

NORTH DUDLEY AREA COMMITTEE

WEDNESDAY 10TH OCTOBER 2012

**AT 6:30PM
AT HIGH ARCAL SCHOOL
HIGH ARCAL DRIVE
SEDGLEY
DUDLEY**

If you (or anyone you know) is attending the meeting and requires assistance to access the venue and/or its facilities, could you please contact Democratic Services in advance and we will do our best to help you

**KAREN TAYLOR
DEMOCRATIC SERVICES OFFICER
Internal Ext – 8116
External – 01384 818116
E-mail –Karen.taylor@dudley.gov.uk**

**You can view information about Dudley MBC on
www.dudley.gov.uk**



IMPORTANT NOTICE

MEETINGS AT HIGH ARCAL SCHOOL

Welcome to the High Arcal School

In the event of the alarm sounding, please leave the building by the nearest exit. There are Officers who will assist you in the event of this happening, please follow their instructions.

There is to be no smoking on the premises in line with national legislation. It is an offence to smoke in or on these premises.

Please turn off your mobile phones and mobile communication devices during the meeting.

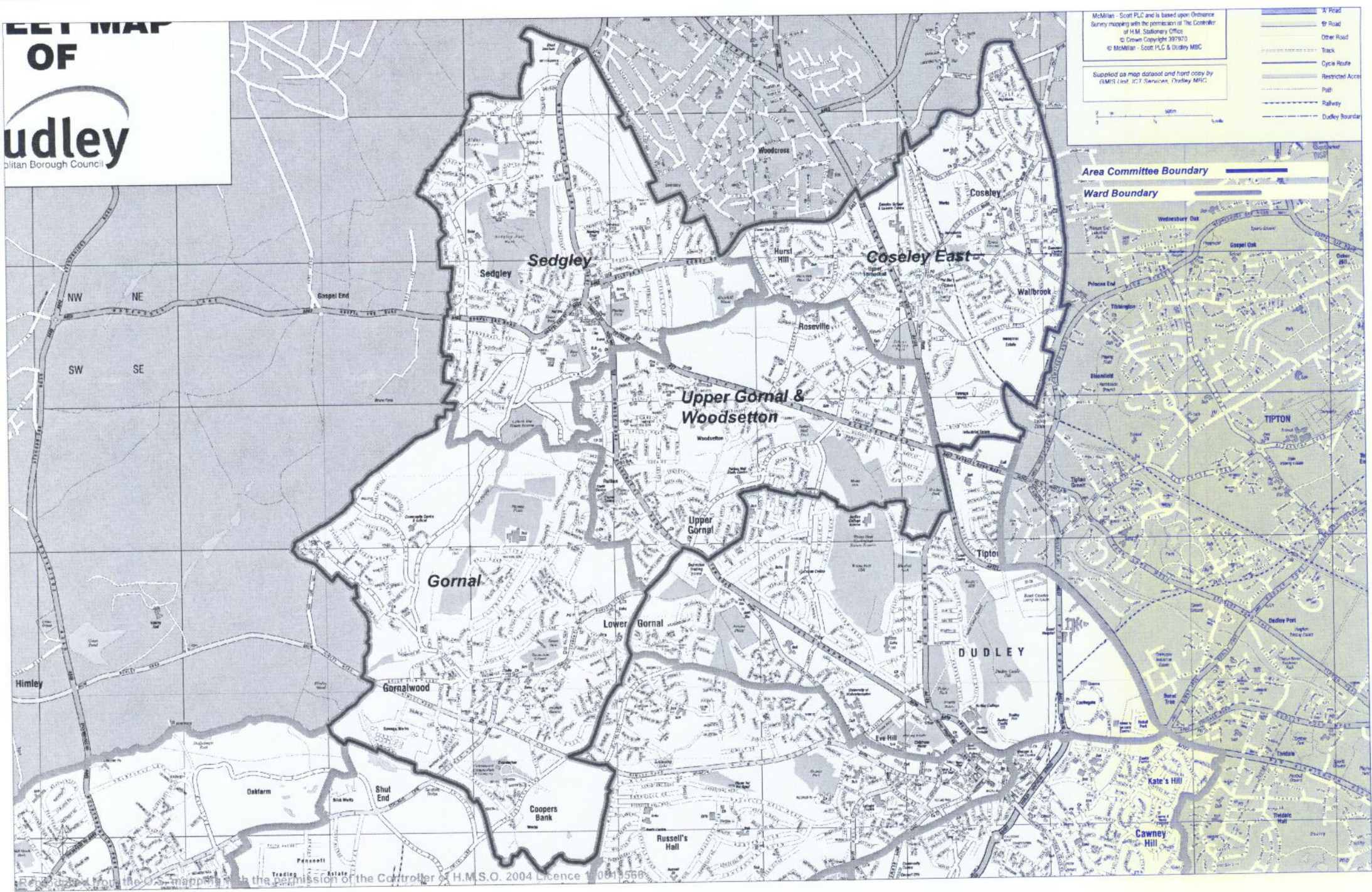
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0 1000 2000 Feet
0 1000 2000 Metres

