

ERNEST STEVENS TRUSTS MANAGEMENT COMMITTEE

MONDAY 22ND APRIL 2013

**AT 5:30PM
COMMITTEE ROOM 4
THE COUNCIL HOUSE
PRIORY ROAD, DUDLEY**

If you (or anyone you know) is attending the meeting and requires assistance to access the venue and/or its facilities, could you please contact Democratic Services in advance and we will do our best to help you

**STEVE GRIFFITHS
DEMOCRATIC SERVICES MANAGER
Tel – 01384 815235
Email: steve.griffiths@dudley.gov.uk**

**You can view information about Dudley MBC on
www.dudley.gov.uk**

IMPORTANT NOTICE

MEETINGS IN DUDLEY COUNCIL HOUSE

Welcome to Dudley Council House

In the event of the alarm sounding, please leave the building by the nearest exit. There are Officers who will assist you in the event of this happening, please follow their instructions.

There is to be no smoking on the premises in line with national legislation. It is an offence to smoke in or on these premises.

Please turn off your mobile phones and mobile communication devices during the meeting.

Thank you for your co-operation.

Our Ref:
SG

Your Ref:

Please Ask For:
Steve Griffiths

Telephone No:
01384 815235

15th April, 2013

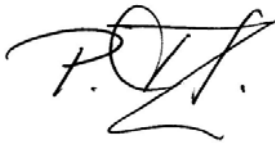
Dear Councillor

ERNEST STEVENS TRUSTS MANAGEMENT COMMITTEE
MONDAY, 22ND APRIL, 2013

You are requested to attend a meeting of the above Committee to be held on Monday, 22nd April, 2013 at 5.30 p.m. in Committee Room 4 at the Council House, Priory Road, Dudley to consider the business set out in the agenda below.

The agenda and reports for this meeting can be viewed on the Council's website www.dudley.gov.uk (Follow the links to Councillors in Dudley and Committee Management Information System).

Yours sincerely



Director of Corporate Resources

AGENDA

1. ELECTION OF CHAIR

To elect the Chair of the Committee for the remainder of the municipal year.

2. ELECTION OF VICE-CHAIR

To elect the Vice-Chair of the Committee for the remainder of the municipal year.

3. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

4. APPOINTMENT OF SUBSTITUTE MEMBERS

To report the appointment of any substitute members serving for this meeting of the Committee.

5. DECLARATIONS OF INTEREST

To receive declarations of interest, in accordance with the Members' Code of Conduct.

6. TERMS OF REFERENCE OF THE COMMITTEE

To consider the report of the Director of Corporate Resources.

7. STEVENS PARK AND RECREATION GROUND FOUNDATION TRUST – GRANT APPLICATION

To consider the report of the Treasurer.

To: All Members of the Committee:

Cradley and Wollescote Ward – Councillor Partridge

Lye and Stourbridge North Ward – Councillor Hanif

Norton Ward – Councillor Mrs Rogers

Pedmore and Stourbridge East Ward – Councillor C Wilson

Quarry Bank and Dudley Wood Ward – Councillor Cowell

Wollaston and Stourbridge Town Ward – Councillor Sykes

Ernest Stevens Trust Management Committee – 22nd April, 2013

Report of the Director of Corporate Resources

Terms of Reference of the Committee

Purpose of Report

1. To advise the Committee of its terms of reference as approved by the Council on 25th February, 2013.

Background

2. On 26th November, 2012, the Council approved a report on the annual review of the Constitution. The report contained reference to the arrangements for the future administration of the Ernest Stevens Trusts within the Council's overall Constitution and governance arrangements. On 25th February, 2013, the Council considered recommendations from the Cabinet on the future governance arrangements.
3. The Council is the Trustee and, in recent years, the four Ernest Stevens Trusts have been combined under the delegated powers and terms of reference of the Stourbridge Area Committee. The Area Committees have now been replaced by Community Forums.
4. Ernest Stevens made various donations of property, which were to be used for specified purposes. These have been identified as individual Trusts as detailed below:
 - i. Stevens Park, Quarry Bank
 - ii. Mary Stevens Park, Recreation Ground and Park, Norton
 - iii. Stevens Park and Recreation Ground Foundation, Wollescote
 - iv. Mary Stevens Maternity Home and Public Park Charity
5. Only the Stevens Park and Recreation Ground Foundation, Wollescote, has investments, which generate income for disbursement resulting from the decision to exchange the Hob Green Farm gifted in the original deed dated 29th September 1930 for Jordan Field and £88,500.
6. The original deed of gift was to the Urban District Council of Lye and Wollescote and was varied by a scheme dated 24th May 1966. This allows the net income of the Stevens Park and Recreation Ground Foundation to be applied in the following ways:
 - a) Maintenance of the Stevens Park and Recreation Ground Foundation property.
 - b) Acquiring property for the Stevens Park and Recreation Ground Foundation.

