

## Directorate of Law, Property and Human Resources

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Our Ref:

JJ

Your Ref:

Please Ask For:

Mr J.Jablonski

Telephone No:

01384 818243

25<sup>th</sup> November, 2009

Dear Member,

### **Meeting of Referrals Sub-Committee – Thursday 3<sup>rd</sup> December, 2009**

You are requested to attend a meeting of the Referrals Sub-Committee to be held on Thursday 3<sup>rd</sup> December, 2009 at 7.00 pm, in Committee Room 4, at the Council House, Dudley, to consider the business set out in the agenda below.

For those Members involved, a training session will be held in the committee room prior to the meeting, commencing at 6.00pm

A buffet will be available for Members in Committee Room 3 from 5.00pm to 7.00pm. Please contact Steve Griffiths on telephone number 01384 – 815235 if you have any special dietary requirements or if you will not be attending the buffet.

The agenda and reports for this meeting can be viewed on the Council's website [www.dudley.gov.uk](http://www.dudley.gov.uk) (Follow the links to Council Decision Making and Committee Information).

Yours sincerely

A handwritten signature in black ink, appearing to be "P. Tart", with a stylized flourish at the end.

Interim Director of Law, Property and Human Resources

### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence from the meeting.

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To report the appointment of any substitutes for this meeting of the Committee

3. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Members' Code of Conduct.

4. MINUTES

To approve as a correct record and sign the minutes of the meeting held on 4th August, 2008.

5. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8 (IF ANY)

PRIVATE SESSION

In accordance with Part 1 of Schedule 12A to the Local Government Act 1972, the Proper Officer has determined that there will be no advance disclosure of the following report because the public interest in disclosing the information set out in the following item is outweighed by the public interest in maintaining the exemption from disclosure.

6. RESOLUTION TO EXCLUDE THE PUBLIC

To consider the adoption of the following resolution:

That the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 as indicated below:-

<u>Agenda Item No.</u>	<u>Description of Item</u>	Relevant Paragraph of Part I of Schedule 12A
7	Complaint: - Members' Code of Conduct	1

7. COMPLAINT: MEMBERS' CODE OF CONDUCT (PAGES 1 - 27)

To consider a report of the Monitoring Officer.

Distribution:

Mrs V Ainsworth (Chairman)	Councillor J R Davies	Councillor Kettle
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