Quarterly Corporate Performance Management Report Summary for Select Committee on Community Safety & Community Services



Quarter Four (January to March 2008)

# Quarterly Corporate Performance Management Summary Report

# Contents

| Section 1: | Introduction   | Page 3  |
|------------|--|---------|
| Section 2: | National Indicators for Local Authorities and<br>Local Authority Partnerships          | Page 4  |
| Section 3: | Performance Summary  | Page 5  |
| Section 4: | <b>Reporting on Council Plan Priorities</b>  | Page 8  |
|            | Safety Matters<br>Quality Service Matters  |         |
| Section 5: | LAA Performance Indicators   | Page 19 |
| Section 6: | Value for Money Profiles Update  | n/a     |
| Section 7: | Partnership Working Progress Report  | Page 21 |
| Section 8: | Current High Net Risks   | n/a     |
| Section 9: | Directorate Reporting  | Page 22 |
|            | Chief Executive's Directorate (CEX)<br>Directorate of Finance, ICT & Procurement (FIN) |         |

# Section 1 Introduction

This is the final Quarterly Corporate Performance Management Report of 2007/08 highlighting performance for the period January to March 2008.

Following consideration by Corporate Board, the Cabinet Performance Management Sub-Group and Cabinet, the report is made available to the public via the internet.

The main body of the report focuses on the six key themes contained in the Council Plan and progress against the key performance indicators and critical success factors used to determine our delivery of key Council priorities is included in **Section 4**. Risk monitoring, aligned to Council Plan priorities, is also included in this section. A summary of performance, with an at a glance view of the key performance indicators for each Council Plan theme, together with an overview of some of the key service achievements and issues affecting Dudley MBC during quarter 3, is included in **Section 3**.

**Section 2** introduces the new National Indicators for Local Authorities and Local Authority Partnerships.

**Section 5** provides a summary of those Local Area Agreement performance indicators with stretch targets attracting reward grant.

Section 6 provides an update on the value for money profiles.

Section 7 gives a progress report on the Council's Partnership working.

**Section 8** provides an overview of current High Net Risks across the Authority.

**Section 9** gives more detailed Directorate reporting, including issues relating to the delivery of Directorate Strategic Plans. Sickness absence details are incorporated into Chief Executive's Directorate reporting.

The final budget statement for the financial year will be submitted to Cabinet separately and is therefore not included in this report.

# Section 2 National Indicators for Local Authorities and Local Authority Partnerships

The Local Government White Paper *Strong and Prosperous Communities*, published in October 2007, introduced a new set of national performance indicators reflecting national priority outcomes for local authorities and partnerships. This single set of 198 indicators was subsequently announced as part of the Comprehensive Spending Review 2007 and will be reported by all areas from April 2008.

A Task and Finish Group has been established by the Corporate Planning and Performance Management Implementation Group\* to implement the national indicator set in Dudley. All directorates are represented on this group and work is currently underway to identify responsible Assistant Directors and operational leads for each indicator. This work is due to be completed by the end of May 2008.

Government stated that the new indicator set would replace all other existing sets of indicators, including Best Value Performance Indicators (BVPIs) and Performance Assessment Framework indicators (PAFs). The Commission for Social Care Inspection, however, has since written to all authorities requesting that we continue to report on existing social care BVPIs and PAFs for 2008/09 at least. In addition, concern within directorates that key operational performance management capability would be lost if all existing reporting mechanisms were ceased, means that the decision has been made to retain a number of the other BVPIs for reporting during 2008/09. The Task and Finish Group directorate representatives have agreed criteria for establishing which BVPIs to retain and which to cease collecting and are working with their DMTs to complete this exercise by the end of May.

Once both of these pieces of work are complete, Dudley's **Performance Pact** will be updated to reflect the changes to our Performance Management Framework in 2008/09. The purpose of the Performance Pact is to bring together in a single location a statement of the performance commitments of Dudley Council for the coming year. The update for 2008/09 is being completed alongside the developing Performance Pact for Dudley Community Partnership. See the link below to view the Council's Performance Pact in full:

http://www.dudley.gov.uk/council--democracy/performance-matters-in-dudley/performance-pact

For further information, contact Jennie Webb in Corporate Policy and Research on 01384 815203.

\* The Planning and Performance Management Implementation Group reports to the Assistant Directors' Group.

# Section 3 Performance Summary

This section summarises the performance information and key achievements and issues affecting Dudley that are addressed in detail in the main body of the report.

In February, the Audit Commission published the CPA resust for 2008, awarding Dudley the maximum **four star status** and **improving well**.

| improving well                             | * * * * *<br>4 star                |
|--|------------------------------------|
| Direction of travel against other councils | Performance against other councils |
| improving strongly 16%                     | 4 star 37%                         |
| improving well 63%                         | 3 star 46%                         |
| improving adequately 21%                   | 2 star 15%                         |
| not improving adequately 0%                | 1 star 1%                          |
|  | 0 star 0%                          |

The Council was praised for its work with diverse communities to **strengthen cohesion**, as well as its **strong partnership working** which has led to a reduction in crime.

