
**Brierley Hill and Brockmoor & Pensnett Community Forum –
Monday 9th March 2020**

Report of the Director of Public Health and Wellbeing

Community Forum Funding

Purpose

1. To consider the allocation of expenditure from the community forum funding budget for the 2019/20 municipal year.

Recommendations

2. It is recommended that the forum considers the application referred to in the report and makes an appropriate recommendation to the Director of Public Health and Wellbeing.

Background

3. The ten community forums are responsible for allocating expenditure from the delegated community forum funding budget. The Cabinet, in March 2018, approved a new set of criteria to replace the previous guidelines against which allocations from the delegated budget should be considered, and these are attached.
4. A copy of the application referred to in this report has been e-mailed to Members prior to the meeting.

Application for consideration at this meeting

Chapel Street Estate Tenants and Residents Association

5. An application has been received from Chapel Street Estate Tenants and Residents Association, which was established formally as a Tenants and Residents Association (TRA) in November 2019, although members have been working together independently on the estate for three years.
6. The TRA is requesting £1,700.00 to replace items of stolen equipment which are used to maintain the grounds around the estate.
7. The organisation has not received any community forum funding within the last three years.

Finance

8. Each community forum receives an annual allocation of £10,000 per ward.
9. The balances currently available to spend are as follows:

£	Balance Bfwd from 18/19	Annual Funding 19/20	Actual Spend 19/20	Committed	Balance to award
Brierley Hill	13,249.19	10,000.00	5,985.99	6,112.97	11,150.23
Brockmoor & Pensnett	10,107.12	10,000.00	750.00	10,756.07	8,601.05
Total	23,356.31	20,000.00	6,735.99	16,869.04	19,751.28

Law

10. The Localism Act 2011 gives the Council a power of general competence to act in the interests of the Community. Section 111 of the Local Government Act 1972 enables the Council to do anything that is calculated to facilitate, or is conducive to or incidental to, the discharge of its statutory functions.

Equality Impact

11. A wide range of voluntary and community organisations across the borough have been awarded community forum funding. Beneficiaries have included, for example, people from across all age groups, from different ethnic and religious backgrounds and groups of disabled people.

Human Resources/Organisational Development

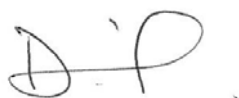
12. A review of community forums was carried out in 2016/17 with a range of recommendations approved by the Cabinet in May 2017 for developing forums as part of the council's commitment to working more closely with local communities.

Commercial/Procurement

13. There are no commercial implications.

Health, Wellbeing and Safety

14. Community forum funding provides valuable support to many voluntary and community groups across the borough. This has a positive impact on the health, wellbeing and safety of the borough's residents and contributes towards the building of stronger, safer and more resilient communities in line with the Dudley Vision.



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Director of Public Health and Wellbeing

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List of Background Papers

- The application forms on which this report is based have been emailed to Members prior to the meeting, but contain exempt information under the terms of part I of Schedule 12A to the Local Government Act 1972.
- Criteria for considering funding applications attached.

Funding criteria for applicants – Community Forum funding

1. Voluntary or community organisations based in Dudley borough, or which benefit people in the borough, can apply for up to a maximum of £5,000 per year. The same project will not normally be funded more than once in every three years (see note 1).
2. Applications should be for local projects i.e. in a particular ward/small number of wards and not borough wide. Applications should be from a parent organisation rather than, for example, an individual team within a sports club.
3. Applications should demonstrate how they will contribute to Dudley Council's aim to support local people and organisations to work together to improve the local community or area and encourage local people to be active citizens.
4. Applications may be for capital and/or revenue expenditure (see note 2), but revenue costs must be one-off or strictly time-limited; ongoing revenue costs will be the applicant's responsibility and will not be funded by the council.
5. Applicants are encouraged to demonstrate match funding or efforts to obtain funding elsewhere/share resources with other organisations.
6. Applications are to be submitted at least 21 days before a forum meeting in order to be considered at that meeting. Later applications will be held over to the next available meeting. Genuinely urgent applications may be considered between meetings at the discretion of community forum members.
7. Once an application is received, where appropriate a council community development worker will arrange to meet the applicants to provide advice and support with the application before it proceeds.
8. Applications will only be considered if the application form is completed fully and the requested documents submitted (see note 3).
9. If appropriate, applications may be recommended for, or redirected to, funding from other sources.
10. Applicants will need to attend the forum meeting at which their application is considered to share what they plan to do and answer any questions.
11. A recommendation on the application will be made by the forum's elected members to the council's Director of Public Health and Wellbeing.
12. A funding approval may be given with particular conditions attached e.g. equipment purchased to be shared with other organisations.

Notes:

Note 1. Individual community forums reserve the right to make exceptions depending on the circumstances of the application.

Note 2: Capital – one-off expenditure on buying equipment, vehicles, land or buildings, or carrying out improvements or new build. Revenue – expenditure on running costs of projects or activities, including staff costs and purchase of consumable items or services.

Note 3: an alternative way to apply will be available to people who may have difficulty in completing the application form because of a disability

Terms and conditions of funding

Payment will usually be made once work or an activity has been carried out and/or goods/equipment purchased and related paid invoices or receipts provided to the council.

If approved, funding will be provided on the basis that:

1. The funding is spent within nine months of approval by the community forum i.e. paid invoices/receipts are submitted to the council within this timescale. If (in exceptional circumstances) funding has been provided in advance, paid invoices/receipts must be provided to the council within three months or the money will need to be repaid to the council.
2. A representative of the organisation attends a meeting of the community forum within twelve months of the application being approved to share feedback about the difference the funding has made.
3. The organisation uses the funding only for the purpose stated, agrees to provide any extra information that the Council may require and allows Council officers to inspect goods/equipment purchased, if required.
4. Any goods/equipment funded are sufficiently insured.
5. The Council's internal and external auditors have the right to inspect documentation relating to the funding application.
6. If funding has been awarded based on misleading or inaccurate information, or the organisation receives funding for the same items from another source, the organisation will repay part or all of the allocation as required by the Council.

Elected members, when considering community forum applications:

1. should apply the funding criteria for applicants in considering applications; the council's Standing Orders and Financial Regulations, and the council's legal powers must be complied with in dealing with applications;
2. should declare any interests that they have in any of the applications to be considered;
3. will make recommendations on applications for community forum funding to the Director of Public Health and Wellbeing who has delegated authority for community forum funding;
4. are free to decide whether to pool their resources across wards or to use each ward allocation only for applications relating to that ward;
5. may wish to identify with the local community some priorities for their areas on an annual or other basis and invite grant applications which relate to these;
6. should allow applicants, who will be asked to attend forum meetings, to present their applications, and successful applicants, who will be attending a future meeting, to provide feedback. This will help in establishing accountability and a clear audit trail for expenditure, as well as sharing learning and inspiration with other community groups; and
7. have discretion in dealing with applications at meetings in the absence of the applicants.