the Council, involving significant new risks resulting from any changes in rateable value as a result of new building, change of use, demolitions, or successful appeals. The latter may be backdated, sometimes as far as 2005, and give rise to substantial refunds to ratepayers.

The flip side of this risk transfer is that local authorities equally stand to gain from positive movements in either of these income streams. The impact in both areas is difficult to predict, and will continue to be monitored closely, and the position will be reviewed when reporting to Cabinet in February 2015.

19. We have assumed that the Integrated Transport Authority (ITA) Levy will reduce by 5% in 2015/16 in accordance with the ITA's own MTFS, and will be frozen in cash terms thereafter.

#### Council Tax Reduction Scheme

20. The Council agreed at its meeting on 2<sup>nd</sup> December 2013 that the Council Tax Reduction (CTR) scheme be amended from 1st April 2014 to be based on the eligibility and calculation rules of the current (2013/14) scheme with a 20% cut in the resulting level of the reduction; and that a transitional arrangement of an 8.5% cut in the calculated reduction apply at least up to 31<sup>st</sup> March 2015 - with full protection from any scheme changes being given to pensioners, disabled adults, disabled children, war pensioners and lone parents with a child under 5.

21. Cabinet agreed at its meeting on 29<sup>th</sup> October 2014 to recommend to Council that the transitional arrangement be terminated on 31<sup>st</sup> March 2015 and that the full 20% cut be implemented from 1<sup>st</sup> April 2015, and that full protection from any scheme changes should continue to be given to pensioners, disabled adults, disabled children, war pensioners and lone parents with a child under 5. This has been assumed in the forecasts of the Council's tax base for 2015/16 onwards along with other estimated changes as a result of increased property numbers, etc.

#### **Base Budget Forecasts**

- 22. The following key assumptions have been made (and are also referred to in the risk analysis in paragraph 32):
  - (a) The provision for pay in 2015/16 reflects the employers' current pay proposals, covering the 2 year period up to 31<sup>st</sup> March 2016. These comprise a minimum 0.45% non-consolidated lump sum to cover the period 1<sup>st</sup> April 2014 31<sup>st</sup> December 2014, and a 2.2% minimum increase from 1<sup>st</sup> January 2015 with larger increases to the lower pay grades. We are expecting pay awards for local government to continue to be settled at very low levels in the next few years, and have provided 1% each year for pay for the remainder of the MTFS.
  - (b) The provision for prices of 2% each year for the duration of the MTFS assumes that competitive contract management and tendering will continue to minimise the impact of price rises on Council budgets.
  - (c) Interest rates will continue to have a relatively low impact in the medium term.
- 23. Details of Base Budget Forecasts including the cost of demographic and other pressures for the next three years are set out below.

2015/16	2016/17	2017/18
£m	£m	£m
240.0	240.0	240.0
3.1	6.4	9.9
0.2	-0.8	-1.8
1.7	5.1	6.7
2.5	2.9	2.9
1.1	2.2	3.3
248.6	255.8	261.0
	£m 240.0 3.1 0.2 1.7 2.5 1.1	£m£m240.0240.03.16.40.2-0.81.75.12.52.91.12.2

<sup>(\*)</sup> Following amendment by Cabinet and Council in July.

<sup>(\*\*)</sup> Mainly the costs of Single Status, and the Government's planned reduction in Education Services Grant (ESG).

<sup>(\*\*\*)</sup> Reflects increased numbers of adults with learning disabilities and clients with dementia, and pressures relating to waste collection and disposal costs.

#### Savings

24. The following savings have been identified. Detailed proposals are set out in Appendix B.

	2015/16 £'000	2016/17 £'000	2017/18 £'000
Adult, Community and Housing	11,801	12,907	12,907
Children's Services	1,695	2,157	3,540
Urban Environment	5,338	5,598	6,107
Corporate Resources	3,613	4,067	4,167
Chief Executive's	477	561	701
Total	22,924	25,290	27,422

The savings above include a number of proposed savings at Assistant Director and Head of Service level that were developed by directorates in advance of the corporate review of senior management. In order to avoid double counting, these earlier proposals will in due course be removed from the MTFS and replaced by savings arising from the corporate review. The precise impact on the MTFS of the review will be calculated when the proposals have been finalised, and will reflect the proper accounting for the General Fund, Housing Revenue Account, Public Health budget and Dedicated Schools Grant.