- A Road
- B Road
- Other Road
- Track
- Cycle Route
- Restricted Access
- Path
- Railway
- Dudley Boundary



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Your ref:

Our ref:
KT/kt

Please ask for:
Mrs K Taylor

Telephone No.
01384 818116

25th September 2012

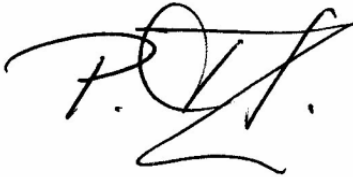
Dear Member

NORTH DUDLEY AREA COMMITTEE – 10TH OCTOBER 2012

You are requested to attend a meeting of **North Dudley Area Committee to be held on Wednesday 10th October 2012 at 6.30 pm at High Arcal School, High Arcal Drive, Sedgley, Dudley DY3 1BP**, to consider the business set out in the Agenda below.

The agenda and reports for this meeting can be viewed on the Council's internet site www.dudley.gov.uk and follow the links to Meetings and Decisions.

Yours sincerely



Director of Corporate Resources

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

2. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Members' Code of Conduct.

3. MINUTES

To approve as a correct record and sign the minutes of the meeting of the Committee held on 20th June, 2012.

4. PETITIONS

To receive any petitions submitted to the Committee.

5. YOUTH MATTERS

To receive an update on youth matters

6. POLICE ISSUES

To receive any issues the Police/public wish to raise

7. FIRE ISSUES

To receive any issues the Fire Service representative/public wish to raise.

8. TRANSPORT ISSUES

To receive any issues the Members/public wish to raise

9. PUBLIC FORUM

To receive questions from members of the public.

10. CITIZEN ADVICE BUREAU UPDATE

To receive a verbal update on behalf of the Chief Executive of the Citizen Advice Bureau.

11. DELEGATED REVENUE BUDGET (PAGES 1 – 5)

To consider a report of the Area Liaison Officer

12. AREA COMMITTEE REVIEW

To consider a consultation document. – TO FOLLOW

13. WARD ISSUES

To consider any ward issues Members wish to raise.

14. SCRUTINY COMMITTEE PUBLICITY

As a way of giving additional publicity to meetings of the Council's Scrutiny Committees, it has been agreed that the date of future meetings of the Committee will be included in the Agendas of meetings of the Area Committees.

Set out below is a list of all future meetings.

Children's Services

14th November 2012
23rd January 2013
21st March 2013

Community Safety and Community Services	1 st November 2012 17 th January 2013 14 th March 2013
Environment	5 th November 2012 22 nd January 2013 18 th March 2012
Health and Adult Social Care	12 th November 2012 24 th January 2013 26 th February 2013 27 th March 2013
Regeneration, Culture and Adult Education	6 th November 2012 16 th January 2013 6 th March 2013

All these meetings start at 6pm and are held in the Council House, Dudley.

Also, the agendas for meetings of Scrutiny Committees include a public participation item at which point members of the public can speak to raise an item relating to the activities of the particular Scrutiny Committee. Please see below as to how this is dealt with.

More information about Scrutiny Committees can be found on the Council's Committee Management Information System (CMIS), which can be accessed via <http://cmis.dudley.gov.uk/cmiswebpublic>.

