

**Have  
your say**

# **Community FORUM**

**Serving the wards of  
Castle & Priory,  
St James's and St Thomas's**

The Community Forum is a way for people to play a part in important issues affecting the local area. Please come along if there is something you want to raise with us. Contact information for your local Councillors is printed on the back of this agenda.

**Wednesday, 18<sup>th</sup> March, 2015 at 6.30pm  
At St Barnabas' C of E Church, Middlepark Road, Russells Hall,  
Dudley, DY1 2LD**

## **Agenda**

- 1. Apologies for absence**
- 2. Welcome and Introductions**
- 3. Listening to you**
  - Questions and comments from local residents
- 4. Working with you**
  - Topics raised by Local Councillors
- 5. Community Forums - Love Your Local Community Funding**
  - Councillors to make a recommendation based on a report of the Lead Officer
- 6. Date, Time and Venue of Next Meeting**
  - To receive the draft dates of the Community Forum meetings for the 2015/16 municipal year (subject to Council approval in May):-  
17th June 2015, 10th September 2015, 4th November 2015, 27th January 2016 and 16th March 2016

**Action notes from previous meetings can be viewed on the Council's website  
[www.dudley.gov.uk](http://www.dudley.gov.uk)**

# Castle & Priory/St James's/St Thomas's Community Forum

## Your Ward Councillors

The contact information for your local Councillors is shown below. Please take the opportunity to come along to your local Community Forum and let us know about the issues that matter in your local area.

### Castle and Priory



Councillor Margaret Aston  
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Councillor Alan Finch  
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Councillor Ken Finch  
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### St. James's



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Councillor Mary Roberts  
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### St. Thomas's



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Councillor Steve Waltho  
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**Castle and Priory, St. James's and St. Thomas's Community Forum**

**18<sup>th</sup> March 2015**

**Report of the Lead Officer**

**Community Forum – Love Your Local Community Funding**

**Purpose of Report**

1. To consider the allocation of expenditure from the Community Forum Funding budget for the 2014/15 financial year.
2. The Community Forum is asked to consider making recommendations on the applications referred to below taking account of the corporately agreed guidelines for considering funding applications as attached to this report.

**Background**

3. The ten Community Forums are responsible for allocating expenditure from the delegated Community Forum Funding budget. The guidelines against which allocations from the delegated budget should be considered are set out in Appendix 1. These are corporate guidelines only and it is ultimately for each Community Forum to decide on individual applications. The guidelines have been updated to take account of the additional funding relating to the High Street Innovation and Empty Shops Grant funding.
4. This report contains only a brief summary of each application along with the amount of grant requested. Copies of the application forms referred to in this report and associated background information have been e-mailed to Members prior to the meeting.

**Black Country Community Radio – Update**

5. At the 25<sup>th</sup> June 2014 Forum meeting a request for £3,000 funding was made by Black Country Community Radio. Their application, supported by ward members, was subject to them being awarded a licence from Ofcom. Unfortunately they were unsuccessful and have subsequently confirmed they will not require the funding. Balances for each Ward will be updated and adjusted accordingly to reflect this.

## **New Applications for Consideration at this Meeting**

### **Dudley Al-Karim Foundation (St Thomas's)**

6. An application has been received from Dudley Al-Karim Foundation for funding of up to £2800 towards the purchase of Information Technology (IT) equipment, sports equipment and to cover volunteer expenses and refreshments.

The organisation are a not for profit grass roots community organisation which offers support, information guidance and a range of activities, workshops, social activities and volunteering opportunities.

It is proposed that Members consider whether an appropriate grant contribution should be approved by this Community Forum in accordance with the guidelines for considering funding applications.

### **Friends and Residents of Buffery Park (St Thomas's)**

7. An application has been received from the Friends and Residents of Buffery Park for funding of up to £2500 to fund a bank holiday family fun day on May 4<sup>th</sup> on Buffery Park.

The day is aimed at the local community from around the central Dudley area and aimed at all ages with a mixture of entertainment and rides, including a live Disc Jockey (DJ) with a stage, live performances, dancing and a dog show.

It is proposed that Members consider whether an appropriate grant contribution should be approved by this Community Forum in accordance with the guidelines for considering funding applications.

## **Finance**

8. Community Forums receive £10,000 per ward to allocate annually.
9. Current balance to award across wards:-

<u>Ward</u>	<u>Amount</u>
Castle and Priory	£3,924.90
St James's	£19,302.68
St Thomas's	£1,724.85
<b>Total</b>	<b>£24,952.43</b>

This amount includes unspent balances from 2013/14 and accounts for resources allocated to former Area Committees. These figures do not include the £3000 that has previously been committed to Black Country Community Radio and balances will be reflected in the next report.

The High Street Innovation/Empty Shops Grant allocation is as follows:-

<u>Ward</u>	<u>Amount</u>
Castle and Priory	£6,473.38
St James's	£6,473.38
St Thomas's	£6,473.38
<b>Total</b>	<b>£ 19,420.14</b>

### **Law**

10. The Localism Act 2011 gives the Council a power of general competence to act in the interests of the Community.

Section 111 of the Local Government Act 1972 enables the Council to do anything that is calculated to facilitate, or is conducive to or incidental to, the discharge of its statutory functions.