#### Public Health

- 25. The provisional core allocation for Dudley in respect of Public Health grant for 2015/16 remains unchanged from the 2014/15 allocation at £18.974m. The proposed budget for consultation is shown at Appendix C.
- 26. The Government intends that from 1st October 2015, local authorities will take over responsibility from NHS England for commissioning public health services for children aged 0-5. The initial transfer of funding will be handled separately to the core allocations. From 2016/17 onwards, the 0-5 baseline funding will be added to existing local government public health grant allocations to form an overall public health grant allocation.
- 27. The General Fund savings proposals in Appendix B include proposals to support Sports Development and Park Rangers from Public Health grant on the basis of the contribution that these services make to delivery of health and wellbeing outcomes. It is proposed that this support will be funded from a combination of Public Health reserves, decommissioning and redirection of funds within the Public Health budget.

#### **Human Resource Implications**

- 28. It was agreed by Council in July that:
  - An "Expressions of Interest" process for voluntary redundancy to open from July through to early September 2014 with clear communication relating to priority given to areas of savings and that the process will be for a register to be held for future consideration including budget saving requirements and service restructures.

- That directors through HR may continue to offer the opportunity of volunteering for redundancy to any employee whose service is undergoing a restructure involving the saving of posts as it may be that some employees did not express an interest through the corporate process that might wish to consider this option if and when their service is reviewed.
- The continued delegation for approval of voluntary redundancies to the Cabinet Member for Human Resources, Legal, Property & Health and the Director of Corporate Resources, and of compulsory redundancies to the Cabinet Member for Human Resources, Legal, Property & Health and the Assistant Director for Human Resources and Organisational Development.

Redundancy costs, including those relating to pension strain, are dependent on the age and length of service of the individuals being made redundant and therefore cannot be precisely calculated at this stage. However, it is anticipated that they can be met from use of resources earmarked for committed capital expenditure (which in turn could be funded from prudential borrowing), review of earmarked reserves, and general balances. Cabinet, at its meeting on 29<sup>th</sup> October, agreed to recommend to Council that the above delegation be confirmed up to an initial maximum of £5.0m for direct redundancy costs and the capitalised cost of pension strain, in respect of redundancies required to achieve the proposed savings set out in this report.

#### Medium Term Financial Strategy

29. The MTFS reflecting the revised spending proposals set out above, and forecasts of likely resource availability can be summarised as follows.

	2015/16 £m	2016/17 £m	2017/18 £m
Base Budget Forecast	248.6	255.8	261.0
- see para 23 <b>Savings</b> - see para 24	-22.9	-25.3	-27.4
Total Service Spend	225.7	230.5	233.6
Revenue Support Grant (RSG)	54.5	41.8	30.6
Retained Business Rates	48.3	50.0	51.2
Top-Up Grant	15.3	15.7	16.1
Business Rate Grant	1.4	0.8	0.8
New Homes Bonus	4.1	4.8	4.8
New Homes Bonus Adjustment Grant	0.5	0.5	0.5
Council Tax Freeze Grant	2.3	3.5	4.6
Collection Fund Deficit – Business Rates <sup>2</sup>	-0.7	-0.7	-0.7
Council Tax	95.4	95.9	96.4
Total Resources	221.1	212.3	204.3
Deficit funded from Balances	4.6	18.2	29.3
Balances brought forward	25.0	20.4	2.2
Balances carried forward	20.4	2.2	n/a

<sup>&</sup>lt;sup>2</sup> Forecast deficit as a result of technical accounting issues relating to back-dated appeals.

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- 30. As demonstrated by the table above, balances are adequate to fund the deficit for 2015/16 and 2016/17, but it will be necessary to identify significant further savings to ensure that the Council can deliver a balanced budget in 2017/18 and beyond.
- 31. The table above assumes, as a prudent basis for forecasting, that Council Tax is frozen for 2015/16. Whilst there has been no Government announcement in respect of Council Tax Freeze Grant (CTFG) for subsequent years, a freeze for 2016/17 and 2017/18 has also been assumed as a prudent basis for forecasting. Any increase in Council tax above 1.2%<sup>3</sup> would increase available resources.