Details about speaking at a Scrutiny Committee meeting or about Scrutiny Committees can also be obtained by speaking to Joe Jablonski on 01384-815243; e-mail josef.jablonski@dudley.gov.uk or the person whose details appear on the cover of this agenda.

15. SCHEDULED DATE AND VENUE OF NEXT MEETING

The scheduled date and venue of the next meeting of the Committee is:-

Wednesday 30th January, 2013 at 6.30 pm at The Dance Studio, Ellowes Hall School, Stickley Lane, Lower Gornal, Dudley DY3 2JH

To: All Members of the North Dudley Area Committee, namely:

Councillors

A Aston	Mrs Ameson	Branwood	Casey	Caunt
G Davies	Evans	Mottram	Mrs. Ridley	S Turner
Mrs Westwood	Wright			

NORTH DUDLEY AREA COMMITTEE

Wednesday 20th June 2012 at 6.30pm
at the Coseley School, Henne Drive,
Coseley

PRESENT:-

Councillors Mrs Ameson, A. Aston, Branwood, Casey, Caunt, Evans, Mrs Ridley, S Turner, Mrs Westwood and Wright; Miss A Jenkins (following appointment).

Officers

Assistant Director (Law and Governance) (as Area Liaison Officer); Assistant Director, Leisure and Culture and the Group Engineer, Traffic and Road Safety (Directorate of the Urban Environment); Marketing & Communications Officer (Chief Executive's); Assistant Director, Education, Play and Learning and Area Team Leader (Youth Service) (Directorate of Children's Services); Mrs K Taylor and Mr J Jablonski (Directorate of Corporate Resources)

Also in Attendance

Inspector G. Malpass (West Midlands Police); Station Commander C. Wood and Miss J Winpenny (West Midlands Fire Service), together with ten members of the public.

1 OPENING REMARKS

The Area Liaison Officer welcomed those present to the meeting and welcomed the two newly elected members of the Committee, Councillors Branwood and Casey.

2 ELECTION OF CHAIR

RESOLVED

That Councillor G Davies be elected Chair of the Committee for the ensuing Municipal Year.

3 APPOINTMENT OF VICE CHAIR

RESOLVED

That Councillor Mrs Ridney be appointed Vice Chair of the Committee for the ensuing Municipal Year.

(In the absence of the Chair, Councillor Mrs Ridney thereupon took the Chair)

4 OPENING REMARKS OF THE CHAIR

The Chair welcomed those present and congratulated Councillor Mottram on being elected as the Mayor of the Borough for this Municipal Year.

5 APOLOGIES FOR ABSENCE

Apologies for absence from the meeting were submitted on behalf of Councillors G Davies and Mottram.

6 DECLARATIONS OF INTEREST

No member declared an interest, in accordance with the Members' Code of Conduct, in respect of any matter to be considered at this meeting.

7 MINUTES

RESOLVED

That the minutes of the meeting held on 1st February 2012, be approved as a correct record and signed

8 APPOINTMENT OF CO-OPTED MEMBERS

A report of the Area Liaison Officer was submitted on the co-option of persons to serve on the Committee for the 2012/2013 Municipal Year.

During the consideration of this matter it was noted that paragraph 5 of the report submitted stated that the Dudley Youth Forum had now nominated a Miss Ashlea Jenkins to be the co-opted member to represent young people on the Committee.

RESOLVED

That Miss Ashlea Jenkins be appointed as the co-opted member for North Dudley Area Committee for the 2012/2013 Municipal Year, representing young people in the North of the Borough.

9 APPOINTMENT OF WORKING GROUPS

A report of the Area Liaison Officer was submitted on the appointment of working groups for the 2012/2013 Municipal Year.

RESOLVED

That the North Dudley Area Committee Capital Allocations Working Group be re-appointed for the ensuing Municipal Year and that the Working Group comprise the Chair and Vice Chair and Councillors Mrs Ameson, Evans and S Turner.

10

APPOINTMENTS TO OUTSIDE BODIES

A report of the Area Liaison Officer was submitted on the nomination of members of the Committee to serve on outside bodies in the 2012/2013 Municipal Year.

