

**Belle Vale, Halesowen North, Halesowen South and Hayley Green & Cradley South Community Forum - 13<sup>th</sup> February 2013**

**Report of the Lead Officer**

**Area Grants**

**Purpose of Report**

1. To consider the allocation available in the Community Forum Funding budget.

**Background**

2. The nine Community Forums are responsible for allocating expenditure from the Community Forum Funding budget. The guidelines against which allocations from the delegated budget should be considered are set out in Appendix 1. These are corporate guidelines only and it is ultimately for each Community Forum to decide on individual applications.
3. Copies of the applications referred to in this report have been sent to Members prior to the meeting.

**Applications**

**Up and Downs Group – St Peter’s Church, Halesowen**

4. An application has been received from the Secretary of the above Group, which meets at St Peter’s Church, Halesowen. The Group supports families who have children with down’s syndrome by providing activities and experiences for the children and their families. Funding is requested towards the purchase of toys and specialist equipment as well as subsidised day trips.
5. Members are recommended to consider whether a grant of up to £5,000 should be approved. This represents the full project cost. However, in view of the limited funds remaining, the Forum may wish to defer this application until the next meeting once the allocations for 2013/14 are known.

**Halesowen British Legion**

6. An application has been received from the Events Co-ordinator of Halesowen British Legion, based at Townends Club, 2 Stourbridge Road, Halesowen. The grant requested is for support towards events and activities co-ordinated by the British Legion and to purchase laptops to support the work of their case workers.

7. Members are recommended to consider whether a grant of £5,000 should be approved. The total cost of the project is £7,092.88 and so the requested allocation represents 70% of the total project. However, in view of the limited funds remaining, the Forum may wish to defer this application until the next meeting once the allocations for 2013/14 are known.

#### St Margaret's Well Surgery Patient Panel

8. The Patient's Panel based at St Margaret's Surgery, Quarry Lane, Halesowen is requesting support to purchase an M8-PGT (with BP) monitor, which is a safe, easy to use self-service automatic machine that can be used by patients on their arrival at the surgery. Full details of the machine and its uses are set out in the application form circulated to Members.
9. Members are recommended to consider whether a grant of £3,954 should be approved. This represents the full project cost. However, in view of the limited funds remaining, the Forum may wish to defer this application until the next meeting once the allocations for 2013/14 are known.

#### Finance

10. It is proposed that in the next financial year (from April, 2013), each Community Forum will receive £10,000 per ward to allocate. At the present time, there is a remaining sum of £4,595.20 available to the wards represented on this Community Forum.

#### Law

11. The Localism Act 2011 gives the Council a power of general competence to act in the interests of the Community.
12. Section 111 of the Local Government Act 1972 enables the Council to do anything that is calculated to facilitate, or is conducive to or incidental to, the discharge of its statutory functions.

#### Equality Impact

13. This report complies with the Council's policies on equality and diversity. Some of the applications include facilities, which are available to children and young people.

#### Recommendation

14. That the Community Forum consider the applications referred to in the report and make recommendations to the Director of Corporate Resources on each individual application.



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**Phil Coyne**  
**Assistant Director of the Urban Environment**  
**And Lead Officer to the Community Forum**

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### **List of Background Papers**

- The application forms on which this report is based have been sent to Members prior to the meeting, but contain exempt information under the terms of Part I of Schedule 12A to the Local Government Act 1972.
- Appendix 1 – Corporate Guidelines for considering funding applications.

## **Community Forums**

### **Guidelines for considering funding applications**

Community Forums will consider every funding application on its own individual merits.

Community Forums have discretion to make recommendations on each application taking account of the funding available.

A decision on an individual application will not be seen as setting a precedent for the consideration of any other applications received by the Council or another Community Forum.

#### **Guidelines**

The following guidelines are to assist Community Forums in considering funding applications.

Community Forums reserve the right to make exceptions to these guidelines depending on the circumstances of each individual application.

1. The funding allocation may be spent on “capital” and/or “revenue” schemes:

**Capital:** one-off expenditure on buying, constructing or improving land, buildings, equipment or vehicles;

**Revenue:** expenditure on running costs of projects or activities, including staff costs and the purchase of consumables and services from third parties. Priority will be given to one-off, time-limited, or start-up spend, rather than ongoing running costs. The latter should normally be funded by the organisation itself.

2. Schemes should contribute to the Community Strategy and should not conflict with Council policy. Consideration will be given to how a scheme fits with wider community initiatives.
3. Schemes should be for the general benefit of the wider community, not just for the benefit of individuals or specific groups and should make a difference in the local area.

4. Funding applications may be submitted to more than one Community Forum depending on the area(s) of benefit. Each individual Forum shall retain discretion over its own funding allocation. A recommendation made by one Community Forum shall not create an expectation that it will be supported by another Forum.
5. Schemes should not result in any on-going revenue costs that the organisation cannot fund from its own resources – e.g. running costs and repair and maintenance of new/improved buildings and equipment.
6. All expenditure must be in accordance with Council Standing Orders and Financial Regulations, be subject to the Council's legal powers and demonstrate good value for money.
7. Individual funding applications should be for a maximum of £5,000 unless there are exceptional circumstances. Organisations will be encouraged to match fund or seek further funding through other means. Priority will be given to schemes that might generate such funding.
8. Applications will not normally be considered from organisations who have previously applied for funding to the Community Forums (or former Area Committees) within the previous three years.
9. Once an application has been approved, it will be on the condition that the commitment is spent within nine months; otherwise the allocation will be returned back into the available budget and a fresh application would be required.
10. In appropriate circumstances, it may be required that certain items of equipment funded by these allocations are to be made available for use by other organisations.