#### Estimates, Assumptions & Risk Analysis

- 32. The proposals in this report are based on a number of estimates, assumptions and professional judgements, which are subject to continuous review. These may lead to further increases in expenditure and, therefore, the need to identify alternative funding sources, and include:
  - Revenue Support Grant for 2015/16 is as per the indicative figures announced (a) with the 2014/15 settlement, and for 2016/17 and 2017/18 is in line with Government indications of ongoing national deficit reduction. It should be noted that these forecasts in particular remain highly uncertain;
  - (b) income from Business Rates (net of appeals etc.) will be in line with current forecasts:
  - (c) the cost of Council Tax Reduction awarded will not substantially exceed forecasts, and the tax base will continue to grow in line with recent years;
  - (d) New Homes Bonus funding for future years increases at the same underlying rate as for 2014/15;
  - (e) Equal Pay costs are no more than estimated:
  - (f) general levels of inflation, pay and interest rates do not vary materially from current forecasts;
  - income and expenditure relating to treasury management activity, including (g) airport dividend income, are in line with forecasts;
  - the impact of schools transferring to academy status can be managed within (h) existing Directorate budgets:
  - (i) there will be no other unplanned expenditure (including any resulting from demographic pressures) or shortfalls in income, which cannot be met from reserves;
  - (j) Council Tax will be frozen in each year and the Government will continue to offer an ongoing Council Tax Freeze Grant equivalent to a 1% increase:

- (k) income from the Better Care Fund will be as forecast, taking into account that a substantial element of this is contingent on achieving challenging performance targets;
- (I) there will be no overall pressure on resources resulting from implementation of the Care Act. (The Care Act received Royal Assent in May 2014 and has wide ranging implications for adult social care services some of which take effect in April 2015 and the remainder in April 2016. There are significant financial risks associated with the delivery of the Care Act and the likely costs are currently very difficult to identify with reasonable accuracy. The Government has committed to fully funding the additional costs, but we have no details of the impact on the financial settlement at this time.)
- (m) that the Directorate of Children's Services will contain spend within its current approved budget (noting that previously identified savings on Looked After Children have now been removed from the future years of the MTFS pending further review).

#### Consultation

- 33. Following the high profile and extensive Big Question consultations held over the previous two years a significant number of residents are now subscribed to the council's e-bulletin service. To minimise costs, last year's consultation was carried out predominantly online through the e-bulletin service, website and social media and it received a total of 2,500 responses. Over the last year, the number of people in receipt of the e-bulletin has continued to grow as the communication channel develops and there are currently more than 18,000 subscribers. The proposal for this year's consultation is to again utilise the successful online channels of the e-bulletin, internet and social media. We will also make hard copy, printed versions available in borough libraries and Dudley Council Plus through a consultation which will run through November, December and January.
- 34. Detailed consultation will also be undertaken with groups identified as being potentially affected by the specific savings proposals, with a particular emphasis on equalities issues. Further information is set out in the Equality Impact section below. Unions will be consulted in the context of the redundancy process considered in a separate report elsewhere on this agenda.
- 35. The Council is required by law to consult with representatives of Business Ratepayers before the final budget and Council Tax are agreed. A consultation meeting will be held to consider the issues set out in this report. Further detailed information (as required by law) will be distributed in February for comment before the Council Tax setting meeting.
- 36. In accordance with the Council's Constitution, Scrutiny Committees are being asked to consider the issues set out in this report and any related specific issues relevant to their Council Plan and service responsibilities. For this committee the relevant items are those relating to the Directorate of Corporate Resources and the Chief Executive's Directorate in paragraph 24. The Chief Executive and Director of Corporate Resources will be available at the meeting to address any queries. In framing their responses, the Scrutiny Committees are being asked to consider both the spending and funding implications (including the impact on Council Tax) of any observations they may wish to make.

#### **Finance**

37. This report is financial in nature and relevant information is contained within the body of the report.

#### <u>Law</u>

- 38. The Council's budget setting process is governed by the Local Government Finance Acts 1988 and 1992, and 2012 and the Local Government Act 2003.
- 39. The Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of estimates made for the purpose of final budget calculations, and the adequacy of the proposed financial reserves and this will be included in the final budget report.
- 40. The Localism Act 2011 introduced a new chapter into the Local Government Finance Act 1992 making provision for council tax referendums to be held if an authority increases its council tax by an amount exceeding principles determined by the Secretary of State and agreed by the House of Commons.

