

Our Ref:
JJ/VMH

Your Ref:

Please Ask For:
Mr J Jablonski

Telephone No:
815243

18th August, 2004

Dear Member,

AUDIT COMMITTEE

You are requested to attend a meeting of the Audit Committee, which will be held in Committee Room No. 3 at the Council House, Dudley on Thursday, 26th August, 2004, at 6.00 p.m. The Agenda is set out below.

A Committee tea will be available in the Members' Dining Room from 4.30 p.m.

Yours sincerely,

Director of Law and Property

A G E N D A

1. MINUTES

To approve as a correct record and sign the minutes of the meeting of the Committee held on 1st April, 2004 (copy herewith).

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest, in accordance with the Members' Code of Conduct.

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To: All Members of the Audit Committee:-

Councillors

Attwood, Burston, Mrs Collins, Crumpton, J Davies, Mrs Jordan, Kettle, Nichols, Taylor

260804

3. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

4. SUBSTITUTE MEMBERS

To report the names of any substitute members serving for this meeting of the Committee.

5. EXTERNAL AUDITORS PLAN FOR 2004/05 (PAGES 1 – 9)

To consider the report of the Director of Finance.

6. INTERNAL AUDIT SERVICES ANNUAL REPORT 2003/2004 (PAGES 10 - 23)

To consider the report of the Director of Finance.

7. STATEMENT OF ACCOUNTS 2003/04 (PAGES 24 – 82)

To consider the report of the Director of Finance.

8. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8 (IF ANY)