REGISTERED COMPANY NUMBER: 6014741 (England and Wales)
REGISTERED CHARITY NUMBER: 1119024

Unaudited Financial Statements For The Year Ended 31st January 2010

for
LITTLE TREASURES CHILDREN'S TRUST

Stonebridge Group Ltd 337 High Road Ilford Essex IG1 1TE

Contents of the Financial Statements for the Year Ended 31st January 2010

	Page
Report of the Trustees	1 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Notes to the Financial Statements	11 to 15
Detailed Statement of Financial Activities	16

Report of the Trustees for the Year Ended 31st January 2010

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st January 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st January 2010.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number

6014741 (England and Wales)

Registered Charity number

1119024

Registered office

337 High Road Ilford Essex IG1 1TE

Principal address

138 South Street Romford Essex RM1 1TE

Trustees

K D Ratcliffe
T F Ratcliffe
M G Rowbotham
Miss E M Ratcliffe

- appointed 15/8/2009

- appointed 15/8/2009

- appointed 15/8/2009

- resigned 15/8/2009

Company Secretary

K D Ratcliffe

Independent Examiner

Sarfraz Farooq FCCA Stonebridge Group Ltd 337 High Road Ilford Essex IG1 1TE

Bankers

National Westminster Bank Plc 10 South Street Romford Essex RM1 1RD

Report of the Trustees for the Year Ended 31st January 2010

STRUCTURE, GOVERNANCE AND MANAGEMENT Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The governance of the charity is vested in the directors, who for the purposes of the Charities Acts are referred to as trustees.

The governing document of the charity is the memorandum and articles of association, which states the charity exists "to promote any charitable purpose for the benefit of children in the UK as the trustees, in their absolute discretion, think fit".

The charity was formed and registered with the Charity Commission in May 2007.

Recruitment and appointment of new trustees

The charity is controlled & led by a board of directors, which forms the executive committee. The directors are known as trustees and are referred to as such throughout the annual report and accounts. Currently three trustees sit on our executive committee, which has a mixture of members of the community with experience in education, social care, law and parents of children with disabilities. All members give their time voluntarily and receive no benefits from the charity.

The number of trustees shall be no less than three but (unless otherwise determined by ordinary resolution), shall not be subject to any maximum. The trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee, provided that the appointment does not cause the number of trustees to exceed any number fixed by or in accordance with the articles as the maximum number of trustees. The trustees, T F Ratcliffe & M G Rowbotham were both also trustees of the charity prior to 15/8/09 (when they had both been trustees of the charity since the charity was established).

Organisational structure

The charity has a committee made up of 10 members. The committee is responsible for the direction and policies of the charity.

The day to day running of the charity is entrusted to the manager and five further staff members. The manager works within the trustees' approved guidelines on: operational aims & objectives, business plans, financial regulations and always refers back to the committee on & for major decisions.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Report of the Trustees for the Year Ended 31st January 2010

OBJECTIVES AND ACTIVITIES Objectives and aims

The objects of the charity are to promote any charitable purposes for the benefit of the children in the UK as the trustees in their absolute discretion think fit, in particular but without prejudice to the generality of the foregoing, for the benefit of those who are sick or disabled, by the provision of financial assistance to individuals, including holidays for the children and their families and to support the charitable work of other institutions.

There have been no changes in the objectives.

The overall operational aims are:

- to provide information and advice for parents and carers of children and young people aged up to 18 years with special needs and disabilities,
- to have trained advocates on hand when parents and carers of children and young people aged up to 18 years with special needs and disabilities are in need of help,
- to give family support for parents and siblings of children and young people aged up to 18 years with special needs and disabilities,
- to provide family days out for the whole family of children and young people aged up to 18 years with special needs and disabilities,
- to give small financial grants to provide physiotherapy and medical equipment.

The Objectives are aimed for the following groups;

Parents and carers: providing a telephone helpline, face to face advice and information, advocacy service and benefits advice;

Children and young people with special needs and disabilities: Family outings, small financial grants, and advocacy service;

Siblings : family support & family outings.