#### **Equality Impact**

- 41. Section 149 of the Equality Act 2010 the general public sector equality duty requires public authorities, including the Council, to have due regard to the need to:
  - eliminate discrimination, harassment and victimisation and other conduct that is prohibited by the Act;
  - advance equality of opportunity between people who share a protected characteristic and those who don't;
  - foster good relations between people who share a protected characteristic and those who don't.
- 42. Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:
  - remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic
  - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it
  - encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

- 43. The legislation states that "the steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities." In practice, this means that reasonable adjustments should be made for disabled people so that they can access a service or fulfil employment duties, or perhaps a choice of an additional service for disabled people is offered as an alternative to a mainstream service.
- 44. Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:
  - tackle prejudice, and
  - promote understanding.
- 45. Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act.
  - The duty covers the protected characteristics of age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 46. An initial assessment of the budget proposals has been made. Where proposals are likely to have a significant equality impact, they will undergo an equality impact assessment informed by consultation with the protected groups who may be adversely affected, during the autumn. The results of this process and any steps which emerge that might help to mitigate any potential impact of the budget proposals on the protected groups will be reported to Members so that they can pay due regard to the Public Sector Equality Duty in making decisions on the budget. In making decisions on budget proposals, Members will need to weigh the Public Sector Equality Duty against the forecast financial position, risks and uncertainties set out in this report.
- 47. With regard to Children and Young People, the proposed budget for the Directorate of Children's Services will be spent wholly on maintaining and improving services for children and young people. The expenditure of other Directorates' budgets will also have a significant impact on this group.

#### **Recommendations**

48. That the Committee considers the Cabinet's proposals for the Medium Term Financial Strategy to 2017/18, taking into account the considerations set out in paragraph 36.

John Payaris	Merman
John Polychronakis Chief Executive	Iain Newman Treasurer
P.J.	
Philip Tart Director of Corporate Resources	

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#### **List of Background Papers**

2013 Autumn Statement Report to Cabinet 3<sup>rd</sup> July 2014 Report to Cabinet 29<sup>th</sup> October 2014

#### Latest Forecast 2014/15

Directorate	Revised Budget	Outturn	Variation	
	£m	£m	£m	
Adult, Community and Housing	101.162	101.162		
Children's Services	68.997	69.997	+1.000	See note 1
Urban Environment	56.268	56.268		
Chief Executive's	4.206	4.206		
Corporate Resources	9.363	8.889	-0.474	See note 2
<b>Total Service Costs</b>	239.996	240.522	+0.526	

Note 1: Costs of Looked After Children, social work and 14+ accommodation, partially offset by one-off savings in other parts of the Children's Services budget.

Note 2: Favourable Treasury variances.

## **Proposed Savings**

Adult, Community and Housing	2015/16	2016/17	2017/18
	£'000	£'000	£'000
Learning Disability - Assertive review of residential care and care packages for people, including Supported Housing. Leading to a remodelling of how we deliver services to people with a Learning Disability, which will see more people supported in community based settings and through the delivery of Direct Payments	1175	1175	1175
Health integration – These savings will be achieved through the transfer of monies from the Clinical Commissioning Group (CCG) via the Better Care Fund. This transfer is made up of two elements.	6870	6870	6870
The first element relates to a reduction in unplanned admissions to hospital and forms the payment by results part of the fund. The target reduction in unplanned admissions to hospital that will generate the planned transfer of resources to the Local authority is 7% in 2015/16; a further reduction in unplanned admissions of 2.4% is planned for 2016/17. In the event the performance targets are delivered in full, Dudley MBC will receive £3.75m performance related benefit.			
The second element is a transfer of resources from Dudley CCG to Dudley MBC of £3.12m. This sum supports the protection of adult social care and implementation of the Care Act.			
Health integration - This option reflects the efficiencies that will be generated within DACHS as a result of the integration of services with the CCG, and the efficiencies identified following the redesign of the Adult Social Care model in respect of access to services and the customer experience.	700	1606	1606
Mental Health Services - Assertive review of residential care and care packages for people, including Supported Housing. Leading to improved value for money from existing care packages and increased use of telecare, extra care housing, and Direct Payments.	156	156	156
Reduction of management and staffing costs across adult social care	200	200	200

