

**Minutes of the Licensing and Safety Committee
Wednesday 22nd May, 2024 at 7.10pm,
in the Council Chamber at the Council House, Dudley**

Present:

Councillor K Razzaq (Chair)
Councillor B Collins (Vice-Chair)
Councillors S Azad, F Barras, K Denning, P Drake, P Lee, C Littler, D Roberts
and A Taylor

Officers:

S Smith, Team Manager (Neighbourhood Services), N Slym – Assistant Team
Manager (Neighbourhood Services), S Wright (Solicitor) and K Malpass
(Democratic Services Officer)

1. **Apologies for absence**

Apologies for absence were submitted on behalf of Councillors W Little
and E Taylor.

2. **Appointment of Substitute Members**

There were no substitute Members appointed for this meeting of the
Committee.

3. **Declarations of interest**

No Member made a declaration of interest in accordance with the
Members' Code of Conduct.

4. **Minutes**

Resolved

That the minutes of the meeting held on 5th February, 2024, be approved as a correct record and signed.

5. **Appointment of Licensing Sub-Committees for the 2024/2025 Municipal Year**

A report of the Lead for Law and Governance was submitted to consider the appointment of four Licensing Sub-Committees for the 2024/2025 municipal year.

A proposed membership of the Licensing Sub-Committees was circulated to Members prior to the meeting.

Resolved

- (1) That the establishment of four Licensing Sub-Committees, to deal with all licensing applications requiring Member determination in accordance with the functions allocated to the Licensing and Safety Committee, be approved.
- (2) That the membership of the Licensing Sub-Committees for 2024/25, be approved as set out below:-

Licensing Sub-Committee 1

Councillors B Collins (Chair), K Denning and E Taylor

Licensing Sub-Committee 2

Councillors K Razzaq (Chair), P Drake and F Barras

Licensing Sub-Committee 3

Councillors A Taylor (Chair), S Azad and C Littler

Licensing Sub-Committee 4

Councillors W Little (Chair), P Lee and D Roberts

- (3) That the substitution arrangements as set out in the Council's Procedure Rules, be noted and applied to the Licensing Sub-Committees, subject to an eligibility requirement that any named substitute must be:-

- a) appointed to the Licensing and Safety Committee;
 - b) otherwise eligible to serve on any given occasion;
 - c) notified to the Lead for Law and Governance (Monitoring Officer) prior to the commencement of the meeting in question.
- (4) That the Lead for Law and Governance (Monitoring Officer) be authorised to make any necessary changes to the membership or composition of the Licensing Sub-Committees that might arise during the municipal year taking account of the wishes of the political groups.
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6. **Questions Under Council Procure Rule 11.8**

There were no questions to the Chair pursuant to Council Procedure Rule 11.8.

The meeting ended at 7.15pm.

CHAIR