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<b>Our Ref:</b>	<b>Your Ref</b>	<b>Please Ask For:</b>	<b>Telephone No:</b>
KFE/kfe		Miss K Fellows	01384 815241

15<sup>th</sup> June, 2011

Dear Councillor

**BRIERLEY HILL AREA COMMITTEE – THURSDAY, 30TH JUNE, 2011 AT 7.00 P.M.**

You are requested to attend a meeting of the Brierley Hill Area Committee to be held on Thursday, 30<sup>th</sup> June, 2011, at 7.00 p.m. at the Brier School, Bromley Lane, Kingswinford to consider the business set out in the agenda below.

The agenda and reports for this meeting can be viewed on the Council's website [www.dudley.gov.uk](http://www.dudley.gov.uk) (Follow the links to Council Decisions and Committee Information).

Yours sincerely,



Director of Corporate Resources.

Please note that the "Smokefree", no smoking legislation is now in effect and includes both the inside and external areas of these premises.

**AGENDA**

1. ELECTION OF CHAIRMAN  
To elect a Chairman of the Committee for the 2011/12 Municipal Year.
2. APPOINTMENT OF VICE-CHAIRMAN  
To appoint a Vice Chairman for the 2011/12 Municipal Year.
3. APOLOGIES FOR ABSENCE  
To receive apologies for absence from the meeting.

4. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Members' Code of Conduct.

5. MINUTES

To approve as a correct record and sign the minutes of the meeting of the Committee held on 24<sup>th</sup> March, 2011 (copy attached).

6. RECEIPT OF PETITIONS

(a) To report on Petitions received since the last Meeting.

(b) Receipt of Petitions for referral to the Petitions Officer.

7. YOUTH ISSUES

8. TERMS OF REFERENCE AND PROTOCOL FOR AREA COMMITTEES  
(PAGES 1 – 13)

To consider a report of the Area Liaison Officer.

9. CO-OPTED MEMBERS (PAGES 14 – 15)

To consider a report of the Area Liaison Officer.

10. APPOINTMENT TO OUTSIDE BODIES (PAGES 16 – 18)

To consider a report of the Area Liaison Officer.

11. APPOINTMENT OF WORKING GROUPS (PAGES 19 – 21)

To consider a report of the Area Liaison Officer.

12. PROGRESS OF ELECTED MEMBERS VISITS TO ADULT AND CHILDREN'S  
SOCIAL CARE ESTABLISHMENTS 2010/11 (PAGES 22 – 35)

To consider a joint report of the Director of Adult, Community and Housing Services and the Director of Children's Services.

13. PUBLIC FORUM

To respond to questions from the public.

14. HIGHWAYS MINOR WORKS CAPITAL PROGRAMME FOR 2011/12 (PAGES 36 – 39)

To consider a report of the Director of the Urban Environment.

15. MATTERS RAISED AT THE MEETING OF THE BRIERLEY HILL AREA COMMITTEE ON 24<sup>TH</sup> MARCH, 2011 (PAGES 40 – 43)

To consider a report of the Area Liaison Officer

16. WARD ISSUES TO BE RAISED BY MEMBERS OF THE COMMITTEE

**AT THE REQUEST OF THE CHAIRMAN, MEMBERS ARE ASKED TO E-MAIL KIM FELLOWS, AT THE ADDRESS SHOWN ON THE AGENDA COVER, AT LEAST THREE WORKING DAYS BEFORE THE MEETING, DETAILS OF ANY ISSUES THEY WOULD WISH TO RAISE UNDER THIS AGENDA ITEM, SO AS TO ENSURE THAT AN EXPEDITIOUS RESPONSE MIGHT BE GIVEN AT THE MEETING.**

**THE WRITTEN RESPONSES TO QUESTIONS WILL BE CIRCULATED PRIOR TO THE START OF THE MEETING. ITEMS TO BE RAISED AS A MATTER OF URGENCY, OF WHICH IT WAS NOT POSSIBLE BY THEIR NATURE TO GIVE THE REQUIRED NOTICE, CAN CONTINUE TO BE RAISED AT THE MEETING.**

17. QUESTIONS UNDER COUNCIL PROCEDURE 11.8 (IF ANY)

18. SCRUTINY COMMITTEE PUBLICITY

As a way of giving publicity to meetings of the Council's Scrutiny Committees it has been agreed that the dates of future meetings of the Committees be included on the agendas of meetings of Area Committees.