RESOLVED

That the following members be appointed to serve on the bodies indicated for the 2012/2013 Municipal Year:-

<u>Strong Communities</u>	<u>Term of Office</u>
Baggeridge Social Welfare Centre - Councillors Branwood and Wright	Annual
<u>Community Associations</u>	
Sedgley and District - Councillor Evans	Annual
Upper Gornal Voluntary Recreation Association - Councillor A Aston	Annual
Hurst Hill - Councillor G.H. Davies	Annual
Rainbow (Coseley) - Councillor Mrs. Ridney	Annual

11

PETITIONS

No petitions were received at the meeting.

12

YOUTH MATTERS

The Area Team Leader for Youth Service gave an oral update on new projects being undertaken by the Youth Service for young people to participate in, details of which were included in handouts circulated at the meeting.

Arising from the presentation of the report submitted the Chair commented that she had attended the come and dine with me cooking project, which was very successful and that the atmosphere and work carried out at the youth centres were very positive.

RESOLVED

That the information contained in the report submitted on Youth matters be noted.

13

POLICE ISSUES

Inspector Malpass reported that there had been a reduction of crime in the area of the Committee, however the number of detections were not as expected, with a number of wards gaining below the average of 28-30%. Inspector Malpass commented that further consideration would be given to improve the figures.

Inspector Malpass also referred to an operation in respect of strong offender management and the ongoing issue in respect of metal theft. He also referred to an increase in reported thefts to unlocked sheds and garages and urged people to ensure they guarded against this.

RESOLVED

That the information reported on be noted.

14

FIRE ISSUES

Station Commander, Mr C Wood reported on issues in relation to the Fire Service in particular the number of fire incidents that had occurred and the types of such incidents throughout the four wards comprising the area of the Area Committee. However, overall the number of incidents was very small.

The Station Commander then referred to various activities and projects undertaken by the Fire Service, namely, working with Schools to educate young people to identify health and safety fire risks and road safety. The Fire Service was also working with young people to encourage them to participate in courses with a view to increasing self confidence.

Councillor A Aston wished to express thanks to the Fire Authority on behalf of himself and Councillor Wright, for the warm welcome they had received since becoming members of the Fire Authority, and looked forward to working with them in the future.

RESOLVED

That the information reported on at the meeting on fire issues be noted.

TRANSPORT ISSUES

The Chair, on the behalf of Councillor Davies, referred to concerns that had been expressed regarding the location of a bus stop on Green Street. It was requested that consideration be given to the possibility of re-locating the bus stop to an area that backed onto council owned land with a view to a shelter being erected.

In response to the concerns expressed, Councillor S Turner, as a member appointed to the Integrated Transport Authority, undertook to pursue this matter.

PUBLIC FORUM

- (a) A member of the public referred to the relocation of the Dudley Archives, with particular reference to the costs of maintaining the Mount Pleasant site, and that the costs reported and actual costs were different.
- (b) The same member of the public asked that a new swimming baths be developed alongside the site of the former Coseley swimming baths.
- (c) In response to a question regarding the final costs following the demolition of the Coseley baths, the Area Liaison Officer undertook to arrange for a written response to be sent to the questioner.

The Chair also indicated that in respect of point (a) the new building for the Dudley Archives were currently being built; therefore it would not be possible to stop the development.

- (d) A member of the public referred to a leaflet that had been published in respect of the Summer Activezone 2012, in particular that there was little mention of any activities in Coseley except for Silver Jubilee Park. Reference was also made as to the possibilities of utilising other areas, such as Coseley Cricket Club for activities.

In responding the Chair advised that Coseley Cricket Club was privately owned and that the Council did not have a right of access, therefore agreements would need to be pursued with them directly. The Chair also reported that a number of schools in the area did carry out summer activities, however the leaflets were not usually published until the end of term.

Officers present also commented on and referred to a number of activities that would be undertaken in the summer details of which would be published in due course.

- (e) In response to a question regarding the sale of the land at the former Coseley baths site, the Chair advised that the land had not been sold and that requests had been made into the possibilities of using the site as a car park.
-

17

AREA COMMITTEE GRANTS

A report of the Area Liaison Officer was submitted on the process for the allocation of expenditure from the delegated Area Committee grants budget for 2012 /2013. It was noted that requests for funding could now include revenue as well as capital schemes.