Section 9 highlights many more good news stories from around the authority during quarter 4.

### **Safety Matters Performance Highlights**

*CEX CS 001*: We exceeded our target to reduce the number of incidents of overall crime in the Borough, the fourth consecutive year that crime rates have fallen.

### **Quality Service Matters Performance Highlights**

*FIN DCP 004*: The target for the percentage of switchboard calls answered within 30 seconds was achieved by Dudley Council Plus, a significant improvement on last year's performance.

### **Quality Service Matters Areas for Concern**

*FIN DCP 003*: We did not achieve our target for the percentage of calls to 01384 812345 answered within 30 seconds. However this year's performance is a significant improvement on 2006/07.

# A summary of the key performance indicators for each Council Plan theme is shown in the following tables.

| Safety                      | y Matt  | ers Ke                             | y Performance In  | dicat           | ors 2             | 007/0        | 8                   |                     |                       |                       |                         |                          |                             |
|-----------------------------|---------|------------------------------------|---|-----------------|-------------------|--------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|--------------------------|-----------------------------|
| Council<br>Plan<br>Priority | Direct. | Ref.                               | Definition  | 06/07<br>Actual | 07/08<br>Target   | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
|                             | CEX     | CEX CS<br>001                      | Reduce overall crime  | 15012           | 15524             | 3802         | 7025                | 10390               | 13532                 | *                     | -                       | -                        | -                           |
|                             | CEX     | CEX CS<br>008                      | Reduce commercial crime   | 2685            | 2551              | 618          | 1157                | 1732                | 2357                  | *                     | -                       | -                        | -                           |
| Priority 18                 | CEX     | S&SC 01.1a<br>LAA                  | Reduce violent crime (LAA Stretch)  | 3661            | 3341<br>(Stretch) | 871          | 1653                | 2351                | 3048                  | *                     | -                       | -                        | -                           |
| Priori                      | CEX     | S&SC 01.1b<br>LAA                  | Reduce criminal damage (LAA<br>Stretch)                                   | 5549            | 5388<br>(Stretch) | 1232         | 2187                | 3454                | 4554                  | *                     | -                       | -                        | -                           |
|                             | CEX     | S&SC<br>01.1ci<br>LAA              | Maintain reporting levels of domestic abuse incidents                     | 3388            | 3300              | 876          | 1792                | 2646                | 3578                  | *                     | -                       | -                        | -                           |
|                             | CEX     | S&SC 01.1d<br>LAA                  | Reduce thefts of motor vehicles (LAA Stretch)                             | 1112            | 1382<br>(Stretch) | 271          | 483                 | 690                 | 910                   | *                     | -                       | -                        | -                           |
| rity<br>9                   | CEX     | CEX CS<br>006                      | Reduce the number of incidents of racially aggravated crime               | 308             | 293               | 79           | 124                 | 170                 | 222                   | *                     | -                       | -                        | -                           |
| Priority<br>19              | L&P     | L&P LDS<br>134                     | Percentage of ASBO applications that result in a successful legal outcome | New PI          | 80%               | 0%           | 0%                  | 100%                | 100%                  | *                     |                         |                          | -                           |
| Priority 20                 | CEX     | CEX CS<br>003/<br>S&SC 04.2<br>LAA | To increase the number of people in treatment for drug misuse             | 1103            | 1285              | 840          | 975                 | 1075                | 1193                  | •                     | -                       | -                        | -                           |

| Qualit                      | Quality Service Matters Key Performance Indicators 2007/08 |                |  |                 |                 |              |                     |                     |                       |                       |                         |                          |                             |
|-----------------------------|--|----------------|--|-----------------|-----------------|--------------|---------------------|---------------------|-----------------------|-----------------------|-------------------------|--------------------------|-----------------------------|
| Council<br>Plan<br>Priority | Direct.  | Ref.           | Definition   | 06/07<br>Actual | 07/08<br>Target | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
|                             | FIN  | FIN DCP<br>003 | % of telephone calls answered < 30 seconds   | 61.5%           | 80%             | 63.12%       | 59.81%              | 65.46%              | 71.47%                |                       | -                       | -                        | -                           |
| ty 22                       | FIN  | FIN DCP<br>004 | % of switchboard calls answered < 30 seconds   | 62.26%          | 80%             | 85.85%       | 85.09%              | 85.86%              | 86.56%                |                       | -                       | -                        | -                           |
| Priority                    | FIN  | FIN DCP<br>008 | % customers to Dudley Council Plus<br>seen by a Customer Services Adviser<br>within 10 minutes | 88.03%          | 80%             | 89.39%       | 92.16%              | 93.36%              | 91.67%                | *                     | -                       | -                        | -                           |
|                             | FIN  | FIN DCP<br>016 | % customers to Dudley Council Plus<br>making cash payments within 10<br>minutes                | 88.38%          | 80%             | 0%           | 0%                  | 100%                | 99.5%                 | *                     | -                       | -                        | -                           |

# Section 4 Reporting on Council Action Plan Priorities

The Council Action Plan 2010 describes the business direction for the authority for the period 2007–2010. It sets out how we are planning to meet the aspirations of the Community Strategy and the challenges outlined in the Local Area Agreement.