Set out below is a list of all future meetings-

## **Scrutiny Committee**

## **Dates**

Regeneration, Culture and Adult Education	12 <sup>th</sup> September 2011 2 <sup>nd</sup> November 2011 18 <sup>th</sup> January 2012 7 <sup>th</sup> March 2012
Community Safety and Community Services	1 <sup>st</sup> September 2011 3 <sup>rd</sup> November 2011 19 <sup>th</sup> January 2012 15 <sup>th</sup> March 2012
Environment	7 <sup>th</sup> September 2011 7 <sup>th</sup> November 2011 23 <sup>rd</sup> January 2012 19 <sup>th</sup> March 2012
Health and Adult Social Care	4 <sup>th</sup> July, 2011 28 <sup>th</sup> September 2011 14 <sup>th</sup> November 2011 26 <sup>th</sup> January 2012 28 <sup>th</sup> March 2012
Children's Services	15 <sup>th</sup> September 2011 16 <sup>th</sup> November 2011 25 <sup>th</sup> January 2012 22 <sup>nd</sup> March 2012

All these meetings start at 6pm and are held in the Council House, Dudley.

Also, the agendas for meetings of Scrutiny Committees include a public participation item at which point members of the public can speak to raise an item relating to the activities of the particular Scrutiny Committee. Please see below as to how this is dealt with.

More information about Scrutiny Committees can be found on the Council's Committee Management Information System (CMIS), which can be accessed via <http://cmis.dudley.gov.uk/cmis5/>

Details about speaking at a scrutiny committee meeting or about Scrutiny Committees can also be obtained by speaking to Joe Jablonski on 01384-815243; e-mail [josef.jablonski@dudley.gov.uk](mailto:josef.jablonski@dudley.gov.uk) or the person whose details appear on the cover of this agenda.

19. DATES OF FUTURE AREA COMMITTEE MEETINGS

The dates and venues of the future meetings of the Committee are as follows:-

Thursday 10<sup>th</sup> November, 2011 at the Brier School, Bromley Lane, Kingswinford

Thursday 8<sup>th</sup> March, 2012 at the Brier School, Bromley Lane, Kingswinford

Meetings to commence at 7pm.

**To:- All Members of the Brierley Hill Area Committee**

<b>Mrs C Billingham</b> <i>(Kingswinford North &amp; Wall Heath Ward)</i>	<b>D Blood</b> <i>(Kingswinford South Ward)</i>	<b>Foster</b> <i>(Brockmoor &amp; Pensnett Ward)</i>	<b>Mrs Greenaway</b> <i>(Brockmoor &amp; Pensnett Ward)</i>
<b>Mrs D Harley</b> <i>(Kingswinford North &amp; Wall Heath Ward)</i>	<b>P Harley</b> <i>(Kingswinford South Ward)</i>	<b>Ms Harris</b> <i>(Brierley Hill Ward)</i>	<b>Islam</b> <i>(Brierley Hill Ward)</i>
<b>J T Jones</b> <i>(Wordsley Ward)</i>	<b>Mrs Jordan</b> <i>(Brockmoor &amp; Pensnett Ward)</i>	<b>Miller</b> <i>(Kingswinford South Ward)</i>	<b>Mrs G Simms</b> <i>(Wordsley Ward)</i>
<b>Southall</b> <i>(Wordsley Ward)</i>	<b>Mrs Wilson</b> <i>(Brierley Hill Ward)</i>	<b>P Woodall</b> <i>(Kingswinford North &amp; Wall Heath Ward)</i>	