

## AGENDA ITEM NO 5

### SELECT COMMITTEE ON ENVIRONMENT – 27 JULY 2004

#### TERMS OF REFERENCE AND RULES OF PROCEDURE OF THE COMMITTEE

#### REPORT OF THE LEAD OFFICER TO THE COMMITTEE

##### 1.0 PURPOSE

- 1.1 To receive the terms of reference and procedure rules applicable to this Committee.

##### 2.0 BACKGROUND

- 2.1 Article 6 of the Council's Constitution provides for the appointment of Select Committees, including the Select Committee on Environment.
- 2.2 The terms of reference of the Select Committees are provided for in the Article and those for the Select Committee on Environment provide for the Committee to perform the overview and scrutiny role in relation to the functions of the Council as local highway and local housing authority; promoting the environmental well-being of the area and waste management. The Article, which also prescribes the general role of Select Committees and their specific functions, including those relating to scrutiny, is set out in full in Appendix 1 to this report.
- 2.3 The rules of procedure for Select Committees are set out in Part 4 of the Constitution and these are reproduced in Appendix 2 to this report.

##### 3.0 PROPOSALS

- 3.1 The Committee is asked to receive and note Article 6 of the Constitution and the Select Committee Procedure Rules, including the section of reference of this Select Committee, as set out in Appendices 1 and 2 to this report.

##### 4.0 FINANCE

- 4.1 This report has no direct financial implications.

##### 5.0 LAW

- 5.1 The relevant statutory provisions regarding the Constitution are contained in Part II of the Local Government Act, 2000, together with Regulations, Orders and Statutory Guidance issued by the Secretary of State.

6.0 EQUAL OPPORTUNITIES

6.1 This report complies with the Council's Equal Opportunities Policies.

7.0 RECOMMENDATIONS

7.1 That the proposals set out in paragraph 3.1 above be approved.

8.0 BACKGROUND PAPERS

81 The Council's Constitution.

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LEAD OFFICER TO THE COMMITTEE

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