As we continue to develop our outcome focussed performance management arrangements, in addition to the ongoing monitoring of key performance indicators, this section provides a detailed review of the progress of the critical success factors contained within the Council Action Plan, plus an assessment of the key risks to the delivery of the Council's priorities.

Traffic light status indicators are used to denote performance.

In terms of the critical success factors they represent the following progress:-

- Good progress (ahead of schedule)
- Fair progress (on schedule)
- Poor progress (behind schedule)

For key performance indicators they represent performance as:-

- Performance is better than target limits
- Performance is within target limits
- Performance is worse than target limits

NB: A zero tolerance has been set for the target limits of key performance indicators with a stretch target.

Audit Commission All England Top and Bottom Quartile and Metropolitan Average data for 2006/07 is included for comparator purposes. The quartiles are presented with the best performance being in the top quartile. (See **Section 3** for a summary of key performance indicators by Council Plan theme).

**Risk Rating** is arrived at using the matrix below, and is shown assuming current controls (mitigating actions) are in place:

| s)              | Almost Certain<br>> 90% | 5 | Minor<br>(5)         | Moderate<br>(10)     | Significant<br>(15)  | Major<br>(20)       | Major<br>(25)       |
|-----------------|-------------------------|---|----------------------|----------------------|----------------------|---------------------|---------------------|
| LITY<br>months) | Likely<br>50% - 90%     | 4 | Minor<br>(4)         | Moderate<br>(8)      | Significant<br>(12)  | Major<br>(16)       | Major<br>(20)       |
| ABII<br>12      | Moderate<br>30% - 50%   | 3 | Insignificant<br>(3) | Minor<br>(6)         | Moderate<br>(9)      | Significant<br>(12) | Significant<br>(15) |
| PF              | Unlikely<br>10% - 30%   | 2 | Insignificant<br>(2) | Minor<br>(4)         | Minor<br>(6)         | Moderate<br>(8)     | Moderate<br>(10)    |
| Ó               | Rare < 10%              | 1 | Insignificant<br>(1) | Insignificant<br>(2) | Insignificant<br>(3) | Minor<br>(4)        | Minor<br>(5)        |
|                 |                         |   | 1<br>Insignificant   | 2<br>Minor           | 3<br>Moderate        | 4<br>Significant    | 5<br>Major          |

Use the link below to view the Council Action Plan 2010:-

http://www.dudley.gov.uk/council--democracy/plans-policies--strategies/councilplan

# Safety Matters Priority 18 Safer Communities

| Priority 18 Critical Success Factors |   |                   |  |                |  |  |  |  |  |  |
|--------------------------------------|---|-------------------|--|----------------|--|--|--|--|--|--|
| Ref.                                 | Description   | Lead Officer      | Updates  | Status<br>@ Q4 |  |  |  |  |  |  |
| 18.1a                                | Implement the actions of the Community Safety Partnership / Safe & Sound to reduce crime across the Borough   | Dawn Hewitt (CEX) | See 18.3a  |                |  |  |  |  |  |  |
| 18.2a                                | Implement the actions of the Prolific & other Priority Offenders team   | Dawn Hewitt (CEX) | See 20.4a  |                |  |  |  |  |  |  |
| 18.2b                                | Identify our most prolific and other priority offenders and reduce the number of crimes they commit (PPO)   | Dawn Hewitt (CEX) | 566 20.4a  |                |  |  |  |  |  |  |
| 18.3a                                | <ul> <li>Crime reduction initiatives to focus on LAA crime priorities</li> <li>Motor vehicle Theft</li> <li>Criminal damage</li> <li>Domestic abuse</li> <li>Violent crime</li> </ul> | Dawn Hewitt (CEX) | Continued focus to develop strategies and initiatives with Partners to reduce overall crime. During quarter 4 there was a reduction of 196 fewer offences from the previous quarter. Performance for the 2007-08 shows a crime reduction of 13.84% for overall crime | *              |  |  |  |  |  |  |