RESOLVED

- (1) That the information contained in the report submitted be noted.
 - (2) That the Area Liaison Officer be authorised to administer the Area Committee grants process in accordance with any decisions made by the Committee.
-

18

DELEGATED CAPITAL BUDGET

A report of the Area Liaison Officer was submitted on standing authorisations and procedures for distributing funds delegated to this Area Committee and in respect of three applications determined by the Area Liaison Officer under delegated authority. Appendix A to the report set out the criteria for capital bids / allocations.

During the consideration of the report, it was noted that the capital allocation previously approved for Tipton Road Children's Home (Sedgley) had now been withdrawn as the allocation was no longer required.

The Chair also referred to the new criteria for funding capital and revenue schemes and invited all interested parties to apply for funding.

RESOLVED

- (1) That the arrangements for considering funding allocations made to this Area Committee, as set out in paragraphs 2 and 3 and Appendix A to the report submitted, be approved.
- (2) That the action of the Area Liaison Officer under delegated authority and after consultation with Members of the Committee, in determining the following application for funding, be noted, as follows:-
 - (i) An application from the Woodsetton Charitable Trust (Upper Gornal and Woodsetton) in the sum of £4,050 to install fencing.

- (ii) An application from the Coseley Athletic Bowling Club (Coseley East) in the sum of £600 for the purchase of a pedestrian operated power sprayer.
- (iii) An application from the Upper Gornal Funday Committee (Upper Gornal and Woodsetton) in the sum of £329.97 for the purchase of three new gazebo's.

19

HIGHWAYS MINOR WORKS CAPITAL PROGRAMME FOR 2012/13

A report of the Director of the Urban Environment was submitted on the proposed programmes of work for Local Safety Schemes Safer Routes to School and Pedestrian Improvements within the North Dudley Area for the 2012/13 financial year.

Following the presentation of the content of the report and its Appendices the Chair welcomed the proposed programme of works.

RESOLVED

That the proposed initiatives within 2012/13 programmes for work for Local Safety Schemes, Safer Routes to School and Pedestrian Improvements be noted and that the Cabinet Member for Transportation be informed that the proposed initiatives were supported by the Area Committee.

20

DESIGNATION OF PLAYING FIELDS IN COMMEMORATION OF QUEEN ELIZABETH SECOND FOR THE DIAMOND JUBILEE

RESOLVED

That the item be withdrawn for further consideration.

21

WARD ISSUES

- (a) Councillor Caunt raised concerns regarding the issue of inconsiderate parking caused by parents collecting and dropping off their children at schools within the North Dudley area. He stated that enforcement action had commenced in order to combat the issue.
- (b) Councillor Evans referred to the ongoing issue with air pollution and stated that he was still awaiting a response to previous comments made.

- (c) Councillor A Aston referred to Donkey Pool part of the Wrens Nest Nature Reserve and asked that people remained alert due to fish being found dead and that it was not known whether this had happened due to heavy rain or desecration.
- (d) Councillor S Turner raised concerns in regard to the lack of car parking at the shopping area in Gornal, and to an issue with regard to the ownership of the parking bays in Abbey Street. The question of whether or not this part of the highway had been adopted needed to be clarified and the Group Engineer - Traffic and Road Safety was requested to look into this and report back direct to Councillor Turner.
- (e) Councillor S Turner requested that the viability of providing a car park at the Darby and Joan Club be looked at. The Group Engineer - Traffic and Road Safety undertook for this to be done and report back direct to Councillor Turner.
- (f) The Chair raised a number of concerns in respect of the on-going issue of parking in relation to Coseley Railway Station.

In responding to issues raised the Group Engineer - Traffic and Road Safety stated that Traffic Regulation Orders for the Northern part of the Borough were being looked at and confirmed that Orders could be placed on private roads.

Councillor S Turner was also asked to raise the concerns made with Centro.

22

SCRUTINY COMMITTEE PUBLICITY

Information was given regarding the dates of Scrutiny Committees, held at the Council House, Dudley, to which members of the public were invited and were welcome to attend.

RESOLVED

That the information given in respect of the dates of meetings of Scrutiny Committees, be noted.

23

DATES AND VENUES OF FUTURE MEETINGS

The following Information, as to the dates and venues of future meetings, was noted:-

Wednesday, 10th October 2012 at 6.30 p.m. at High Arcal School, High Arcal Drive, Sedgley.