Adult, Community and Housing	2015/16	2016/17	2017/18
	£'000	£'000	£'000
Physical Disability - Assertive review of residential care and care packages for people, including Supported Housing. Leading to a remodelling of how we deliver services and more people supported in community based settings.	250	250	250
Older People/ Learning Disability - Review of existing shared lives service, with development of extending existing service provision to provide alternative to residential care.	250	250	250
Queens cross day centre - Remodelling of services at Queens Cross Network - remove inhouse transport and replace with robust independent travel planning service and develop a traded service to include use of building by external organisations or individuals.	100	100	100
Unicorn day centre – this is a day centre for people with profound Learning Disabilities. A range of options including externalisation, community asset transfer and community fundholding are being considered. Final proposals following detailed consultation will be finalised shortly.	300	300	300
Employment Plus – this is a service that looks for employment opportunities for people with disabilities. The saving would be achieved through providing the service through a different delivery model and identifying efficiencies through the current use of resources	200	200	200
Savings arising from new running arrangements for New Bradley Hall	250	350	350
Changes to Reablement service - Following an independent review some changes in respect of the delivery of services will deliver the savings identified.	100	200	200
Extra Care Housing - The renegotiation of the contract for the running of the extra care housing provision will see current block contract being replaced with spot purchased care, which will see a reduction in the overall number of hours commissioned together with a reduction in the unit costs.	250	250	250
Introduction of tighter criteria for support to voluntary sector that is more aligned to the local authority preventative model.	300	300	300
Reduced support, and cancellation of schemes supported through Supporting People monies.  Total	700 <b>11,801</b>	700 <b>12,907</b>	700 <b>12,907</b>
. 7.0.	. 1,501	. =,501	,001

Children's Services	2015/16 £000	2016/17 £000	2017/18 £000
Generate additional surplus traded service income.	65	109	317
Restructure the integrated youth support service.	267	397	597
Reduce the voluntary and community sector commissioning budget together with efficiencies in the Directorate's commissioning arrangements.	55	55	135
Asset Management Services will make staffing reductions.	50	50	50
Home to school and college transport budgets for pupils and students will be reduced through efficiencies and some redesign of the service provision.	210	210	210
A consultation on the future delivery of the Children's Centre service in Dudley was undertaken in 2013 resulting in a revised model of delivery for all 20 children's centres into 5 clusters together with a restructure of family support and partner contributions from the Dedicated Schools Grant.	450	450	504
Review the scope for closer integration between Children's Centres and the health visitor service focussing on improving health and wellbeing outcomes for children and families. This will involve a contribution from Public Health Grant to sustain the service in the short term pending the delivery of savings from integration.	350	350	350
Restructure within the Education Services division.	146	181	441
Options will be explored for Dudley Performing Arts (DPA) service to become 100% financially sustainable by 2016/17, through traded service income, grants, partner contributions and trust status.	-	160	160
Redesign the early help and family support service.	40	113	277
Restructure the Directorate leadership and management arrangements.	62	82	499
Total	1,695	2,157	3,540

Urban Environment	2015/16	2016/17	2017/18
	£'000	£'000	£'000
Service related savings			
Reduction in the Road reconstruction and			
resurfacing programme	461	461	461
Reduction in routine Street Lighting, signs			
and bollards maintenance	50	50	50
Reduction in Gully Drain Emptying with a			
greater focus on problem 'hot spots'	52	52	52
Reduction in the Grounds Maintenance of			
parks, open spaces, verges and other			
amenities including grass cutting, shrubs,			
hard surfaces & pitch marking and the			
pruning of trees	265	265	265
Office staff related savings			
Ongoing efficiencies, service transformation			
and corporate restructuring	3,105	3,105	3,444
Income generation			
Increase Bereavement charges	190	350	520
Other efficiency and contractual savings			
Gym equipment contract negotiated savings	40	40	40
New technology within Street Lights will			
reduce light pollution and save significant			
energy costs	205	205	205
Switch off selected Street Lighting from		100	100
midnight	0		
Redesign of Pest Control service	100	100	100
Review of rechargeable Green Care	140	140	140
workloads			
Further efficiencies including vehicle	200	200	200
utilisation, overtime, fuel usage			
Business efficiency and transformation	200	200	200
Sports Development and Park Rangers	330	330	330
services to be maintained with support from			
the Public Health Grant on the basis of their			
contribution to health and wellbeing			
outcomes.	F 000	F 500	0.407
Total	5,338	5,598	6,107