# Priority 18 Key Performance Indicators

| Direct. | Ref.                 | Definition                              | 07/08<br>Target   | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Comments  | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
|---------|----------------------|---|-------------------|--------------|---------------------|---------------------|-----------------------|-----------------------|---|-------------------------|--------------------------|-----------------------------|
| CEX     | CEX CS<br>001        | Reduce overall crime                    | 15524             | 3802         | 7025                | 10390               | 13532                 | *                     |   | -                       | -                        | -                           |
| CEX     | CEX CS<br>008        | Reduce commercial crime                 | 2551              | 618          | 1157                | 1732                | 2357                  | *                     |   | -                       | -                        | -                           |
| CEX     | S&SC<br>01.1a<br>LAA | Reduce violent crime (LAA Stretch)      | 3341<br>(Stretch) | 871          | 1653                | 2351                | 3048                  | *                     | This target continues to perform<br>well. Efforts to maintain this will<br>continue through the development of<br>the new LAA and the work carried<br>out through JAG | -                       | -                        | -                           |
| CEX     | S&SC<br>01.1b<br>LAA | Reduce criminal damage (LAA<br>Stretch) | 5388<br>(Stretch) | 1232         | 2187                | 3454                | 4554                  | *                     | This target continues to perform<br>exceptionally well. Efforts to<br>maintain this will continue through<br>JAG activities   |                         | -                        |                             |

| Priority | Priority 18 Key Performance Indicators |   |                   |              |                     |                     |                       |                       |   |                         |                          |                             |
|----------|--|---|-------------------|--------------|---------------------|---------------------|-----------------------|-----------------------|---|-------------------------|--------------------------|-----------------------------|
| Direct.  | Ref.                                   | Definition  | 07/08<br>Target   | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Comments  | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
| CEX      | S&SC<br>01.1ci<br>LAA                  | Maintain reporting levels of domestic abuse incidents | 3300              | 876          | 1792                | 2646                | 3578                  | *                     | Target achieved. Relevant actions through partnership activity will be carried out to maintain this | -                       | -                        | -                           |
| CEX      | S&SC<br>01.1d<br>LAA                   | Reduce thefts of motor vehicles (LAA Stretch)         | 1382<br>(Stretch) | 271          | 483                 | 690                 | 910                   | *                     |   | -                       | -                        | -                           |

| Priority 18 Ris | Priority 18 Risks |  |             |                          |                          |                          |                          |  |  |  |  |
|-----------------|-------------------|--|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--|--|--|--|
| Directorate     | JCAD Ref.         | Description  | Risk Owner  | Q1 Net<br>Risk<br>Status | Q2 Net<br>Risk<br>Status | Q3 Net<br>Risk<br>Status | Q4 Net<br>Risk<br>Status |  |  |  |  |
| CEX             | CE0001            | Failure to meet the community safety partnership targets | Bob Dimmock | Minor (6)                | Minor (6)                | Moderate (8)             | Minor (4)                |  |  |  |  |

# Safety Matters Priority 19 Anti social behaviour and reassurance

| Priority 1 | 9 Critical Success Factors  |                       |  |                |  |
|------------|---|-----------------------|--|----------------|--|
| Ref.       | Description   | Lead Officer          | Updates  | Status<br>@ Q4 |  |
| 19.1a      | Develop the cross agency anti- social behaviour unit (ASBU) and   | Dawn Hewitt (CEX)     | Exploration of possibilities for closer co-working has started. Seconded   |                |  |
| 19.1b      | Identify cross agency teams to contribute to the ASBU   | Dawn Hewitt (CEX)     | Police Officer has improved capacity to respond to ASB cases   |                |  |
| 19.1c      | Develop Anti Social Behaviour Unit team   | Dawn Hewitt (CEX)     | Community Safety, Witnessing Team and Home Security Initiative staff<br>integrated within the ASBU team. Role of Young persons Co-ordinator<br>refocused on ASB issues, particular projects aimed at prevention,<br>engagement of young people and fear of crime |                |  |
| 19.2a      | To reduce anti-social behaviour in the Borough by reviewing<br>potential ASBO cases in the pipeline to ensure that resources will be<br>available and identify potential problems at an early stage | Mohammed Farooq (L&P) | 100% - Above target  | *              |  |
| 19.3a      | Through the reassurance initiative reduce fear of crime and increase public confidence  | Dawn Hewitt (CEX)     | Website now live and advertised through published summary of a three year plan. Reassurance meetings to continue   | *              |  |
| 19.4a      | Reduce incidents of racially aggravated crimes  | Andy Winning (CEX)    | New priorities with leads agreed and approved by cabinet: • Parenting •  |                |  |
| 19.4b      | Build respect in communities and reduce its impacts on ant-social behaviour   | Andy Winning (CEX)    | Drugs and alcohol • Positive activities inside and outside of school •     Community Cohesion  |                |  |