The charity's key strategic aims in progress during 2010-2011 are;

- Development of the advocacy service,
- Expansion and development of staff/volunteer team,
- Development of community fundraising,
- Expansion and development of training for staff.

How Our Services Deliver Public Benefit

We have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. We have complied with our duty to have due regard to the guidance on public benefit as published by the Charity Commission in exercising our powers and duties. All our activities conducted are charitable with the objective of deriving benefit for general society and the public as a whole.

Policies

The charity's policies which are regularly reviewed are as follows:

- Child protection,
- Whistle blowing,
- Complaints confidentiality,
- Data protection,
- Fire risk assessment.

Report of the Trustees for the Year Ended 31st January 2010

ACHIEVEMENT AND PERFORMANCE Charitable activities

We are a local charity that provides hands-on services and grants which mainly operates in Essex and the London Borough of Havering. Our helpline and grants are however available to all members of the public, regardless of their location. We endeavour to help as many people as possible, wherever their geographic location.

Information & Advice is a service we run over the phone for individuals throughout the country. It is aimed at parents, carers or any young person that just needs a little help or information. Over the last year, 141 parents / carers used this service. This service gives parents / carers the opportunity to have a confidential conversation with a friendly voice on the other end of the telephone. We can pass on our wealth of knowledge which we have accumulated over the time that we have been operational.

Trained advocates provide a crucial service to resolve any issues faced by a child or their families and ensure that their rights are adhered to. If the child is over 12, they are dealt with directly and if under 12, they are dealt with via their parent / carer. We strive to empower the children to take back control of their lives. We have been working extremely hard with families this year attending meetings, annual reviews and generally giving a voice to parents / carers. This year we have been able to work closely with 62 families.

Family Support offers a kind friendly face to support families when they are finding things difficult. We offer an outreach service for these families, so they can receive help and support in the comfort of their own home. This support covers all aspects of daily life e.g. writing letters, attending hospital appointments, help filling in forms and or just being there to listen. This year 97 families have and are still benefiting from this service.

Family Days Out are special as they can produce wonderful memories which can be treasured forever. Many families unfortunately are faced with barriers when planning a day out, including financial or transport related problems and so often miss out as a result. This year we have arranged 45 days out including trips to farms, Lapland UK and Legoland.

Financial grants have been a huge benefit to the families we have worked with this year. They have included the provision of physiotherapy, special holidays, sensory equipment, educational and mobility aids and medical equipment. We would like to give a special mention to the "Airways Clearance Vest" which gives a mixture of enhancement and independence to children that suffer with cystic fibrosis and other chest related conditions. This year we have been able to provide three children with them, and in all we gave out 39 financial grants.

The trustees consider that this year was a good year, further establishing the charity on a very sound footing.

FINANCIAL REVIEW Reserves policy

The policy of the trustees is to maintain the charity reserves at a level sufficient in order to ensure the continuance of essential services. In addition the trustees are concerned with the provision and enhancement of facilities to cater for demographic and other changes.

Report of the Trustees for the Year Ended 31st January 2010

FINANCIAL REVIEW

Main Funders

During the year we were most fortunate to receive funding from a number of trusts and foundations for the first time. We are most grateful to the following charitable trusts, clubs and businesses that made donations to the charity during the year;

East London Textiles, Harold Wood Methodist Church Playgroup, The Essex Youth Trust, Ford Britain Trust, Havco, Fowler Smith & Jones Charitable Trusts, Chapman Charitable Trust, Charles, French Charitable Trust, Mothercare Group Foundation, The Coutts Charitable Trust, Freightliner Greggs Foundation, Echo Trust, Marks & Spencer, Thames River Capital, First Quote, Capita, Ship and Shavel, Old Steam Packet, Lloyds Pharmacy, Fusion Hair Design, Bon Marche, Pound Stretcher, Old Rectorys, NK Barbers, Bookmark Café, Sparkford Storage, D&Y Taylor, Metro Bar & Grill, Smash & Grab, Castle Hotel, Rose Hill Hotel, High Grenn Residential Home, Havering Round Table, Abbey Well and Bankcroft.