Corporate Resources	2015/16	2016/17	2017/18
	£'000	£'000	£'000
ICT - service redesign, management savings, rationalisation of equipment and licenses and contract renegotiation following the consolidation of corporate and directorate ICT teams and reflecting the council's accommodation strategy and reducing workforce.	822	822	822
Accountancy - service redesign and management savings, focussing on strategic financial management and reducing non-core and transactional activity.	500	500	500
Management restructure within Internal Audit.	55	55	55
Customer Services - service redesign focussing mainly on self service / automation, reducing non-statutory activity, a payments review and management & staff savings.	589	846	846
Reduce grant to Dudley and West Midlands Zoological society.	0	0	100
Directorate management restructure. Removal of Assistant Director post.	0	100	100
Human Resources & Organisational Development - staff and management savings from system development & self service.	802	826	826
Staff and management savings from Law & Governance Division.	140	193	193
Increased Management & Valuation, conveyancing and lease income.	5	25	25
Office accommodation savings. Town Centre project - disposal of 12 sites.	200	200	200
Staff, energy and further efficiency savings within a consolidated property function. Council wide property restructure resulting in savings around £250,000. Energy Management savings expected to deliver around £250,000 savings.	500	500	500
Total	3,613	4,067	4,167

Chief Executive's	2015/16	2016/17	2017/18
	£'000	£'000	£'000
Reduction in voluntary sector grant	0	40	40
Staff savings across Policy and Customer Access to Services (CATS) teams	153	164	210
Admin support and directorate running costs savings	34	34	80
Communications and Public Affairs staff savings and additional income	96	129	177
Community Safety staff savings	169	169	169
Emergency Planning savings	25	25	25
Total	477	561	701

## Appendix C

## **Proposed use of Public Health Grant 2015/16**

	£'000	£'000
Substance misuse (alcohol & drugs) - adults	4,698	
Substance misuse (alcohol & drugs) - young people	487	
Substance Misuse Programme total		5,185
Sexual health services - STI testing and treatment		
(prescribed function)	478	
Sexual health services - contraception (prescribed function)	1,935	
Sexual health services - advice, prevention & promotion	255	
Sexual Health Services Programme total		2,668
Obesity (prevention & tiers 1 & 2 treatment) Programme		1,454
Children 5-19 - (School health & PH healthy school		
programmes)	1,532	
Children 5-19 - (National Child Measurement programme)	304	
Children 5-19 Programme total		1,836
Tobacco Control (prevention & treatment) Programme		1,480
Public Health Advice (core offer) (prescribed function)		1,081
Physical Activity Programme (including sports development and park rangers)		1,281
Community Health Improvement Programme		745
NHS Health Checks Programme (prescribed function)		560
Health Protection - communicable disease	262	
Health Protection - LA role (prescribed function)	263	
Health Protection Programme total		525
Mental Health Promotion Programme		485
Nutrition & Oral Health Promotion Programme		435
Long Term Conditions Self Management Programme		268

	£'000	£'000
Other PH Programmes (e.g. cancer awareness, falls prevention)		473
New Projects (parenting, diabetic eye screening, reduction in self harm)		184
Children's Centres (non-recurring use of reserves)		420
Overheads - central establishment charge Overheads - rent ,rates, service charge, cleaning Overheads - utilities, computer equipment, insurance etc Overheads total	300 118 97	515
Total Spend Reserve funding Total Public Health Grant funded		19,595 (621) 18,974
Estimated Opening Reserves 1.4.2015 Reserves use Estimated Closing Reserves 31.3.2016		1,713 (621) <b>1,092</b>



# Corporate Performance Management, Efficiency and Effectiveness Scrutiny Committee 18<sup>th</sup> November 2014

#### Report of the Lead Officer

#### **Review of Corporate Services Utilisation**

#### **Purpose of Report**

1. To present findings following the request of this Committee on September 4<sup>th</sup> to assess whether all opportunities to centralise similar responsibilities for a number of functions across Directorates have been taken, or are there services where distinct service issues warrant separate structures.

#### **Background**

- 2. This is the forerunner to a report to the February 2015 meeting of this Committee considering whether the Council is maximising internal opportunities to use corporate trading services as opposed to commissioning external contractors.
- 3. Both reports were asked to consider the following services:
  - Communications
  - Graphics
  - Print
  - Catering
  - Training
  - ICT

However, Internal Audit are currently embarking on an extensive review of Training (Workforce Development) so in order to avoid duplication, this and the subsequent report will not consider that service.

4. This report has been produced following discussion with service leads on current practice and is written as corporate restructuring, including a reduction in the number of directorates, commences. Such restructuring provides further scope for centralisation of services and closer coordination across the Council.

#### 5. Centralised Services

#### Communications

The current centralised structure has been in place for several years. It incorporates localised support to Directorates in the form of nominated staff. In some cases, divisions have their own specific staff acting as conduits to the communications service. Those staff fully understand what the communications team can offer but also have an in depth knowledge of their own service area.