| Priority | Priority 19 Key Performance Indicators |   |                 |              |                     |                     |                       |                       |          |                         |                          |                             |
|----------|--|---|-----------------|--------------|---------------------|---------------------|-----------------------|-----------------------|----------|-------------------------|--------------------------|-----------------------------|
| Direct.  | Ref.                                   | Definition  | 07/08<br>Target | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Comments | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
| CEX      | CEX CS<br>006                          | Reduce the number of incidents of racially aggravated crime                     | 293             | 79           | 124                 | 170                 | 222                   | *                     |          | -                       | -                        | -                           |
| L&P      | L&P<br>LDS 134                         | Percentage of ASBO applications<br>that result in a successful legal<br>outcome | 80%             | 0%           | 0%                  | 100%                | 100%                  | *                     |          | -                       | -                        | -                           |

| Priority 19 Ris | Priority 19 Risks |  |             |                          |                          |                          |                          |  |  |  |  |  |
|-----------------|-------------------|--|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--|--|--|--|--|
| Directorate     | JCAD Ref.         | Description  | Risk Owner  | Q1 Net<br>Risk<br>Status | Q2 Net<br>Risk<br>Status | Q3 Net<br>Risk<br>Status | Q4 Net<br>Risk<br>Status |  |  |  |  |  |
| CEX             | CE0002            | Failure to impact upon anti-social behaviour   | Dawn Hewitt | Minor (4)                | Minor (4)                | Minor (4)                | Minor (4)                |  |  |  |  |  |
| L&P             | LP0002            | Failure to hit targets for ASBO applications that result in a successful legal outcome | Philip Tart | Moderate (8)             | Moderate (8)             | Minor (4)                | Minor (4)                |  |  |  |  |  |

# Safety Matters Priority 20 Substance misuse

| Priority 2 | 20 Critical Success Factors   |                   |   |                |
|------------|---|-------------------|---|----------------|
| Ref.       | Description   | Lead Officer      | Updates   | Status<br>@ Q4 |
| 20.1a      | Implement the Drugs Intervention Programme (DIP) improving client engagement action plan  | Dawn Hewitt (CEX) | Evaluation of the Drugs Intervention Programme underway. The DIP Increasing Client Engagement (ICE) reviewed and updated                    |                |
| 20.1b      | Reduce harm caused by illegal drugs   | Dawn Hewitt (CEX) | The Strategic Summary and Treatment Plan for 2008-09 have been developed and submitted to the NTA for sign off                              |                |
| 20.1c      | Ensure adults and young people have access to drug treatment services   | Dawn Hewitt (CEX) | Young People's Substance misuse needs assessment and action plan submitted to and signed off by GO/NTA                                      |                |
| 20.1d      | Reduce the harm caused by alcohol   | Dawn Hewitt (CEX) | Multi-Agency Alcohol Strategy Group in place and a needs assessment has commenced   |                |
| 20.2a      | Appropriate education, prevention and early intervention programmes in place  | Audrey Heer (CEX) | Tier 1 and Tier 2 training programmes scheduled until end of March  |                |
| 20.2b      | Ensure staff working with children and young people are appropriately trained   | Audrey Heer (CEX) | 2009  |                |
| 20.2c      | Appropriate young person centre treatment services commissioned   | Audrey Heer (CEX) | Discussions still ongoing nationally to agree future performance management reporting   |                |
| 20.3a      | Increase public awareness of the harm caused by alcohol to individuals, families and communities  | Sue Haywood (CEX) | Projects and Initiatives funded through Neighbourhood Renewal Fund in respect of tackling alcohol misuse are being developed and advertised |                |
| 20.3b      | Reduce public perception of drug dealing and drug use as a problem  | Sue Haywood (CEX) | Community concerns taken forward in Community Safety 3 year plan.<br>Further follow up work from Community engagement event to take place   |                |
| 20.4a      | Align the Prolific & other Priority Offenders (PPO) and the Drugs Intervention<br>Programme (DIP) working arrangements as required by the Home Office | Dawn Hewitt (CEX) | Revised Terms of reference for DIP / PPO steering group agreed and membership revised & agreed  |                |

| Priority | Priority 20 Key Performance Indicators |   |                 |              |                     |                     |                       |                       |  |                         |                          |                             |
|----------|--|---|-----------------|--------------|---------------------|---------------------|-----------------------|-----------------------|--|-------------------------|--------------------------|-----------------------------|
| Direct.  | Ref.                                   | Definition  | 07/08<br>Target | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Comments                               | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
| CEX      | CEX CS<br>003/<br>S&SC<br>04.2<br>LAA  | To increase the number of people in treatment for drug misuse | 1285            | 840          | 975                 | 1075                | 1193                  |                       | Figures up to the end of February 2008 | -                       | -                        |                             |

| Priority 20 Ris | sks       |  |             |                          |                          |                          |                          |
|-----------------|-----------|--|-------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Directorate     | JCAD Ref. | Description  | Risk Owner  | Q1 Net<br>Risk<br>Status | Q2 Net<br>Risk<br>Status | Q3 Net<br>Risk<br>Status | Q4 Net<br>Risk<br>Status |
| CEX             | CE0001    | Failure to meet the community safety partnership targets | Dawn Hewitt | Minor (6)                | Minor (6)                | Moderate (8)             | Moderate (6)             |

