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Minutes of the Dudley Health and Well-Being Board

Tuesday, 16th December, 2014 at 3.15 pm
at Lye Community Centre, Cross Walks Road, Lye

Present:

Councillor R Harris (in the Chair)
Councillor T Crumpton (Vice-Chair)
Councillors D Branwood and N Neale
Director of Adult, Community and Housing Services, Assistant Director, Planning and Environmental Health, Mr P Maubach, Dudley Clinical Commissioning Group, Roger Clayton, Chair of Safeguarding Boards, Pam Bradbury, Chair of Healthwatch Dudley, Mr A Gray, Dudley CVS CEO, Mr N Griffiths, West Midlands Fire and Rescue Service and Diane McNulty, Locum Consultant in Public Health.

In attendance:

B Clifford, Assistant Director, Adult Social Care (Directorate of Adult, Community and Housing Services), Ian McGuff, Assistant Director Quality and Partnership (Children's Services) and Mr J Jablonski, Assistant Principal Officer (Democratic Services) (Directorate of Corporate Resources).

Also in attendance:

Barry Jones, Acting Nurse Consultant Communicable Disease (for agenda item number 6)

Jag Sangha, Pharmaceutical Adviser – Community Pharmacy (for agenda item number 11), Jayne Emery, Chief Executive, Healthwatch Dudley, Susan Perks, Healthwatch volunteer (for agenda item number 12) and Katherine Finney, Communications and Public Affairs

and four members of the public.

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Welcome and Introductions.

The Chair welcomed those present and Members introduced themselves.

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Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Pauline Sharratt, Karen Jackson, Dr Steve Cartwright, Chief Superintendent Johnson and Neill Bucktin .

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Declarations of Interest

Councillor N Neale declared a non-pecuniary interest in agenda item no. 8 – Health and Social Care Leadership Group – Terms of Reference - in view of her employment with NHS 111.

33

Minutes

Resolved

That the minutes of the meeting of the Board held on 30th September, 2014, be approved as a correct record and signed.

34

The Annual Report of Dudley Safeguarding Children Board and the Dudley Safeguarding Adults Board Annual Report 2013-14

A joint report of Officers was submitted on the Annual Report of the Dudley Safeguarding Children Board 2013-14 and the Dudley Safeguarding Adults Board Annual Report 2013-14. Attached, as an Appendix to the report, was the Executive Summary of the Dudley Safeguarding Children Board report. Full copies of both annual reports were available on the Council's Committee Management Information System (CMIS).

Ian McGuff and Brendan Clifford commented on the content of the report.

Arising from the comments made, particular comments were made on the 50% increase of referrals made to children's social care involving children living within the household where a domestic abuse incident had taken place. The possible reasons for this significant increase were also raised. It was noted that most local authorities had experienced a similar increase.

The activities of the Safeguarding Children Board in meeting the challenge especially with an independent Chair were also raised. A particular comment was also made that although a significant increase had occurred it was possible that this could further increase.

Roger Clayton, the independent Chair of both safeguarding boards, then commented generally on the work of the boards.

As regards the Safeguarding Adults Board there had been a pleasing direction of travel with developments to further meet the interests of vulnerable adults with a significant increase in activity. The Care Act 2014 would also put the board on a similar footing to that of the Children Board with legislative support for the Board. Overall Dudley was considered to be in a strong position.

In respect of the Children Board this had been subject to critical review and change, with more partnerships formed and partners sharing responsibility. The Board was now considered to be fit for purpose. A special meeting of the Board would be held to consider and agree Dudley's strategy on child sexual exploitation. It was also considered that the current numbers involved underreported the extent of such exploitation. The cost involved in keeping a child in a secure area – approximately £4,000 a week – was also commented on.

In concluding Mr Clayton also referred to coordinating arrangements for both boards and the development of protocols so that everyone involved was aware of their role and objectives so that there was clarity and awareness of any gaps that needed to be filled.

Resolved

That the information contained in the Annual Report of Dudley Safeguarding Children Board 2013-14 and the Dudley Safeguarding Adults Board Annual Report 2013-14, and as reported at the meeting, be noted.

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Health Protection Annual Report 2013-14

A report of the Nurse Consultant in Communicable Disease, Office of Public Health, was submitted on an overview of the content of the Health Protection Annual Report 2013-14. A full copy of the report was available on the Council's Committee Management Information System (CMIS).