We would also like to give a special thank you to the following individuals that supported us throughout the year.

Mr D Harken, Jackie Saxby, Michael Hadi, Steve Bass, Mrs Sully, Mo Wilson, Mr & Mrs Sever D Wright and Jennifer Boost.

The charity plans to continue to provide the services we are currently successfully providing.

Depending on the level of funding received we will also be looking to employ more advocates.

FUTURE DEVELOPMENTS

It has been an immensely rewarding year for the charity. We give heartfelt thanks to our amazing team of staff and volunteers who have worked so hard to provide vital services to families who have children with special needs, disabilities and terminal illnesses.

Last year over 200 parents and carers regularly received hands on support through our information services, support workers and advocacy team. In total over 700 families were helped by the charity either through receipt of our services, grants or day trip funding assistance.

This year we have formalised our child focus advocacy project. The team are now working very hard out on a multitude of cases. It is fantastic to say that we are now the first point of call for many families. We are working closely with many departments in social care to make sure these families' voices are heard. This year we have had some wonderful outcomes for families, proving that this project is hugely beneficial to those families involved. The feedback we have received from families using this service illustrates how important this service is to them.

fundraising team have been very busy this year. They have worked tremendously hard throughout the year and raised a magnificent £80,514 for the charity. We would like to say a big thank you to all the individuals, businesses, rotary clubs, public houses, schools, sports clubs and other organisations that have donated to us this year. We are so grateful to all of them.

We would like to give a special mention to our Senior Welfare Co-ordinator, Lorraine Berkoff. She has made such a difference to our advocacy and support service this year. Families love working with her and she and her team have had some excellent and life changing outcomes for families. The combination of staff, volunteers and trustees forms a most effective team. It is the whole organisation who are so passionately motivated to help families who have children and young people with disabilities which makes the charity so special. We would like to thank everyone involved with the charity for their dedication & continued support.

Report of the Trustees for the Year Ended 31st January 2010

ON BEHALF OF THE BOARD:

K D Ratcliffe - Trustee

23rd November 2010

Independent Examiner's Report to the Trustees of LITTLE TREASURES CHILDREN'S TRUST

I report on the accounts for the year ended 31st January 2010 set out on pages eight to fifteen. This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sarfraz Farooq FC	CA
Stonebridge Group	
337 High Road	
Ilford	
Essex	
IG1 1TE	

Date:	 	 							 •						•			•	•	
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Statement of Financial Activities for the Year Ended 31st January 2010

	T7	to -	atriated	31/1/10 Total	31/1/09 Total
	Unr	estricted Re funds	funds	funds	funds
	Not es	£	£	£	£
INCOMING RESOURCES Incoming resources from charitable activities	2	70,946	9,568	80,514	32,965
Fundraising Donations		73,359		73,359	191,474
Total incoming resources		144,305	9,568	153,873	224,439
RESOURCES EXPENDED Charitable activities					
Fundraising		33,321	6,721	40,042	59,249
Support work		79,724	120	79,844	152,355
Administrative costs		23,716		23,716	27,278
Total resources expended		136,761	6,841	143,602	238,882
NET INCOMING/(OUTGOING) RESOURCE	ES	7,544	2,727	10,271	(14,443)
RECONCILIATION OF FUNDS					
Total funds brought forward		(16,389)		(16,389)	(1,946)
TOTAL FUNDS CARRIED FORWARD		(8,845)	2,727	(6,118)	(16,389)