# Quality Service Matters Priority 22 Customer access to services

| Priority | Priority 22 Critical Success Factors   |                        |   |                |  |  |  |  |  |  |
|----------|--|------------------------|---|----------------|--|--|--|--|--|--|
| Ref.     | Description  | Lead Officer           | Updates   | Status<br>@ Q4 |  |  |  |  |  |  |
| 22.1a    | Produce and implement a strategy to support corporate transformation<br>through service redesign and efficiency savings including service transfers to<br>Dudley Council Plus              | Geoff Thomas (CEX)     | Work with Housing and Dudley Council Plus to transfer remaining<br>agreed housing telephony to Dudley Council Plus as soon as is<br>practicable. The Housing Manager look up has been developed and is<br>added to appropriate services on a rolling programme according to<br>Dudley Council Plus's priorities | •              |  |  |  |  |  |  |
| 22.2a    | Identify appropriate locations and secure agreements for the<br>continued development and growth of the Dudley Council Plus<br>network so as to improve customer access across the Borough | Mike N. Williams (FIN) | Road Map under review following the transfer of DCP to Finance directorate  |                |  |  |  |  |  |  |
| 22.3a    | Joint work with directorates and CATS team to facilitate the effective and efficient transfer of services to Dudley Council Plus   | Mike N. Williams (FIN) | See 22.1a   |                |  |  |  |  |  |  |

| Priority | Priority 22 Key Performance Indicators |  |                 |              |                     |                     |                       |                       |          |                         |                          |                             |
|----------|--|--|-----------------|--------------|---------------------|---------------------|-----------------------|-----------------------|----------|-------------------------|--------------------------|-----------------------------|
| Direct.  | Ref.                                   | Definition   | 07/08<br>Target | Q1<br>Actual | Q2<br>YTD<br>Actual | Q3<br>YTD<br>Actual | Year<br>End<br>Actual | Year<br>End<br>Status | Comments | Met<br>Average<br>06/07 | Top<br>Quartile<br>06/07 | Bottom<br>Quartile<br>06/07 |
| FIN      | FIN<br>DCP<br>003                      | % of telephone calls answered < 30 seconds   | 80%             | 63.12%       | 59.81%              | 65.46%              | 71.47%                |                       |          | -                       | -                        | -                           |
| FIN      | FIN<br>DCP<br>004                      | % of switchboard calls answered < 30 seconds   | 80%             | 85.85%       | 85.09%              | 85.86%              | 86.56%                | •                     |          |                         | -                        | -                           |
| FIN      | FIN<br>DCP<br>008                      | % customers to Dudley Council Plus<br>seen by a Customer Services<br>Adviser within 10 minutes | 80%             | 89.39%       | 92.16%              | 93.36%              | 91.67%                | *                     |          | -                       | -                        | -                           |
| FIN      | FIN<br>DCP<br>016                      | % customers to Dudley Council Plus<br>making cash payments within 10<br>minutes                | 80%             | 0%           | 0%                  | 100%                | 99.5%                 | *                     |          | -                       | -                        |                             |

| Priority 22 Ris | sks       |   |                  |                          |                          |                          |                          |
|-----------------|-----------|---|------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Directorate     | JCAD Ref. | Description                                   | Risk Owner       | Q1 Net<br>Risk<br>Status | Q2 Net<br>Risk<br>Status | Q3 Net<br>Risk<br>Status | Q4 Net<br>Risk<br>Status |
| CEX             | FPAO0003  | Failure to improve access to council services | Mike N. Williams | Minor (6)                | Minor (6)                | Minor (6)                | Minor (6)                |

# Quality Service Matters Priority 24 ICT Strategy and E-Government

| Priority 24 Critical Success Factors |  |                 |   |                |  |  |  |  |  |
|--------------------------------------|--|-----------------|---|----------------|--|--|--|--|--|
| Ref.                                 | Description  | Lead Officer    | Updates   | Status<br>@ Q4 |  |  |  |  |  |
| 24.2a                                | Support the continued ICT needs of Dudley Council Plus | Dave Cook (FIN) | Finance Directorate has taken over the running of Dudley Council Plus<br>and has established a steering group and developed an action plan to<br>address ongoing issues and future developments |                |  |  |  |  |  |