Barry Jones, Acting Nurse Consultant Communicable Disease, Office of Public Health gave a presentation on the content of the report.

Arising from the presentation given comments were made about the invaluable preventative work being undertaken across the board and the need for the work done and its outcomes to be given increased publicity.

Resolved

That the information contained in the report submitted, and as reported at the meeting on an overview of the content of the Health Protection Annual Report 2013-14, be received and noted.

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Dudley Health and Wellbeing Board Community Engagement Plan.

Further to the report submitted to the last meeting of the Board, a joint report of Officers was submitted on the finalised community engagement plan for the Health and Wellbeing Board. A copy of the community engagement plan 2014-15 was attached as an Appendix to the report.

Arising from the presentation given of the report a number of comments were made on developing the Plan, particularly in relation to the Plans of other agencies and in relation to the Plan for next year.

The Development Group were tasked with considering how the Plan could be developed so that items were picked up and priority areas clearly identified with links to other agencies. It was also considered that although the document was a good start there was a need to consider outputs and the learning gained and the need to think about the wider voluntary/faith sector and home in on their networks.

Resolved

1. That the content of the Dudley Health and Wellbeing Board Community Engagement Plan 2014-15 be noted; that the proposed activities in the plan be supported and that the plan be ratified.

2. That a further report be submitted to a future meeting of the Board in the next municipal year on how this years plan was progressing and on proposals for next years plan with particular reference to the clearer identification of priorities.

37

Health and Social Care System Resilience Group – Terms of Reference

A report of the Chief Executive Officer, Dudley Clinical Commissioning Group was submitted on proposed terms of reference for the Health and Social Care System Resilience Group. A copy of the proposed terms of reference was attached as an Appendix to the report submitted.

A presentation was also made on current performance in relation to a number of key performance targets across health and social care relating to emergency admissions, accident and emergency performance, ambulance handovers, delayed transfers of care and referral to treatment. A key feature of the Group's role was to monitor system performance. It was proposed that information on these issues and on other issues including reducing dependency of the population on residential/nursing care, integrated working and re-admission rates be submitted to future meetings of the board.

In response to comments made by the Chair of Healthwatch, Mr Maubach indicated that he would be happy to discuss with Healthwatch the data to be included in future reports.

Resolved

1. That approval be given to the proposed terms of reference of the Health and Social Care System Resilience Group attached as Appendix 1 to the report submitted.

2. That current health and social care system performance, as reported on at the meeting, be noted.

38

Joint Strategic Needs Assessment (JSNA) Chair

In response to a request of the Chair for a member of the Board to Chair the JSNA group, it was suggested that newer members of the Board might see this as an opportunity to become more involved.

Resolved

That Chief Superintendent Johnson and Neil Griffiths be requested to act as the joint chair of the JSNA Group.

39

Better Care Fund

A joint report of Officers was submitted updating the Board on progress made on the Better Care Fund (BCF) in Dudley since the last meeting of the Board.

It was noted that the plan approved at the last meeting of this Board had been approved with conditions by NHS England due to the level of ambition expressed for reducing emergency admissions. A resubmission would be submitted re-scaling the time frame for delivery without changing the ambition and mitigating the financial risk to the CCG and the Council.

A Section 75 Agreement would be finalised and governance arrangements agreed.

Resolved

That the information contained in the report, and as reported at the meeting, on the progress made on the Better Care Fund in Dudley, be noted and that subject to approval by Members of the Council and of the CCG Board the final proposals for the Better Care Fund and the Section 75 Agreement be submitted to a future meeting of this Board..

40

Pharmaceutical Needs Assessment (PNA) 2014-15

A report of the Pharmaceutical Adviser-Community Pharmacy and Public Health was submitted on the background to the production of, and on the key points of, the Pharmaceutical Needs Assessment (PNA) 2014-15.

Jag Sangha, Pharmaceutical Adviser – Community Pharmacy and Public Health gave a presentation on the content of the PNA, a full copy of which was available on the Council's Committee Management Information System (CMIS) together with a copy of the presentation.

Arising from comments made at the meeting regarding the geographical spread and the opening times of pharmacies it was considered that whilst the geographical spread was good there were concerns at the opening times of pharmacies particularly in the evening, between midnight and 7am and at weekends.

Concerns were also raised that it would be important to ensure that future pharmacy provision took into account the impact of the new urgent care centre at Russell's Hall hospital once the new service was open 24/7 from 1st April, 2015.