- c) Maintenance of property in gifts dated:-
6th December 1929 Mary Stevens Park
13th February 1931 Mary Stevens Home and Public Park.
- d) The provision of facilities for recreation or other leisure time occupation, being facilities provided with the object of improving the conditions of life for persons resident in the Borough of Stourbridge (see paragraph 9).
- e) If the net income of the Trust cannot be applied in accordance with a)-d) above, it can be applied for other charitable purposes for the benefit of persons resident in the Borough of Stourbridge.
7. In 2001, the Charity Commission confirmed the opinion that because the Council uses its mainstream budget to maintain all the property in the trusts, it is permitted to give grants under paragraph (e) above.
8. In applying the money the Trustees shall give a preference to the area of the former Urban District of Lye and Wollescote and to meeting the needs of the people resident therein.
9. The Borough of Stourbridge relates to the boundaries in 1966, which currently covers the wards of Pedmore & Stourbridge East, Norton, Wollaston and Stourbridge Town, Lye and Stourbridge North and Cradley and Wollescote. Stevens Park, Quarry Bank is geographically located in the Quarry Bank and Dudley Wood ward.
10. Before the creation of Area Committees, under the provisions of the Local Government Act 2000, the delegated powers for the administration of the Trusts were the responsibility of the former Finance Committee. A Sub-Committee of the Finance Committee was established to administer the affairs of the Trusts. The Council has agreed to revert back to a similar position to that which existed prior to the establishment of the Area Committees, by the establishment of a separate Management Committee to administer the affairs of the Ernest Stevens Trusts.
11. As a formal Committee of the Council, this Committee is subject to the proportionality rules set out in the Local Government and Housing Act 1989. To reflect the geographical areas covered by the Trusts, the Council has agreed that the Management Committee should comprise six elected members, one each from the six wards referred to in paragraph 9 above. The appointments made by the Group Leaders for the remainder of the municipal year are as follows:-
- Cradley and Wollescote – Councillor Partridge
Lye and Stourbridge North – Councillor Hanif
Norton – Councillor Mrs Rogers
Pedmore and Stourbridge East – Councillor C Wilson
Quarry Bank and Dudley Wood – Councillor Cowell
Wollaston and Stourbridge Town – Councillor Sykes
12. Attached as Appendix 1 are the terms of reference for the Committee based on the terms of reference of the former Finance Sub-Committee that existed prior to the Area Committee structure being adopted. The Council approved the terms of reference on 25th February, 2013.

Finance

13. This Committee is responsible for the administration of the Ernest Stevens Trusts, including the financial affairs of the Trusts.

Law

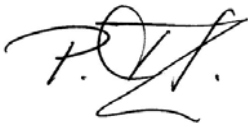
14. The Council is successor to the former Stourbridge Council by virtue of the Local Government Act 1972.
15. Section 139 of the Local Government Act, 1972 empowers the Council to accept, hold and administer gifts of property, where it enables them to discharge any of their functions, and where the gifts are for the purposes of benefiting the inhabitants of their area.
16. The conditions under which a gift is to be administered, are contained in the Deeds creating the Trusts, and any subsequent schemes made by the Charity Commission.
17. The law relating to Trusts, which are charitable, is contained in various Acts, the main ones being the Charities Acts 1992 and 2011 and the Trustee Investment Act, 1961.
18. The power to appoint Committees and to delegate functions to Committees and Officers is set out in Sections 101 and 102 of the Local Government Act 1972. The rules on proportionality are contained in the Local Government and Housing Act 1989 and associated regulations.

Equality Impact

19. The Trusts were set up to benefit members of the public living in certain geographical areas of the Borough as outlined in the Deeds of Gift. There are no specific implications for children and young people arising from this report.