### **Equality Impact**

11. The awarding of a capital grant to community and voluntary organisations is specifically intended to secure general social benefits and improved well-being across community groups.

### **Recommendation**

12. That the Forum considers the applications referred to in the report and make recommendations to the Director of Corporate Resources on each individual application as appropriate.



#### **Steve Griffiths**

Democratic Services Manager – Lead Officer to the Community Forum

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Contact Officer: Aaron Sangian Policy Analyst Health Well-Being and Communities

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### **List of Background Papers**

- The application forms on which this report is based have been emailed to Members prior to the meeting, but contain exempt information under the terms of part I of Schedule 12A to the Local Government Act 1972.
- Appendix 1 – Corporate Guidelines for considering funding applications.

## **Community Forums**

### **Guidelines for funding applications**

Every funding application will be considered on its own individual merits by community forum elected members, who will take into account the funding available and make recommendations on each application to the Council's Director of Corporate Resources.

Applications will be considered only from voluntary and community organisations that are based in the Dudley borough. Applications should be submitted through a parent organisation e.g. a sports club rather than an individual team within a club.

Applications are to be submitted at least 21 days before a community forum meeting in order to be considered at that meeting. Later applications will be considered at the next available forum meeting. Elected members can make recommendations on genuinely urgent applications between forum meetings.

A decision on an individual application will not be seen as setting a precedent for the consideration of any other applications received by the Council or another community forum.

All expenditure must be in accordance with the Council's Standing Orders and Financial Regulations, be subject to the Council's legal powers and demonstrate good value for money. Quotations must be provided in line with the Council's procedure rules. Details are set out in the application form.

### **Guidelines for considering applications**

The following guidelines are to assist elected members in considering funding applications. Individual community forums reserve the right to make exceptions to these guidelines depending on the circumstances of each individual application.

1. Funding may be spent on "capital" and/or "revenue" schemes. (**Capital:** one-off expenditure on buying, constructing or improving land, buildings, equipment or vehicles; **revenue:** expenditure on running costs of projects or activities, including staff costs and the purchase of consumables and services from third parties. Priority will be given to one-off, time-limited, or start-up spend, rather than ongoing running costs which should normally be funded by the organisation itself.)
2. Schemes should contribute to the aims of the Community Strategy and not conflict with Council policy. Schemes should be for the general benefit of the wider community, not just for the benefit of individuals or specific groups and should make a difference in the local area.

3. Funding applications may be submitted to more than one community forum depending on the area(s) of benefit. Each individual forum shall retain discretion over its own funding allocation. A recommendation made by one community forum shall not create an expectation that it will be supported by another forum.
4. Schemes should not result in any on-going revenue costs that the organisation cannot fund from its own resources e.g. running costs or repair and maintenance of buildings and equipment.
5. Individual funding applications should be for a maximum of £5,000 unless there are exceptional circumstances. Organisations will be encouraged to match fund or seek further funding through other means. Priority will be given to schemes that might generate such funding.
6. Applications will not normally be considered from organisations who have previously received funding from a community forum (or former area committee) within the previous three years.
7. Representatives of organisations submitting applications are encouraged to attend the forum meeting and to speak if they wish in support of their applications.
8. Once an application has been approved, it will be on the condition that the funding is spent within nine months, otherwise the funding will be returned to the Council. A fresh application would need to be submitted and approved in order for the funding to be released.
9. In appropriate circumstances, funding may be given on condition that certain items of equipment purchased with the funding are made available for use by other organisations.

### **High Street Innovation/Empty Shops Grant Funding Applications**

10. One-off funding has been made available in the 2014/15 financial year for projects which improve the appearance or economic vitality of an area, with preference to the Borough's Centres and High Streets.
11. The Council will decide which source of funding successful applications will use, but as guidance for applicants High Street Innovation/Empty Shops Grant funding will be considered for the following:-

#### **Eligible proposals**

- Proposals will be considered either for Capital or Revenue activities.
- Proposals are preferred for projects within the Borough's defined Principal or Local Centres, but applications may be considered in any location where benefits to the local economy or environment may be demonstrated.
- Proposals that show a partnership approach (between for example business and the Community will be preferred).

## **Ineligible proposals**

- Proposals which create ongoing revenue costs for the Council. Proposals must demonstrate how any improvements will be maintained.
- Proposals which are required as a direct result of a planning condition, enforcement action or any other statutory consent.
- Proposals that do not have the agreement of the owner or occupier of land or property affected.
- Proposals that do not have a realistic prospect of being granted planning permission.

## **Suggested areas of expenditure**

- Proposals to improve the appearance or condition of empty commercial or retail premises.
- Proposals to improve vacant or unsightly land.
- Match funding to support funding bids for the above.
- Activities and events to support centres economic vitality.