Wednesday 30th January 2013 at 6.30 p.m. at The Dance Studio, Ellowes Hall School, Stickley Lane, Lower Gornal.

24

CLOSING REMARKS

Councillor Mrs Ameson reported that there was to be a funday at the Quarry Club on Saturday 14th July, 2012 between 12 pm and 4 pm.

The meeting ended at 7.30 p.m.

CHAIR

North Dudley Area Committee –10th October 2012

Report of the Area Liaison Officer

Delegated Revenue Budget

Purpose of Report

1. To note the granting of allocations and to consider any further applications for an allocation from the North Dudley Area Committee's delegated budget.
2. To confirm that subject to (3) below, the Lead Officer, in consultation with the Chairman of the Committee and the Opposition spokesperson(s), be authorised to determine urgent applications for funding.
3. To confirm that, in the period between the Annual Council Meeting and the election of a Chairman at the first meeting of the Area Committee in a municipal year, the Lead Officer, in consultation with the Leaders of all political groups represented on the Council, be authorised to determine urgent applications for funding.

Background

4. The Area Committee has an unallocated budget of £132,818. Spending proposals are invited from members of the Area Committee, the public, representative organisations and Council departments, and each proposal is assessed against strict criteria as set out in the Appendix A. That criteria is currently being updated to take account of the Council's decision that requests of a revenue nature can also now be invited.
5. Arising from the decision of Council the Area Committee has been granted a revenue budget of £40,000 for the financial year 2012/13 .
6. A copy of applications referred to in this report are available to Members on request.

Applications Approved

7. The Royal British Legion(Gornal)

During April 2012 an application in the sum of £2,486 was received from the above to purchase an automatic bugle, IT equipment and a Union flag. This

was considered and agreed by me, following consultation with Ward Members, under delegated authority in the 2012/13 financial year.

8. Darby and Joan (Gornal)

During May 2012 an application in the sum of £6,275 was received from the above for the installation of security fencing around the club building. This was considered and agreed by me, following consultation with Ward Members, under delegated powers in the 2012/13 financial year.

9. Gorge Road Allotments (Sedgley)

During June 2012 an application in the sum of £5,000 was received from the above for a contribution for the installation of security fencing at the allotments. This was considered and agreed by me, following consultation with Ward Members, under delegated powers in the 2012/13 financial year.

10. Age Concern Dudley (All Wards)

During July 2012 an application was sent to the Central Dudley Area Committee in the sum of £3,694.68 for the replacement of IT equipment to support the administration at the Age UK Head Office in Netherton. As the organisation supports borough wide the application was sent to each area committee to support a £740 allocation from each.

This was considered and agreed by me, following consultation with Ward Members, under delegated powers in the 2012/13 financial year.

11. Gornal Business Watch (Gornal)

An application has been received from the above for consideration by this Committee. The applicant is requesting £1,389.92 for the Manufacture of a Gornal flag, and the installation of a flagpole on which to fly it. The three primary schools in the area are involved in the scheme to design the flag.

The applicant has not supplied a constitution with named officers, a copy of their accounts or a bank statement.

Finance

12. The grants referred to in this report can be funded within the overall allocations for the Area Committee.

The following shows allocations approved to date, and the budget remaining.	Coseley East Ward	Upper Gornal and Woodsetton Ward	Gornal Ward	Sedgley Ward	Total
Undistributed balance brought forward	<u>35,991</u>	<u>35,614</u>	<u>17,765</u>	<u>10,949</u>	<u>100,319</u>
Allocation for 12/13	10,000	10,000	10,000	10,000	40,000

Awarded 2012/13 via delegated Powers:					
The Royal British Legion			(2,486)		(2,486)
Darby and Joan Club			(6,275)		(6,275)
George Road Allotments				(5,000)	(5,000)
Age Concern Dudley	(185)	(185)	(185)	(185)	(740)
Returned Tipton Rd				7000	7000
Undistributed balance	<u>45,806</u>	<u>45,429</u>	<u>18,819</u>	<u>22,764</u>	<u>132,818</u>
Grants awarded but unpaid					33,588
Grants paid 12-13					10,594
Total					177,000
Authorised capital budget					177,000
Considered this meeting:					
Grants			1,389.92		

13. There is an undistributed balance of £132,818 available for allocation.

Law

14. Section 2 of the Local Government Act 2000, enables the Council to do anything which it considers is likely to achieve the promotion or improvement of the economic, social or environmental well being of the Borough or any part of it.

