

### UNNANNOUNCED INSPECTION – ACTION PLAN

Development Area	Progress
<p>Ensure Initial Assessments are allocated promptly and are completed within timescale</p>	<p>Protocol with CAF implemented – thresholds discussed and reinforced with TM's</p> <p>Improvement Plans developed with Assessment TM's</p> <p>Current Social Worker Teams are under review to ensure resource targeted appropriately.</p> <p>Additional resource has been diverted to frontline teams.</p>
<p>Improve data quality and provide detailed and routine performance information to Team Managers so that they can ensure Initial and Core Assessments are completed within timescale</p>	<p>Regular Business Objects Reports now provided to TM's on Initial and Core Assessments currently open to their team.</p> <p>Procedure agreed to achieve consistent inputting of information about S47 Enquires, and the provision of a weekly Business Objects Report to TM's on the enquiries currently open to their team.</p> <p>Update as ICS is implemented</p>
<p>Develop and implement a regular case file audit system by managers</p>	<p>Discussed at Assessment Managers Planning Day – agreed to develop audit tool to go on the 'ladder' for completion by TM's and to become part of the child's file (informal suggestions from Inspectors)</p> <p>Update as ICS is implemented</p> <p>Case File Audit Tool implemented and external audit developing routine audit plan.</p>
<p>Improve recording of supervision, so there is consistent recording of personal and professional development and the actions needed to move casework on.</p>	<p>Updated template produced and implemented across Children's Social Care.</p> <p>Audit arrangements in place.</p>

<p>Accelerate implementation of ICS so that all recording is on a single system</p>	<p>ICS implementation reviewed in light of SW Task Force Recs and action plan updated. 4 Task Groups to take place in July. Next module to be implemented will be LAC.</p>
<p>Accelerate implementation of CAF and embed this in multi-agency early intervention to ensure children and families receive timely prevention services</p>	<p>First evaluation of Team Around the Child School Pilot completed.</p> <p>Multi-agency early intervention proposals being developed</p> <p>TAC &amp; LAC completed. Integrated Service Managers working with individual duty teams to screen initial services.</p> <p>Further engagement of partner agencies through targeted approaches and report cards to review performance.</p>