

## **Extraordinary Meeting of the Council**

**Monday, 21<sup>st</sup> December, 2020 at 6.00pm**

**On Microsoft Teams**

**[Click on this link to join the meeting](#)**

You are hereby summoned to attend an extraordinary meeting of the Dudley Metropolitan Borough Council for the purpose of transacting the business set out in the numbered agenda items listed below.

### **Agenda - Public Session**

**(Meeting open to the public and press)**

#### **Prayers**

1. Apologies for absence.
2. To receive any declarations of interest under the Members' Code of Conduct.
3. Appointment of Deputy Chief Executive (Pages 1 - 2).
4. Independent Remuneration Panel (Pages 3 - 4).
5. To consider any business not on the agenda which by reason of special circumstances the Mayor is of the opinion should be considered at the meeting as a matter of urgency under the provisions of the Local Government Act 1972.



**Chief Executive**

**Dated: 11<sup>th</sup> December, 2020**

#### **Distribution:**

All Members of the Council



**Please note the following:**

- This meeting will be held virtually by using Microsoft Teams. The meeting will be held live via the Internet link.
- This is a formal meeting and it will assist the conduct of business if participants speak only when invited by the Mayor.
- The Mayor reserves the right to adjourn the meeting, as necessary, if there is any disruption or technical issues.
- All participants should **mute their microphones** and **turn off the video feed** when they are not speaking.
- Please remember to unmute your microphone and switch on your video feed when it is your turn to speak. Speak clearly and slowly into your microphone.
- Members of the public can view the proceedings by clicking on the link provided on the agenda.
- This meeting will be recorded for future viewing on the Council's You Tube channel.
- Information about the Council and our meetings can be viewed on the website [www.dudley.gov.uk](http://www.dudley.gov.uk)
- Any agendas containing reports with exempt information should be treated as private and confidential. It is your responsibility to ensure that information containing private and personal data is kept safe and secure at all times. Confidential papers should be securely disposed of. If you choose to retain the documents you should ensure that the information is securely stored and destroyed within six months.
- Elected Members can submit apologies by contacting Democratic Services. Telephone 01384 815238 or E-mail [Democratic.Services@dudley.gov.uk](mailto:Democratic.Services@dudley.gov.uk)

## **Extraordinary Meeting of the Council - 21<sup>st</sup> December, 2020**

### **Report of the Appointments Committee**

#### **Appointment of the Deputy Chief Executive**

##### **Purpose of Report**

1. To consider a recommendation from the Appointments Committee concerning the appointment of the Deputy Chief Executive.

##### **Recommendation**

2. That, subject to the necessary pre-employment checks, Balvinder Heran be appointed to the post of Deputy Chief Executive, in accordance with the salary and terms and conditions of employment applicable to the post, with effect from a date to be agreed.

##### **Background**

3. On 11<sup>th</sup> November, 2020, the Appointments Committee undertook interviews and made a recommendation to appoint Balvinder Heran to the post of Deputy Chief Executive. The minutes of that meeting are available on the Council's Website.
4. The Terms of Reference of the Appointments Committee provide that recommendations must be made to the full Council on any new appointments that exceed a threshold of £100,000.

##### **Finance**

5. The salary for the Deputy Chief Executive is £149,662. The cost is included in existing budgetary provisions.

##### **Law**

6. The Council's Constitution was adopted under the provisions of the Local Government Act 2000. Under Article 4.02 of the Constitution, any new appointments that exceed a threshold of £100,000 must be by way of a recommendation from the Appointments Committee to the Full Council.

7. The Deputy Chief Executive is responsible for the discharge of any functions that are required to be undertaken in line with the Constitution or pursuant to any necessary legal requirements. This includes duties undertaken in the absence or inability to act of the Chief Executive.

### **Equality Impact**

8. The Deputy Chief Executive will be required to ensure that service provision reflects the diversity of communities in the borough and undertake duties will full regard to the Council's policies on equality and diversity.

### **Human Resources/Organisational Development**

9. The appointment of the Deputy Chief Executive is in accordance with the requirements of the Council's Constitution and the Council's human resources policies.

### **Commercial/Procurement**

10. The Deputy Chief Executive will be required to implement the Council's corporate strategic policies, including those relating to financial management, the responsible use of resources and best value in all areas of service delivery.

### **Health, Wellbeing and Safety**

11. The Deputy Chief Executive will take a key role in activities designed to promote and protect health and wellbeing with an emphasis on tackling health inequalities and improving services through active partnership working.



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**Councillor P Harley**  
**Chair of the Appointments Committee**

## **Extraordinary Meeting of the Council - 21<sup>st</sup> December, 2020**

### **Report of the Lead for Law and Governance (Monitoring Officer)**

### **Independent Remuneration Panel**

#### **Purpose of Report**

1. To consider the appointment of an Independent Remuneration Panel in accordance with the requirements of the Local Authorities (Members' Allowances) (England) Regulations 2003.

#### **Recommendation**

2. That, in accordance with statutory requirements, the Council establish an Independent Remuneration Panel with the membership referred to below.

#### **Background**

3. Under the Local Authorities (Members' Allowances) (England) Regulations 2003, the Council has a legal duty to consider recommendations from an Independent Remuneration Panel when reviewing the Members' Allowances Scheme. In addition, the Council has a duty to review the annual indexing arrangements in the Members' Allowances Scheme every 4 years.
4. The last review of the Members' Allowances Scheme took place in January, 2017. The Council therefore has a statutory obligation to undertake a further review in 2021.
5. Following consultation with the Group Leaders, the Chief Executive and the Monitoring Officer, it is proposed that an Independent Remuneration Panel be established, in line with statutory obligations, with the membership below:

Richard Boot OBE DL (Lead of Dudley Group Deputy Lieutenants)  
Rt Revd Martin Gorick (The Bishop of Dudley)  
Revd Adam Hadley (the Council's Independent Person for Standards).

6. To comply with statutory obligations, the Independent Remuneration Panel will be invited to submit recommendations in advance of the 2021/22 financial year. The report and any recommendations from the Independent Remuneration Panel will be subject to consideration by the Full Council.

### **Finance**

7. The report and recommendations of the Independent Remuneration Panel, including any financial implications, will be submitted to the Council in due course.

### **Law**

8. This report is to ensure compliance with the Local Authorities (Members' Allowances) (England) Regulations 2003.
9. The Council's Constitution was adopted under the Local Government Act 2000. Appointing an Independent Remuneration Panel and adopting a Members' Allowances Scheme are functions reserved to the full Council under Article 4 of the Constitution.

### **Equality Impact**

10. The work of the Independent Remuneration Panel will have due regard to the Council's policies on equality and diversity.

### **Human Resources/Organisational Development**

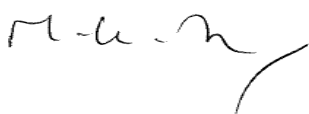
11. Meetings of the Independent Remuneration Panel will be supported by officers of the Council from within existing resources.

### **Commercial/Procurement**

12. This report has no commercial impact on the Council's ability to trade or implications relating to compliance with Contract Standing Orders and/or Procurement legislation.

### **Health, Wellbeing and Safety**

13. This report has no direct impact on the health, wellbeing and safety of the Borough's citizens.



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**Mohammed Farooq**  
**Lead for Law and Governance (Monitoring Officer)**