

## **CENTRAL DUDLEY AREA COMMITTEE**

### **PROCESS FOR AWARDING CAPITAL ALLOCATIONS**

#### **1.0 Applications**

- 1.1 Application Forms, together with an explanatory letter and a copy of the criteria are made available to applying organizations on request.
- 1.2 There are no time limits placed on these requests and received applications will be submitted to the next available meeting of the Capital Allocation Working Group.
- 1.3 Missing or supplementary information is sought as necessary, prior to completion of the summary Report.

#### **2.0 Summary Reports**

- 2.1 A summary report is prepared for the Capital Allocation Working Group, with additional information available as required.
- 2.2 The Working Group considers the applications and determines the recommendations to submit for ratification to the Area Committee.
- 2.3 To protect the financial and business confidentiality of the applying organizations, this Report is considered under the provisions of the Local Government Act 1972 i.e. Paragraphs 5 & 7 of Part 1 of Schedule 12A, which therefore excludes the public from the meeting.
- 2.4 A Report outlining the recommendations of the Working Group is then submitted for the approval of the Area Committee at its next meeting.

#### **3.0 Composition of the Working Group**

- 3.1 It was agreed at the Area Committee meeting of 6 July 2000, that the total sum available of £50,000.00 would be divided equally between the five Wards of the Central Dudley Area, allowing each Ward to have £10,000.00 to allocate as it may decide.  
This agreement is re-submitted to the Area Committee for approval in each new municipal year.
- 3.2 It was originally agreed that the Capital Allocation Working Group may consist of one Member from each Ward, plus the Chair and Vice-Chair, with additional Members as may be agreed.  
This agreement is re-submitted to the Area Committee for approval in each new municipal year.

- 3.3 The following officers will support the Working Group, as necessary, the Area Liaison Officer; a Law Officer; a Democratic & Legal Services Officer and an officer acting as grants administrator on behalf of the Area Liaison Officer, plus any other specialist officers that may be required.

#### **4.0 Amounts of Capital Allocation**

- 4.1 The earlier decision to restrict most allocations to a maximum of £1,000.00 was changed by the Area Committee on 3 July 2001. It is now a maximum of £5000.00 per organization per year.
- 4.2 However, the five Wards can decide to jointly fund a project and allocate a larger amount if they so decide.
- 4.3. The Members of the Area Committee may also subsequently monitor the use of these capital grants.

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