## **Quality Service Matters Priority 27**

# Effective partnerships – ensure the council provides appropriate leadership to secure collaborative partnerships that make a difference

| Priority 27 Critical Success Factors |  |                 |  |                |  |  |  |  |
|--------------------------------------|--|-----------------|--|----------------|--|--|--|--|
| Ref.                                 | Description                                    | Lead Officer    | Updates  | Status<br>@ Q4 |  |  |  |  |
| 27.5b                                | Allocation and monitoring of funded projects   | John Hodt (CEX) | NRF to be superseded by the new Transitional Fund for 2008-09  |                |  |  |  |  |
| 27.5c                                | Review of local Neighbourhood Renewal strategy | John Hodt (CEX) | TART to be superseded by the new Transitional Fund for 2008-09 |                |  |  |  |  |

| Priority 27 Ris | Priority 27 Risks |   |              |                          |                          |                          |                          |  |  |  |
|-----------------|-------------------|---|--------------|--------------------------|--------------------------|--------------------------|--------------------------|--|--|--|
| Directorate     | JCAD Ref.         | Description   | Risk Owner   | Q1 Net<br>Risk<br>Status | Q2 Net<br>Risk<br>Status | Q3 Net<br>Risk<br>Status | Q4 Net<br>Risk<br>Status |  |  |  |
| CEX             | CE0007            | Failure to develop efficient partnership working              | Geoff Thomas | Minor (6)                | Minor (6)                | Moderate (8)             | Moderate (8)             |  |  |  |
| CEX             | CE0009            | Failure to identify customer expectations of council services | Andy Wright  | Minor (4)                | Minor (4)                | Minor (4)                | Minor (4)                |  |  |  |

# Section 5 Local Area Agreement Performance Indicators Stretch Targets

As a round three area, Dudley's Local Area Agreement (LAA) came into force in April 2007. It is an agreement between central government and Dudley Community Partnership about which local priorities will be met and how specific government money will be spent.

Government required our LAA to be divided into 4 'blocks':

- Children & Young People
- Economic Development & Enterprise
- Healthier Communities & Older People
- Safer & Stronger Communities

In each block there is a range of outcomes agreed by all as key priorities for Dudley Borough, together with the performance indicators that will provide the basis for monitoring and reporting. The outcomes reflect national priorities set by government and local priorities identified in the Dudley Community Strategy.

A number of the performance indicators were negotiated with Government Office West Midlands as stretched targets attracting Performance Reward Grant (PRG). PRG is paid on the achievement of at least 60% of the stretch target. This section highlights the indicators with stretch targets included in the LAA, with performance at the end of year one where available. In addition, the tables in the following pages show the total PRG available on the successful achievement of target.

Traffic light indicators denote year to date performance as follows:

- Performance is better than target limits
- Performance is within target limits
- Performance is worse than target limits
- NB: A zero tolerance has been set for the target limits of these indicators.

Those marked KPI are Key Council Plan Performance Indicators included in sections 3 and 4.

Use the link below to access further information on the LAA:-

http://www.dudleylsp.org/local-area-agreements

| LAA S              | Safer &            | Strong                       | er Communities Blo   | ock Str  | etch T                     | argets             |                    |                            |                            |                                      |
|--------------------|--------------------|------------------------------|--|----------|----------------------------|--------------------|--------------------|----------------------------|----------------------------|--------------------------------------|
| Direct./<br>Agency | Thematic<br>P'ship | Ref.                         | Definition   | Baseline | 07/08<br>Stretch<br>Target | Year End<br>Actual | Year End<br>Status | 08/09<br>Stretch<br>Target | 09/10<br>Stretch<br>Target | Performance<br>Reward Grant<br>(PRG) |
| Safe &<br>Sound    | Safe & Sound       | SSC01.1a<br><mark>KPI</mark> | Number of violent crimes   | 3370.92  | 3341                       | 3048               | *                  | 3277                       | 3213                       | £820,000                             |
| Safe &<br>Sound    | Safe & Sound       | SSC01.1b<br>KPI              | Number of incidents of criminal damage                                   | 5532     | 5388                       | 4554               | *                  | 5190                       | 4991                       | £610,000                             |
| Safe &<br>Sound    | Safe & Sound       | SSC<br>01.1cii               | % repeat victim rate of domestic violence                                | 37.6%    | 35.35%                     | 34.95              | *                  | 33.1%                      | 30.85%                     |                                      |
| Safe &<br>Sound    | Safe & Sound       | SSC<br>01.1ciii              | Number of sanctioned detections for<br>domestic violence crime incidents | 724.92   | 750                        | 587                |                    | 775                        | 800                        | £615,000                             |
| Safe &<br>Sound    | Safe & Sound       | SSC<br>01.1civ               | Number of offences brought to justice                                    | 138      | 316                        | 344                | *                  | 333                        | 350                        |                                      |
| Safe &<br>Sound    | Safe & Sound       | SSC01.1d<br>KPI              | Number of recorded crime incidents for theft of motor vehicle            | 1405.92  | 1382                       | 910                | *                  | 1330                       | 1280                       | £350,250                             |
| WMFS               | Safe & Sound       | SSC10.1                      | Number of malicious vehicle fires  | 249      | 240                        | 111                | *                  | 232                        | 225                        |                                      |
| WMFS               | Safe & Sound       | SSC10.2                      | Number of accidental dwelling fires                                      | 259      | 247                        | 194                | *                  | 239                        | 233                        | £760,000                             |
| WMFS               | Safe & Sound       | SSC10.3                      | Number of arson incidents other buildings                                | 61       | 58                         | 39                 | *                  | 56                         | 55                         |                                      |

# Section 7 Partnership Working Progress Report May 2008

This section is intended to give an overall picture of developments with the Council's partnership working.

