

CQC/OFSTED Recommendation: Ensure the draft health action plan is agreed and fully supports improvements in health provision, including case recording, health contribution to holistic assessments of need and risk, case planning and measurement of health outcomes and impact	
SERVICES FOR SAFEGUARDING AND LOOKED AFTER CHILDREN	
AREA FOR IMPROVEMENT	5. Increase capability to ensure health reports to case conferences are of high quality and demonstrate analysis of risk
ACTION REQUIRED	1. Multi-agency record keeping training (including focus on outcomes and avoidance of jargon) for relevant personnel 2. Introduce supervision both pre and post conference for every case (Reports will be reviewed as part of the process) 3. Introduce senior overview of reports by designated nurse for a sample (min 4 / month) 4. Source training from legal team to deliver training to Health Visitors and school nurses for court reports and statements (transferable learning for report writing for conference) 5. Participate in joint use feedback with social services in relation to user feedback on the quality of reports after conferences
CURRENT POSITION STATEMENT	8/03/2012
ORGANISATIONS INVOLVED	BCPFT, DWMHPT, NHS DUDLEY
PERSONELL/ORGANISATION KEY	NHS Dudley (NHSD)

Sue Marshall SD	Black country Partnership Foundation Trust(BCPFT)
Anna Dodd AD	Dudley and Walsall Mental Health Partnership Trust (WDMHPT)
Wendy Pugh WP	Dudley Group of Hospitals Foundation Trust (DGHFT)
Rossie Musson RM	
Debbie Cooper DC	
Hilary Walker HO	
Pauline Owens PO	
Ellen Footman EF	
Sue Lowe SL	
Jane Carey JC	

Milestones	Org	Specific Actions	Completion Date	Executive Lead	Local Lead	Status (RAG)	Position Statement	Impact	Measures
Multi-agency record keeping training (including focus on outcomes and avoidance of jargon) for relevant personell	NHS D	Set up training provision	28.2.2012	HW	PO	G	Training planned for 2 sessions on 16 th April 2012 with 100 places each	To improve the recording skills of professionals	Audit
	NHSD	Ensure appropriate invitations	28.02.2012	HW	PO	G	Flyer sent to safeguarding leads at each organisation to cascade to relevant personnel		
	BCPFT /DWMH / DGFT	Ensure appropriate attendance	28.02.12	HW	PO	A	Over 100 places booked as of 8 th March 2012		
Introduce supervision both pre and post conference for every case	BCPFT	Idenytify appropriate personnel and process by which to deliver	28.02.12	SM	PO	G	Named Nurse providing supervision as explicit part of role. Database	To ensure quality reports are submitted to conference that includes	

(Reports will be reviewed as part of the process)							enables performance monitoring. Contingency in place for absence of named nurse (designated nurse)	the feelings of the child and young person and practitioners are clear of their responsibilities in the discharging the health element of the care plan	
Introduce senior overview of reports by designated nurse for a sample (min 4 / month)	NHSD	Commenced Jan. Providing quarterly report to BCFT. Practice concerns to be reported immediately to service manager.	28.02.2012	HW	PO	G	On going. 1 st quarterly report due end of April 2012 to BCPFT Quality & safety meeting	Any practice issues and training needs can be identified in a timely manner and strategies put in place to address poor practice	Audit
Source training from legal team to deliver training to	BCPFT	Planned for 16 th April as detailed above	31.03.2012	SM	PO	A		To improve standard and quality of all reports for	Audit and Supervision

Health Visotrs and school nurses for court reports and statements (transferable learning for report writing for conference)								conference and court	
Participate in joint use feedback with social services in relation to user feedback on the quality of reports after conferences	NHSD	Alignment with processes established in local authority. Will need additional work to include health report evaluation in existing paperwork.	31.03.12	HW	PO	A		To improve quality and outcomes	Audit
	NHSD	Develop process by which feedback comes from Safeguarding & Review Team in local authority to health providers	31.03.12	HW	PO	A		To enhance report writing skills and to ensure all reports remain child and young person centred	Audit report