- 6. There are, however, examples where directorates have their own designated communications staff. The catering service has a marketing officer, who provides support sold as part of one of two school packages. Schools commented in the past that not enough marketing is done. The officer was a response to those comments and can turn around tailored campaigns very quickly. In a move to allow closer working and benefit both parties, CAPA will be represented at Catering Services business planning event on 19<sup>th</sup> November. It is anticipated that benefits may include greater opportunities for sponsorship, income generation and use of electronic media.
- 7. Similarly, Dudley Safeguarding Children Board has an officer responsible for business and communications. The appointment was made recently and the Safeguarding Board has established a Quality and Communications Group. The first meeting will take place in November and again CAPA will be represented. To date, the relationship between the new post and CAPA has developed as outlined in paragraph 5 above.
- 8. An increase in work relating to looked after children over the next 12 months has led to the trialling of an exercise whereby resources are to be transferred from Children's Services to CAPA. This is an example of how the expertise of a centralised service is intended to be used.
- 9. There have been no relevant Audit Reports on Communications within the last four years.

#### 10. **Graphics**

The current centralised structure has been in place for several years although the service transferred from Directorate of Urban Environment to Chief Executives in 2013/14 in order to strengthen links with CAPA.

- 11. There may be some scope for efficiencies through closer working of the graphics team and the marketing officer in Catering Services, already mentioned above. This will also be explored through the business planning process commencing on 19<sup>th</sup> November.
- 12. Graphics received a very favourable review covering many aspects of the operation in the last Audit Report received in 2011.

#### 13. **Printing**

The Print Unit is the only internal provider of a print service although it should be noted that staff across the Council have access to increasingly sophisticated printing and photocopying facilities. The current structure of the service has remained unchanged for a number of years.

- 14. Given the move to electronic media it is not surprising that, in recent years, the amount spent corporately on printing is reducing. However, an endorsement of the centralised service is that a greater proportion of that spend is within Print Services.
- 15. Print Services received very favourable reviews covering many aspects of the operation, including VFM, in the last two Audit Reports received in 2013.

#### 16. Catering

The catering service cannot be considered without regard to school meal provision. That forms such a major part of the business that other catering would not be feasible without the infrastructure required to support the schools service. Other than schools the Catering Service has units at Himley Hall, Members' dining room, Saltwells, Astley Burf and six units in DACHS. The service offers management only in children's homes.

- 17. There is a catering outlet at Crystal Leisure Centre staffed by Leisure Services. In the past this has been operated by Catering Services and more recently an external provider. In April 2014 the Leisure Centre took responsibility for the whole catering operation for two reasons:
  - The arrangement with the external contractor was not financially beneficial to the Centre.
  - The potential for outsourcing the management of public leisure centres is less complicated if contracts with third party suppliers are reduced to a minimum.
- 18. An exercise to consider options for alternative management arrangements for public leisure centres is underway. Potentially outsourcing of the function could be being recommended in the early part of 2015/16 with a view to delivering a significant financial saving to the Council while retaining provision.
- 19. Given the circumstances it seems reasonable to maintain a separate structure for catering at the leisure centre.
- 20. In May 2014, Catering Services received an annual assessment and accreditation from the Institute of Hospitality. The score achieved was 74.7%, the minimum score for accreditation is 60%, the average score for accreditation is 71.4% and the highest score in an organisation similar to Catering Services is 76%.

#### 21. ICT Services

In 2012 Corporate Board approved the consolidation of centrally and locally based ICT support across the Council in order to introduce a unified single I.C.T Services for the Council, reduce the total cost of service delivery, and make service enhancements where possible within the re-shaped organisation.

- 22. Two phases of consolidation have now taken place, with the transfer of budgets for hardware support and maintenance and acquisitions, and the transfer of directorate based IT staff into the central IT division.
- 23. Directorate based IT staff have remained physically located within the business areas that they support.
- 24. Although governance of the team is now through I.C.T. Services, the directorate IT teams remain located within the directorates, dedicated to the business area that they are located in, and continuing to provide support to the development of systems.
- 25. Directorate budgets for third party business systems have remained unconsolidated.

- 26. Posts and activities are being reviewed, to identify what works best when located in close proximity to the user and what can be delivered more effectively from a central point.
- 27. While much consolidation has taken place, there are still pockets of IT support outside of the centralised structure and work is ongoing to bring such teams into the centre.