Recommendation

20. That the report be noted.



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Philip Tart
Director of Corporate Resources

Contact Officers Steve Griffiths
Telephone: 01384 815235
Email: steve.griffiths@dudley.gov.uk

List of Background Papers

Reports and minutes of the Council dated 25th February, 2013

Ernest Stevens Trusts Management Committee

Terms of Reference

1. To consider and determine all matters that are the responsibility of the Trustee and which fall within the following terms of reference: -
 - (1) The administration of the Stevens Park Trust (Quarry Bank) as regulated by the Deed of Gift dated 29th January, 1921.
 - (2) The administration of Mary Stevens Park Trust (Norton) as regulated by the Deed of Gift dated 6th December, 1929.
 - (3) The administration of the Stevens Park and Recreation Ground Foundation Trust Wollescote as regulated by Deed of Gift dated 29th September, 1930 and by the Scheme of the Secretary of State under Section 18 of the Charities Act, 1960 on 24th May, 1966.
 - (4) The administration of the Mary Stevens Maternity Home and Public Park Charity as donated by the Deed of Gift dated 13th February, 1931, and regulated by the scheme of the Secretary of State under Section 18 of the Charities Act, 1960 on 3rd October, 1989.
2. To make recommendations to the Council on any matters relating to the Ernest Stevens Trusts which do not fall within the above terms of reference and which are not delegated to the Committee.

Ernest Stevens Trusts Management Committee – 22nd April 2013

Report of the Treasurer

Stevens Park and Recreation Ground Foundation Trust – Grant Request

Purpose of Report

1. To consider the request for a grant from Stevens Park and Recreation Ground Foundation Trust.

Background

2. Ernest Stevens made various donations of property which were to be used for specified purposes. These have been identified as individual Trusts and detailed below:
 - i. Mary Stevens Maternity Home and Public Park Charity.
 - ii. Mary Stevens Park, Recreation Ground and Park, Norton.
 - iii. Stevens Park, Quarry Bank.
 - iv. Stevens Park and Recreation Ground Foundation, Wollescote
3. Only the Stevens Park and Recreation Ground Foundation has investments, which generate income for disbursement.
4. Previously the management of the above trusts was delegated to the Stourbridge Area Committee. Members will be aware that following the consultation on Area Committees and the introduction of Community Forums, the four Ernest Stevens Trusts are now combined under the control of this Committee as Trustees.
5. In the application of the income of the Foundation, the Trustees have discretion to give preference to the area of the former Urban District of Lye and Wollescote and to meeting the needs of the people resident therein.
6. There is no set maximum amount stipulated in the Trust deed for a grant.
7. However, in the past, the Trustees have tended to apply the criteria that the grant should be a maximum of £5000 or 50% of the total cost of a capital project. At the Stourbridge Area Committee in November 2008 it was agreed that for 5 years commencing 2008/9, income from the trust would be ring fenced to contribute to the future repair of the gates and that grants would only be awarded in exceptional circumstances.

Applications

Stourbridge and District Scout Council

8. The applicant is a registered charity, which is responsible for the organisation and provision of scouting in the local area. Currently there are 7 groups in the Stourbridge Area providing facilities for over 700 adults and young people aged 6-25 years.
9. The main hall roof is leaking and although it has been temporarily repaired it needs to be replaced.
10. Following a Fire Risk assessment the building needs to have emergency lighting installed.
11. The cost of this project is £4850 and the applicant has requested a grant up to this amount.
12. The applicant has submitted accounts for the year to 31st March 2012, which show cash at bank and with the Scout Association of £16550.21.

Finance

13. During the current financial year no grants have been awarded.
14. The income of the trust in 2012/13 is approximately £17,000 and it is expected that this will not significantly change in 2013/14.
15. At a previous meeting of the former Finance (Stevens' Bequests), Sub-Committee, Members agreed to maintain the "real" spending power of the bequest as a fundamental part of the investment strategy. The total sum shown in Paragraph 11 above could be spent without jeopardising the strategy. However, should the value of the investment fall, any income then generated would need to be reinvested and would not be available for disbursement.

Law

16. The Council is successor to the former Stourbridge Council by virtue of the Local Government Act 1972.
17. Section 139 of the Local Government Act, 1972 empowers the Council to accept, hold and administer gifts of property, where it enables them to discharge any of their functions, and where the gifts are for the purposes of benefiting the inhabitants of their area.
18. The conditions under which a gift is to be administered, are contained in the Deed creating the Trust, and any subsequent schemes made by the Charity Commission.
19. The law relating to Trusts, which are charitable, is contained in various Acts, the main ones being the Charities Acts 1992 and 2011 and the Trustee Investment Act, 1961.

Equality Impact

20. The Trusts have been set up to benefit the public in certain geographical areas of the Borough as outlined in the Deeds of Gift.

Recommendation

21. It is recommended that the Committee consider the request for a grant as detailed in the report.



Treasurer

Contact Officer: Diane Robbins

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List of Background Papers

Application form and quote
Accounts for year to 31st March 2013