

**REPORT SUMMARY SHEET**

<b>DATE</b>	<b>16<sup>th</sup> December 2014</b>
<b>TITLE OF REPORT</b>	<b>Health and Social Care Leadership Group – Terms of Reference</b>
<b>Organisation and Author</b>	<b>Paul Maubach, Chief Executive Officer, Dudley Clinical Commissioning Group</b>
<b>Purpose of the report</b>	<b>To approve the terms of reference of the Health and Social Care Leadership Group</b>
<b>Key points to note</b>	<ul style="list-style-type: none"> <li>• For some time, the chief officers/directors of the major health, social care and community sector organisations in Dudley have met as the Health and Social Care Leadership Group.</li> <li>• This Group has overseen, at a sub Health and Wellbeing Board level, a number of key issues that affect the health and social care system in Dudley to lead the health and social care system and respond collectively to system wide challenges</li> <li>• In the summer of 2014, NHS England, ADASS, Monitor and the NHS Trust Development Authority issued guidance on the development of “System Resilience Plans” dealing with performance in relation to the 4 hour A and E target and the 18 week referral to treatment target. This guidance requested that local systems establish a System Resilience Group to oversee this process. The Health and Social Care Leadership Group fulfils this function locally.</li> <li>• It is timely to formalise the terms of reference for the Group and to extend its membership to include children’s services.</li> <li>• Proposed terms of reference are attached as Appendix 1</li> <li>• A key feature of the Group’s role is to monitor system performance. A presentation on current performance, in relation to a number of key performance targets across health and social care, will be made at the meeting.</li> </ul>
<b>Recommendations for the Board</b>	<p><b>That the terms of reference of the Health and Social Care Leadership Group be approved.</b></p> <p><b>That the Board consider current health and social care system performance.</b></p>
<b>Item type</b>	<i>discussion</i>
<b>H&amp;WB strategy priority area</b>	<i>All</i>



**Paul Maubach**  
**Chief Executive Officer, Dudley CCG**

## Appendix 1

### **Dudley Health and Wellbeing Board Health and Social Care System Resilience Group Terms of Reference**

The Health and Social Care Leadership Group is a multi-agency, chief executive/director level body, consisting of representatives of all key commissioners and providers in the Dudley health and social care economy.

It's key function is to implement the healthy services priority of the Dudley Health and Wellbeing Board *'by integrating health and care services to meet the changing Dudley borough demography'*.

As a leadership body, this group will lead the health and care system to deliver key system wide priorities and respond collectively to system wide challenges.

#### **Role and Remit of the Group**

- Leads on the development and implementation of the Dudley Health and Wellbeing Board's healthy services priority and any activities that arise from this including:
  - Advising the Health and Wellbeing Board on its implications for the Joint Health and Wellbeing Strategy;
  - Fulfilling the Health and Wellbeing Board's objective to integrate health and care services to meet the changing Dudley borough demography.
- Responsible for system wide oversight of the health and social care system including programme management and performance reporting on urgent care, service integration, the Better Care Fund, planned care delivery, system resilience plans and other key strategic partnership issues as necessary.
- Acts as the health and social care economy's System Resilience Group for the purposes of meeting the requirements of NHS England's Operational Resilience and Capacity Planning Guidance for 2014/15 and subsequent updates to that guidance.
- Leads on the development and implementation of partnership service integration opportunities in Dudley including:
  - integration of health and social care and the Better Care Fund;
  - development of integrated CAMHs services for 0-25 year olds;
  - integrated working on child health and wellbeing;
  - partnership working on health promotion and prevention.
  - other areas of integration as determined by the Health and Wellbeing Board
- Maintains oversight of the Surge Plan and System Escalation Policy including incident responses.
- Monitoring system performance on agreed performance indicators for all of the activities identified above

#### **Membership**

- Chief Executive Officer – Dudley CCG
- Chief Executive – Dudley Group NHS FT
- Chief Executive – Dudley and Walsall Mental Health Partnership NHS Trust
- Chief Executive – Black Country Partnership NHS Trust

- Chief Officer for Adult Social Care – Dudley MBC
- Chief Officer for Children’s Social Care – Dudley MBC
- Chief Officer for Health and Wellbeing / Director of Public Health – Dudley MBC
- Chief Officer, Dudley Council for Voluntary Service
- General Manager, Black Country – West Midlands Ambulance Service NHS Trust
- Head of Commissioning – Dudley CCG

Additional members may be co-opted into the group at the discretion of the Chair as needed or required (such as an NHS England Area Team representative).

## **Chair**

The Chief Executive Officer, Dudley CCG, will Chair the Group

## **Responsibilities of individual members**

On behalf of the Dudley Health and Wellbeing Board, members share a mutual responsibility to work as partners to improve the aims of the Board as follows:-

- Dudley CCG – leads the group in its role as the local leader of the NHS with the CCG’s Chief Executive Officer discharging the role, as chair, as accountable officer for the allocation of NHS England funding. Also as a member organization, co-ordinates the input of primary care in the system.
- Chief Executives / Directors of NHS providers – ensures that acute and community, physical and mental health services and ambulance services are delivered: in accordance with the contractual requirements of the CCG and MBC; and in accordance with partnership agreements entered into with other bodies in Dudley in order to meet the requirements of the whole system.
- Dudley MBC adult social care – ensures that its duties are carried out and resources deployed in partnership with the wider health, care and community sector.
- Dudley MBC children’s social care – ensures that its duties are carried out and resources deployed in partnership with the wider health, care and community sector.
- Dudley MBC public health – ensures the system makes appropriate responses from a population health and wellbeing perspective, including appropriate emergency response, incident response and epidemic/pandemic preparations
- Dudley CVS – represent the local voluntary and community sector and coordinate their contribution to the health and care system.

## **Frequency of Meetings**

The Group will meet on a monthly basis.

## **Governance and Reporting Arrangements**

Individual members of the group will be accountable to their own organisations but will share a collective responsibility to ensure their respective organisations’ contribute proactively to the aims and objectives of this group

The Group will report to the Health and Wellbeing Board.

The Group will determine which subgroups report to it in carrying out the role and remit of the group.