### Audit Commission Inspection

Work has begun on the previously reported Audit Commission requirements for us to review the corporate partnerships database and officer capacity in respect of regeneration projects.

- In agreement with the Audit Commission we are concentrating on producing a database identifying our 100 most significant partnerships. This is so that we can ensure that our resources are concentrated in partnerships that will yield the most benefit
- Review of our capacity to take part in regeneration partnerships is also now under review

### Partnership Evaluation Tool (PET)

The annual partnership evaluation programme is now almost complete, and our 10 most significant partnerships have a green rating. This is an improvement on last year, when 2 of those partnerships were amber, but improvement has come about as a result of the implementation of the 2007 improvement plans. The outcomes of the evaluation programme will be reported in full once it has been completed.

### Next Generation Local Area Agreement (NGLAA)

It is anticipated that the NGLAA will be signed off in June 2008, with negotiations currently taking place following submission of the 2<sup>nd</sup> draft. Currently 28 indicators have been agreed with Government Office, and a further handful remains the subject of negotiation.

# Section 9 Directorate Reporting

This section provides detailed reporting on Directorate progress towards Directorate Strategic Plan objectives and exception reporting on Best Value and Local Performance Indicators not included in the Council Action Plan reporting.

In particular, Directorates are asked to report on any significant variation from anticipated progress, new pressures arising within the Directorate having implications for performance and to advise on proposed actions to be taken.

Directorates also report on any significant achievements of note during the period, such as any external accreditation, nomination for awards or positive publicity.

# **Quarterly Directorate Issues Report**

## **Directorate: Chief Executive's**

2007-08 Quarter 4

## 2. ADDITIONAL KEY ISSUES FOR THE DIRECTORATE

| Key Issue  | Comment and Proposed Action   |
|--|---|
| Preventing Violent<br>Extremism Pathfinder<br>Fund | During 2008/9 we will administer £105,000 from the<br>Government to be spent in the Borough on activities<br>intended to reduce the likelihood of people becoming<br>involved in violent extremist activity. The projects<br>funded are agreed with and managed locally by the<br>British Muslim Forum, and include Imam and Mosque<br>Capacity Building, Tackling Extremism Together<br>conferences, and Citizenship Seminars                                  |
| Transitional Fund                                  | During 2008/9 Dudley is in receipt of the first year of two<br>of the Transitional Fund, the amount awarded being<br>£1,100,000 in the first year and £400,000 in the second.<br>This follows the cessation of the Neighbourhood<br>Renewal Fund on 31st March 2008, after seven years of<br>funding. The money will be used to support the delivery<br>of the Local Area Agreement, preparation for<br>Comprehensive Area Assessment, and Community<br>Renewal |

## 4. SIGNIFICANT ACHIEVEMENTS/POINTS OF NOTE

- New Community engagement database developed and prepared to go live in April 2008 see link: <u>http://appsrvr1/engagement/</u>
- **Community Safety:** Safe & Sound partnership has assisted in reducing crime in the Borough for the fourth consecutive year. Over this time crime levels have fallen, making the Dudley Borough the safest in the West Midlands

| Directorate: Finance, ICT and Procurement | 2007-08 |
|---|---------|
|   | 2007 00 |

07-08 Quarter 4

## 2. ADDITIONAL KEY ISSUES FOR THE DIRECTORATE

| Key Issue  | Comment and Proposed Action  |
|--|--|
| Transfer of Dudley Council<br>Plus to the Finance<br>Directorate | The overall process is being managed through the<br>Officer Steering Group, chaired by the Director of<br>Finance. The Group includes senior managers from<br>DUE, DACHS and Chief Executive's as well as from<br>Finance. An Action Plan has been developed and is<br>being implemented. Sean Beckett has been appointed<br>Interim Customer Services Manager |

## 3. DIRECTORATE PERFORMANCE INDICATORS - REPORTING BY EXCEPTION

| Performance Indicator | Comment and Proposed Action   |
|-----------------------|---|
| FIN DCP 004/008/016   | Dudley Council Plus switchboard and customer service responses – targets exceeded by between 8% and 24% |

## 4. SIGNIFICANT ACHIEVEMENTS/POINTS OF NOTE

• Successful transfer of Housing non repairs calls to Dudley Council Plus