Equality Impact

15. This report takes account of the Council's Policies on equality and diversity.

Recommendation

16. That the information set out in paragraphs 7,8,9 and 10 be noted. That the application detailed in paragraph 11 discussed.



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NORTH DUDLEY AREA LIAISON OFFICER

Contact Officer: Philip Tart

APPLICATION ARRANGEMENTS FOR THE AWARDING OF FUNDING ALLOCATIONS

1.0 Criteria

1.1 The allocation or grant may be spent on “capital” and/or “revenue” schemes:

Capital: one-off expenditure on buying, constructing or improving land, buildings, equipment or vehicles;

Revenue: expenditure on running costs of projects or activities, including staff costs and the purchase of consumables and services from third parties. Priority will be given to one-off, time-limited, or start-up spend, rather than ongoing running costs. The latter should normally be funded by the organisation itself.

1.2 Schemes should contribute to the Community Strategy and should not conflict with Council policy.

1.3 Schemes should be for the general benefit of the wider community, not just for the benefit of individuals or specific groups and should make a difference in the local area.

1.4 Schemes should not result in any on-going revenue costs that the organisation cannot fund from its own resources – e.g. running costs and repair and maintenance of new/improved buildings and equipment.

1.5 All expenditure must be in accordance with Council Standing Orders and Financial Regulations, be subject to the Council’s legal powers and demonstrate good value for money.

1.6 Members will only consider supporting applications up to a maximum of £5,000 unless there are very exceptional circumstances. Organisations will be encouraged to match fund or seek further funding through other means. Priority will be given to schemes that might generate such funding.

1.7 Applications will not be considered from organisations who have previously applied for funding to Area Committees within the previous three years unless there are very exceptional circumstances.

1.8 Once an application has been approved, it will be on the condition that the commitment is spent within nine months; otherwise the allocation will be returned back into the available budget and a re-application would be required.

1.9 In appropriate circumstances, it may be required that certain items of equipment funded by these allocations are to be made available for use by other organisations.

2.0 Who can apply?

2.1 All allocations will be made to properly constituted organisations, not to individuals.

2.2 The organisation must be based within or work within any or all of the wards that make up the area of the North Dudley Area Committee, so that the beneficiaries are

the citizens of those wards. However, where an organisation provides a service to the local community that extends beyond the defined North Dudley Area Committee wards, it may apply to other Area Committees for allocations. This must be made clear on the application form.

- 2.3 The aims and objectives of the organisation should be to primarily help or benefit in some measurable way, the citizens of Dudley and particularly those within the North Dudley area.

3.0 Application Formalities

- 3.1 All completed application forms must be accompanied by:

- A copy of your organisation's constitution showing the length of time it has been in existence and containing the names of properly appointed officers including a named Treasurer. (*This helps provide evidence that the organisation is properly run and has some experience of development*).
- An audited copy of your accounts relating to the most recent financial year showing income/expenditure and end of year balance. In addition, a copy of your organisation's latest bank statement as at the date of your application is required whether you have audited accounts or not. (*This helps provide evidence of competent financial management*).

Note: If the accounts have not been professionally audited, then the Treasurer of the organisation must sign them as accurate. Another officer must then independently examine them and certify them with their signature.

- Appropriate quote(s) from a reputable supplier(s) for the items that the application request is based upon.

Note: In order to comply with the Council's Standing Orders and to ensure value for money, the following must be provided:

Items to the value up to £500 – one written quote required

Items of value between £501 and £5,000 – three written quotes required

- 3.2 Any allocation award will be inclusive of any chargeable VAT.
- 3.3 Failure to complete the application form in full may result in the application being either deferred or refused.
- 3.4 Formal approval will be sent to the organisation's principal contact following the decision made by members at Area Committee that will set out the procurement arrangements. Under no circumstances must any financial agreements be entered into without the approval of the Council.