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## **Minutes of the Dudley Health and Wellbeing Board**

Wednesday, 25<sup>th</sup> March, 2015 at 3.00 pm  
at Cornbow Hall, Hagley Street, Halesowen

### **Present:**

Councillor R Harris (in the Chair)  
Councillor T Crumpton (Vice-Chair)  
Councillor N Neale  
P. Sharratt - Interim Director of Children's Services, D. Harkins – Chief Officer (Health and Wellbeing/Director of Public Health), M. Bowsher – Chief Officer (Adult Social Care), Mr P Maubach and Dr.T. Horsburgh - Dudley Clinical Commissioning Group, Mr R. Clayton, Chair of Safeguarding Boards, Ms. P. Bradbury, Chair of Healthwatch Dudley, Mr N Griffiths, West Midlands Fire and Rescue Service and Chief Superintendent C. Johnson, West Midlands Police.

### **In attendance:**

B Clifford, Assistant Director, Adult Social Care and J Jablonski, Assistant Principal Officer (Democratic Services) .

### **Also in attendance:**

D. McNulty, Locum Consultant in Public Health, J. Sangha, Pharmaceutical Adviser – Community Pharmacy and K. Finney, Communications and Public Affairs

and five members of the public.

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### **Welcome and Introductions.**

The Chair welcomed those present and Members introduced themselves.

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### **Apologies for Absence**

Apologies for absence from the meeting were submitted on behalf of T. Oakman, S. Holmyard, M. Joseph, Dr D. Hegarty, Dr. S. Cartwright, A. Taylor, A. Gray, K. Jackson, I. McGuff, N. Bucktin, S. Norman, L. Prescott and J. Emery.

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48                    **Appointment of Substitute Member**

It was reported that Dr T. Horsburgh had been appointed as a substitute member in place of Dr D.Hegarty for this meeting of the Board only.

49                    **Declarations of Interest**

Councillor N Neale declared a general non-pecuniary interest in view of her employment with NHS 111.

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50                    **Minutes**

Arising from consideration of the minutes it was noted that in relation to Minute38 – Joint Strategic Needs Assessment (JSNA)Chair - Neil Griffiths would now act solely as the Chair of the JSNA Group .

Resolved

That the minutes of the meeting of the Board held on 16<sup>th</sup> December, 2014, be approved as a correct record and signed.

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51                    **Better Care Fund – Section 75 Agreement and Section 256 Transfer of Resources from NHS England to Dudley MBC**

A joint report of Officers was submitted on the heads of terms for the Better Care Fund Section 75 Agreement, made under Section 75 of the NHS Act 2006 and on the transfer of resources from NHS England to Dudley MBC under Section 256 of the NHS Act,2006. The draft Section 75 Pooled Budget and the use to which the transferred monies would be put were detailed in Appendices 1 and 2 of the report submitted.

Resolved

That the information contained in the report, and Appendices to the report, submitted be noted, that approval be given to the heads of terms for the Better Care Fund Section 75 Agreement and that the Board,on behalf of the Council,formally approve the transfer of resources from NHS England to the Council and to the discharge of their duties in relation to its use.

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52                    **Clinical Commissioning Group(CCG) Operational Plan 2015/16**

A report of the Head of Commissioning Dudley CCG was submitted on the CCG's Operational Plan for 2015/16.A copy of the plan was available on the Council's Committee Management Information System.

During consideration of this item it was noted that this plan was year 2 of the 5 year Strategic Plan agreed by the Board last year.

The three key areas of focus of the plan and its five key themes were set out on page 3 of the plan.

Resolved

That the Clinical Commissioning Group's Operational Plan for 2015/16 ,as submitted,be confirmed as having taken proper account of the Joint Health and Wellbeing Strategy.

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**Pharmaceutical Needs Assessment (PNA) 2015**

Further to the report submitted to the last meeting of the Board, a report of the Pharmaceutical Adviser – Community Pharmacy and Public Health was submitted on the outcome of the consultation held on the PNA 2015. A full copy of the PNA ,following consultation,was available on the Council's Committee Management Information System.

Arising from the presentation of the report it was noted that the concerns raised at the last meeting regarding the lack of provision during the period midnight to 7am had been addressed.

Resolved

That the final Dudley Pharmaceutical Needs Assessment 2015,as submitted,be approved for publication on or before 1<sup>st</sup> April,2015.

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**Engagement Plan 2015-16**

A report of Lorna Prescott,Dudley CVS was submitted on the Engagement Plan for 2015-16 which had been informed by the Board's Communications and Engagement Strategy, approved by the Board in January,2015.A copy of the plan was attached as an Appendix to the report submitted.

Resolved

That approval be given to the 2015-16 Engagement Plan,as set out in the Appendix to the report submitted, and a commitment given as to its implementation.

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**Joint Protocol between Health and Wellbeing Board, Safe and Sound and the Safeguarding Boards**

A report of the Independent Safeguarding Chair was submitted on a draft joint protocol between this Board and Safe and Sound and the Safeguarding Boards to define the work of each partnership and to determine the relationship between all the partnerships..A copy of the protocol was attached as an Appendix to the report submitted.

Resolved

That approval be given to the development of the draft joint protocol, as now submitted, setting out the Board's shared responsibilities on Safeguarding vulnerable adults and children.

**Governance Arrangements**

A report of the Strategic Director (Resources and Transformation) was submitted on possible revised arrangements for voting at future Board meetings; the election of a non-Council member as vice-chair of the Board and on the composition of the Board arising from the Council's restructuring of 2<sup>nd</sup> and 3<sup>rd</sup> tier posts .