Balance Sheet At 31st January 2010

Ac Side danacij					
	Note	stricted Re funds £	stricted funds f	31/1/10 Total funds £	31/1/09 Total funds £
FIXED ASSETS Tangible assets	s 7	11,614	-	11,614	1,282
CURRENT ASSETS Debtors Cash at bank	8	1,447 789	2,727	1,447 3,516	968
Cash at Dank		2,236	2,727	4,963	968
CREDITORS Amounts falling due within one year	9	(20,035)		(20,035)	(18,639)
NET CURRENT ASSETS/(LIABILITIES)	i	(<u>17,799</u>)	2,727	(<u>15,072</u>)	(17,671)
TOTAL ASSETS LESS CURRENT LIABILITIES		(6,185)	2,727	(3,458)	(16,389)
CREDITORS Amounts falling due after more than one year	10	(2,660)	-	(2,660)	
NET ASSETS/(LIABILITIES)		(8,845)	2,727	(6,118)	(16, 389)
FUNDS Unrestricted funds Restricted funds	11			(8,845) 2,727	
TOTAL FUNDS				(6,118)	(<u>16,389</u>)

Balance Sheet - continued At 31st January 2010

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st January 2010.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st January 2010 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23rd November 2010 and were signed on its behalf by:

K D Ratcliffe -Trustee

Notes to the Financial Statements for the Year Ended 31st January 2010

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation of expenditure

Fundraising & support work costs are all allocated to charitable activities with the exception of a portion of wages and general administrative costs that are estimated to relate to time spent on administrative & governance activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 10% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds included as general trust funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Income from donations & fundraising is recognised in the year of receipt. The income from fundraising is shown gross with the associated costs included in fundraising costs.

Restricted funds are those available only to support some costs of medical equipment and days out. These funds have arisen through grant funding received from Echo Trust, The Coutts Charitable Trust & from Ford Britain

Sufficient resources are appropriately held in the way of funds that are currently available in the charity's bank account for such funds to be applied to support continued costs of medical equipment and days out.

Going Concern

The accounts have been prepared under the basis of going concern & the trustees believe that the charity will continue to operate as a going concern through the trustees' guaranteed personal financial support.

Notes to the Financial Statements - continued for the Year Ended 31st January 2010

2. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

			31/1/10	31/1/09
			Total	Total
	Fundraising	Donations	activities	activities
	£	£	£	£
Fundraising income	52,145	-	52,145	32,965
Grants received	9,568	_	9,568	_
Clothing collections	18,801	_	18,801	
Donations received	-	59,910	59,910	148,018
Gift Aid		13,449	13,449	43,456
	80,514	73,359	153,873	224,439

From September 2009, the charity received funds from East London Textiles Ltd. The charity authorises East London Textiles Ltd to carry out house to house clothing collections on its behalf.

3. SUPPORT COSTS

	Management
Fundraising Support work	£ 40,042
Administrative costs	79,844
	143,602

Support costs, included in the above, are as follows:

Notes to the Financial Statements - continued for the Year Ended 31st January 2010

3. SUPPORT COSTS - continued

Management

31/1/10 31/1/09

Support Fundraising work

		Admi	nistrative	Total	Total
			costs	activities	
	£	£	£	£	£
Wages	11,011	41,578	16,150	68,739	157,919
Social security	_	1,626	-	1,626	9,522
Rent, rates and					
water	3,153	3,153	3,153	9,459	15,572
Telephone	3,558	3,326	-	6,884	11,224
Printing, post &					
stationery		1,798	-	1,798	8,229
Bank & credit card					
charges	678	594	594	1,866	1,176
Event costs	2,801	_	_	2,801	-
Medical equipment	18,841		_	18,841	_
Sundries	·	1,480	3	1,483	1,437
Staff training	_	730	-	730	195
Advocacy	_	1,249	_	1,249	12,998
Charitable gifts	_	11,740	-	11,740	12,587
Physio services		3,317		3,317	
Education &					
awareness	-	6,291	_	6,291	681
Travel & subsistence	_	2,448	-	2,448	3,474
Advertising	_		-	-	450
Computer costs	-	514	_	514	
Insurance	_		387	387	582
Cleaning costs	-	_	100	100	1,102
Accountancy	_	_	1,033	1,033	1,041
Repairs & renewals	_		675	675	· _
HP interest	-	_	128	128	-
Independent					
Examiner's Fee	-	_	1,175	1,175	575
Depreciation of				•	
tangible and					
heritage assets		-	318	318	118
<u>.</u>			**************************************		*******
	40,042	79,844	23,716	143,602	238,882

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31/1/10	31/1/09
	£	£
Depreciation - owned assets	318	118

Notes to the Financial Statements - continued for the Year Ended 31st January 2010

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st January 2010 nor for the year ended 31st January 2009.