#### 28. Areas of Current Good Practice

Where relevant and available, reference to Audit Reports or industry standards have been cited to indicate the high level of service provided by the centralised services discussed.

- 29. The centralisation of Communications, Print Services and Graphics facilitates close working of those related services for the benefit of all and their users.
- 30. There are examples of joint working with directorates particularly in IT and Communications which show the benefit of localised support where the service allows.
- 31. There is some commissioning of external work through and with the advice of centralised services in instances when work cannot be completed internally for whatever reason. This utilises the expertise and knowledge of the service held centrally.

#### 32. Areas for improvement

Service Leads for Communications, Graphics and Printing acknowledged work may be being undertaken within the Council of which they are unaware but which would benefit from their input. This is a point acknowledged in Audit reports.

- 33. There may be work being undertaken by external providers which could be provided within the Council, in line with Standing Orders. It is possible that not all such work could be carried out within the Council. However, in those instances commissioning through the centralised service would provide a number of advantages to the Council. These issues will be addressed in a report to the February meeting of this Committee.
- 34. It is acknowledged by service leads that web development is an area of work requiring greater coordination and, possibly, centralisation. At present work is carried out in Communications, ICT and some service areas. A meeting, initially involving Communications and ICT is to take place on 7<sup>th</sup> November to scope this particular problem.
- 35. The close working relationship of Graphics, Print Services and Communications is not helped by the location of the Graphics team at Mary Stevens Park. There is ongoing discussion to resolve this accommodation issue.

#### **Finance**

36. There are no specific financial implications arising from this report.

#### Law

37. Scrutiny Committees are established in accordance with the provisions of the Local government Act 1972 and the requirements of the Council's Constitution, which was adopted under the Local Government Act 2000, subsequent legislation and associated Regulations and Guidance

#### **Equality Impact**

38. There are no specific equal opportunity issues arising from this report

#### **Recommendation**

- 39. It is recommended that:-
  - The Committee comments on the issues in this report
  - The Committee acknowledges this report as part of a two stage review
  - The Committee confirms any additional issues raised in this report for consideration in the second stage of the review which will look at instances of external contractor use for corporate services.

Geoff Thomas Lead Officer

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List of Background Papers: Nil



### <u>Meeting of the Corporate Performance Management, Efficiency and Effectiveness</u> Scrutiny Committee – Tuesday 18<sup>th</sup> November 2014

#### **Corporate Quarterly Performance Management Report**

#### **Report of the Chief Executive**

#### **Purpose of Report**

1. To present the second Corporate Quarterly Performance Management Report for 2014/15, relating to performance for the period 1<sup>st</sup> July to 30<sup>th</sup> September 2014.

#### **Background**

- 2. The overriding purpose of the Corporate Quarterly Performance Management Report is to provide the Cabinet with a regular update on the management of services and performance levels being achieved within the Council, across the seven Council Plan thematic priorities. Prior to submission to Cabinet the report is scrutinised by this Committee.
- 3. The report contains the following sections:
  - Section 1: a brief introduction.
  - Section 2: a performance summary of key performance indicators.
  - Section 3: more detailed progress on the key performance indicator scorecards
  - **Section 4:** more detailed progress on the key actions identified to determine our delivery of the Council Plan priorities.
  - **Section 5:** current sickness absence information for 1<sup>st</sup> April to 30<sup>th</sup> September 2014.
  - Section 6: quarter 1 Benchmarking initiative in association with the LGA
  - Section 7: customer feedback information for 1<sup>st</sup> April to 30<sup>th</sup> September 2014.
  - Section 8: corporate risk status

A full copy of the Corporate Quarterly Performance Management report is available in the Members Room and on the Internet via the Committee Management Information System. A hard copy, in colour, for Members of this Committee only is attached with the agenda for this meeting.

#### **Finance**

4. There are no direct financial implications.

#### <u>Law</u>

5. The Council may do anything which is incidental to conducive to or which facilitates the discharge of its functions under Section 111 of the Local Government Act, 1972.

#### **Equality Impact**

6. There are no special considerations to be made with regard to equality and diversity in noting and receiving this report.

The Corporate Quarterly Performance Management Report includes details of the performance of the Council Plan strategic objectives and priorities for children and young people.

#### **Recommendation**

7. It is recommended that: Committee receive this report.

John Payarni

John Polychronakis Chief Executive

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