Arising from consideration of these matters in particular revised voting arrangements, it was

Resolved

1. That Annual Council on 21<sup>st</sup> May, 2015 be recommended to agree to the following revised voting arrangement at meetings of this Board, subject to review in March, 2016 –

One vote each to three Cabinet Members and to the Strategic Directors for People and Place and the Chief Officer (Health and Wellbeing)/Director of Public Health.

One vote each to the Chair of the Safeguarding Boards, Dudley CVS and Healthwatch Dudley

One vote to be split between the representatives of West Midlands Police and West Midlands Fire and Rescue Service and

Two votes to Dudley Clinical Commissioning Group.

The Chair to have one vote and if required a casting vote.

2. That approval be given to the suggestion that a Board Member other than an elected member be elected to the position of vice-chair of the Board at initial meetings of the Board in future municipal years and that this be on a rotation basis.
3. That the changes to the membership of the Board, as set out in the report submitted, arising from a Council restructure of the top tiers of management be noted.

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**Change in Order of Business**

Pursuant to Council Procedure Rule 13(c) it was

Resolved

That agenda item numbers 14, 15 and 16 be considered as the next items of business.

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**Dudley Vanguard Plan for the Five Year Forward View**

A report of the Chief Executive Officer, Dudley Clinical Commissioning Group (CCG) was submitted on the CCG's progress in response to the Five Year Forward View and on the next steps. It was noted that Dudley had been approved by NHS England as one of 29 national vanguard sites to develop new models of care.

During consideration of this matter assurances were sought and views expressed on the need to ensure that services for children were fully recognised and included in the planning to be undertaken.

Resolved

1. That approval be given to the establishment of a Partnership Board to take forward the implementation of the New Models of Care in response to the Five Year Forward View and that a further report on progress made be submitted to the next meeting of this Board.
2. That approval be given to the establishment of a Partnership Office at Brierley Hill Health and Social Care Centre to support the work of the Partnership Board.

### **Mefestival 2014 and Young Health Champions**

A report of the Chief Executive Officer, Dudley Clinical Commissioning Group (CCG) was submitted on information and outcomes about the Mefestival 2014 young persons event and on the development of a Young Health Champion network.

Resolved

1. That Mefestival continues to be an annual event with input from all partners.
2. That work continues to be done with young people to build on the event and to tailor it to their needs.
3. That the Board endorses the development of a Young Health Champions network and encourages involvement from key partners within Dudley Borough.

### **System Resilience Group –System Performance Report**

A report of the Head of Commissioning, Dudley Clinical Commissioning Group (CCG) was submitted on key system performance issues.

Details regarding performance in relation to a number of indicators including emergency (non-elective) admissions, accident and emergency department, NHS 111, ambulance conveyances/handovers, referral to treatment times and delayed transfers of care were circulated at the meeting and would be placed on the Council's Committee Management Information System.

Particular reference was made to the high levels of achievement against the target in respect of A and E Performance and some of the reasons for this.

The Chief Officer (Adult Social Care) asked whether Mr Maubach could confirm when the Community Rapid Response Service would operate independently of the West Midlands Ambulance Service and had the Lone Worker Policy been approved by the CCG. Mr Maubach was asked to respond to the Chief Officer (Adult Social Care) direct on these matters.

If Members had any further questions/queries they were asked to contact the Chief Executive Officer of the CCG direct

Resolved

That the information submitted ,and reported on,in relation to the System Performance Report of the System Resilience Group, be noted.

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**Peer Review Action Plan**

A report of the Locum Consultant in Public Health was submitted on the Action Plan providing the framework to support the Board in becoming more effective based upon the recommendations of a Peer Review process.A copy of the Action Plan was attached as an Appendix to the report submitted..

It was noted that the production of a front page info-graphic highlighting outcomes would be considered at a forthcoming meeting of the development group.

Resolved

That approval be given to the 2015-16 Action Plan, attached as an Appendix to the report submitted, and that a commitment be given to implementing the recommendations of the Peer Review report.

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**Dudley Health and Wellbeing Board Priorities 2015/16 and Forward Plan 2015/16**

A report of the Deputy Director of Public Health was submitted on the Board's three key commitments for 2015/16 and on the development of a Forward Plan for 2015/16.

Resolved

1.That the following three key commitments of the Board for 2015/16 be ratified, and that Board members commit to the action required to take these commitments forward – .

- Lead the integration of health and care services to improve quality, safety, effectiveness and patient experience
- Champion the development of a Community Wellbeing Compact/Citizen's Deal focusing on factors that keep people healthy and well;and
- Be an advocate for Children and Young people's health and wellbeing and  
to the development of a Forward Plan for 2015/16.

2.That progress in respect of the three key commitments be reported on to the Board on a six monthly basis.

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**Healthwatch Dudley Activity Report**

A report of the Chief Officer, Healthwatch Dudley was submitted giving an update on Healthwatch Dudley activities.

During the consideration of this matter it was reported that funding had been obtained from NHS England and would be used to listen to young people in relation to mental health services. Healthwatch would be contacting key partners on the Board to progress the project. A suggestion was made that match funding might be available from the Council's Community Forums.

Reference was also made to the important contribution that Healthwatch had made in relation to the work of the Adult Safeguarding Board.

Resolved

That the information contained in the report ,and reported on at the meeting, in respect of Healthwatch Dudley activities ,be noted.

The meeting ended at 4.52 pm

CHAIR