

Our Ref:  
JJ/LB

Your Ref

Please Ask for  
Mr J Jablonski

Telephone No  
815243

29<sup>th</sup> September 2004

Dear Member,

**AUDIT COMMITTEE**

You are requested to attend a meeting of the Audit Committee, which will be held in Committee Room No. 3 at the Council House, Dudley on Thursday, 7<sup>th</sup> October, 2004, at 6.00pm. The Agenda is set out below.

A Committee tea will be available in the Members' Dining Room from 4.30p.m.

Yours sincerely,

Director of Law and Property

**AGENDA**

1. MINUTES

To approve as a correct record and sign the minutes of the meeting of the Committee held on 26<sup>th</sup> August, 2004 (copy herewith).

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest, in accordance with the Members' Code of Conduct.

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To: All Members of the Audit Committee:-

Councillors

Attwood, Burston, Mrs Collins, Crumpton, J Davies, Mrs Jordan, Kettle, Ms Nichols, Taylor

3. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

4. SUBSTITUTE MEMBERS

To report the appointment of any substitutes for this meeting at this Committee.

5. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8 (IF ANY)

6. EXCLUSION OF THE PUBLIC

To consider the adoption of the following resolution:-

That, under Section 100A (4) of the Local Government Act, 1972, the public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A of that Act, in particular that paragraph of part I of that Schedule indicated below:-

<u>Agenda Item No</u>	<u>Description of Item</u>	<u>Relevant Paragraph of Part 1 of Schedule 12A</u>
7	Annual Audit Report in relation to the Chief Executive's Directorate	1
8	Annual Audit Report in relation to the Directorate of Law and Property	1
9	Annual Audit Report in relation to the Directorate of Finance, ICT and Procurement	1
10	Internal Audit on Implemented Recommendations at Schools	1
11	Home to School Transport	1
12	Reports required under Standing	1

Orders related to Contracts

7. ANNUAL AUDIT REPORT IN RELATION TO CHIEF EXECUTIVE'S DIRECTORATE (PAGES 1 – 16)

To consider the report of the Director of Finance.

8. ANNUAL AUDIT REPORT IN RELATION TO THE DIRECTORATE OF LAW AND PROPERTY (PAGES 17 – 29)

To consider the report of the Director of Finance.

9. ANNUAL AUDIT REPORT IN RELATION TO THE DIRECTORATE OF FINANCE, ICT AND PROCUREMENT (PAGES 30 – 46)

To consider the report of the Director of Finance.

10. INTERNAL AUDIT ON IMPLEMENTED RECOMMENDATIONS AT SCHOOLS (PAGES 47 – 50)

To consider the report of the Director of Finance.

11. HOME TO SCHOOL TRANSPORT (PAGES 51 – 56)

To consider the report of the Director of Finance.

12. REPORTS REQUIRED UNDER STANDING ORDERS RELATING TO CONTRACT (PAGES 57 – 63)

To consider the report of the Director of Finance.