No Trustee or any other person related to the charity in the year had any personal benefit in any transaction entered into by the Charity during the year. (2009: nil).

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st January 2010 nor for the year ended 31st January 2009.

6. STAFF COSTS

	31/1/10	31/1/09
	£	£
Wages and salaries	68,739	157,919
Social security costs	1,626	9,522
	70,365	167,441

No employee earned £60,000 p.a. or more. The average number of employees during the year was 6.

7. TANGIBLE FIXED ASSETS

		Plant and machinery etc f.
COST		L
At 1st February Additions	2009	1,400 10,650
3 (34) -		
At 31st January	2010	12,050
DEPRECIATION		
At 1st February	2009	118
Charge for year		318
At 31st January	2010	426
1		436
NET BOOK VALUE		
At 31st January	2010	11,614
At 31st January	2009	
orde dandary	2009	1,282

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/1/10	31/1/09
	£	£
Other debtors	1,447	
	-	

Notes to the Financial Statements - continued for the Year Ended 31st January 2010

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Hire purchase Taxation and social security Other creditors	31/1/10 £ 7,544 10,611 1,880 20,035	31/1/09 £ - 17,528
10.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
	Hire purchase	31/1/10 £ 2,660	31/1/09 £

11. MOVEMENT IN FUNDS

	At 1.2.09	Net movement in funds	At 31.1.10
Unrestricted funds	£	£	£
General fund	(16,389)	7,544	(8,845)
Restricted funds			
Restricted fund	_	2,727	2,727

TOTAL FUNDS	(16,389)	10,271	<u>(6,118</u>)

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	144,305	(136,761)	7,544
Restricted funds Restricted fund	9,568	(6,841)	2,727
TOTAL FUNDS	153,873	(143,602)	10,271

12. RELATED PARTY DISCLOSURES

During the year, a finance agreement was entered into for a van in the name of Mrs Janet Rowbotham, the wife of the trustee, M G Rowbotham. The charity is paying all the monthly repayments to the finance provider. The van is also being used all for the purposes of the charity's activities.

Miss E M Ratcliffe is employed by the charity as a part-time administrator and received a salary of £16,261 for the year for such administrative duties. Miss E M Ratcliffe is also a daughter and sister of the two respective trustees, K D Ratcliffe & T F Ratcliffe.

Detailed Statement of Financial Activities for the Year Ended 31st January 2010

	31/1/10 £	31/1/09
		£
INCOMING RESOURCES	****	L
THOUSEN NEBOOKOED		
Incoming resources from charitable activities		
Fundraising income	52,145	32,965
Donations received	59,910	
Gift Aid	13,449	43,456
Grants received Clothing collections	9,568	-
Citching Coffections	18,801	
	153,873	224,439
Total incoming resources	153,873	224,439
RESOURCES EXPENDED		
Support costs		
Management		
Wages	68,739	
Social security	1,626	•
Rent, rates and water Insurance	9,459	•
Telephone	387	582
Printing, post & stationery	6,884	11,224
Sundries	1,798	8,229
Staff training	1,483 730	1,437
Cleaning costs	100	195
Advocacy	1,249	1,102 12,998
Charitable gifts	11,740	12,590
Physio services	3,317	12,307
Education & awareness	6,291	681
Travel & subsistence	2,448	
Advertising	2,110	450
Accountancy	1,033	1,041
Bank & credit card charges	1,866	1,176
Event costs	2,801	-,
Repairs & renewals	675	·-
Computer costs	514	
Medical equipment	18,841	_
HP interest	128	_
Independent Examiner's Fee	1,175	575
Fixtures and fittings	140	118
Motor vehicles	178	-
	143,602	238,882
Total resources expended	143,602	238,882
Net income/(expenditure)	10,271	(14,443)