Resolved

1. That, subject to the amendment of Question 2 of the consultation to reflect the concerns expressed at the meeting about the opening times of community pharmacies, the draft Pharmaceutical Needs Assessment 2014-15, as referred to in the report submitted and reported on, be approved for statutory 60-day public consultation (17th December, 2014 to 15th February, 2015).

2. That the final Pharmaceutical Needs Assessment report be reported to the next meeting of the Board in March, 2015, prior to full publication, and post public consultation and amendments as deemed appropriate, for final approval.

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Healthwatch – Consultation on Pharmaceutical Needs Assessment (PNA)

Representatives from Healthwatch Dudley showed a short film on the consultation undertaken on the PNA and circulated at the meeting a copy of an executive summary on public views on pharmacy services and options for the future. A copy of the executive summary would be placed on the Council's Committee Management Information System (CMIS)

Susan Perks a Healthwatch volunteer, who had been involved with the consultation, then gave a presentation on the findings of the consultation.

Arising from the presentation given, the issue of opening hours for pharmacies was again raised, particularly in relation to the availability of services on a seven day basis. The consultation indicated that the biggest barriers to getting access to services were pharmacies not being open on a Sunday (21.46% of respondents) or a Saturday (10.50% of respondents).

It was indicated that there would be a further consultation and report on opening hours for pharmacies.

At the conclusion of comments Healthwatch representatives were thanked for the information given on the PNA.

Resolved

That the information submitted arising from a consultation undertaken on the PNA be noted.

42

Dudley Health and Wellbeing Board Peer Review

A joint report of Officers was submitted on the recent peer review, the outcomes of which were contained in the letter attached as an Appendix to the report submitted. A schedule, indicating in particular key areas, the peer review recommendation and action was circulated at the meeting.

Members were asked to submit their comments on the schedule to Diane McNulty by 2nd January, 2015 for consideration at a meeting of the Development Group to be held on 5th January. An updated copy would then be emailed to Board members for consideration at the Development Meeting to be held on 28th January.

Resolved

That the information submitted, and reported on, in relation to the Dudley Health and Wellbeing Board Peer Review, be noted.

43

Children and Young People – Draft Plan

A report of the Interim Director of Children's Services was submitted on proposals for the content of the draft Children and Young People's Plan 2015/17, and on the rationale for focusing on the priority that had been chosen that of improving the Early Help and Support Strategy and Offer, and for endorsement of the proposals for the development of the draft plan and for agencies in membership of the Board to provide all possible support.

Arising from comments made earlier in the meeting regarding safeguarding it was considered that there was a need to ensure that all those involved took responsibility and felt confident to take responsibility so as to become less risk averse.

If any Board Member wished to comment in writing on the draft plan they were asked to submit their comments to the Interim Director of Children's Services

Resolved

1. That the proposals for a revised Children and Young People's Plan focussed on improving the Early Help and Support Strategy and Offer be noted.
2. That the proposals for the development of the draft plan and for agencies in membership of the Board to provide all possible support be endorsed.

44

Quality Transfers of Care Between Hospital and Community Settings

A joint report of Officers was submitted on issues relating to quality transfers of care between hospital and other settings; work being done in the health and social care economy to continually improve services and people's experience of transfer of care between hospital and other settings and on specific issues relating to delayed transfers of care.

Arising from comments made it was noted that the findings from reviews undertaken would be sent to Board Members for information. An Information item on this would also be included on a future Board agenda.

Resolved

That the information contained in the report submitted on issues connected to quality transfers of care between hospital and other settings; work being done in the health and social care economy to continually improve services and people's experience of transfer of care between hospital and other settings and specific issues relating to delayed transfers of care, be noted.

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Executive Summary Five Year Forward View NHS England October 2014

A copy of the Executive Summary of the Five Year Forward View of NHS England October 2014 was submitted for the information of the Board.

In considering the summary it was felt that the Board needed to consider its response to the Five Year Forward View.

Mr Maubach undertook to draw up a summary of the options contained in the Forward View for submission to Diane McNulty so that she could arrange for it to be circulated to Board Members prior to the Development Meeting to be held on 28th January, 2015. Members could then consider at that meeting how they wished to move forward on this matter.

Resolved

That the information contained in the Executive Summary Five Year Forward View NHS England October 2014 submitted be noted together with proposals for the Board to consider how it wished to move forward in relation to the options contained in the Five Year Forward View of NHS England.

The meeting ended at 5.45pm

CHAIR