

Action Tracker – Audit and Standards Committee 2023/24

Subject (Date of Meeting)	Recommendation/action	Responsible Officer/Area	Status/Notes
Review of Programme, Project and Contract Management (25 th September, 2023)	Minute No. 16 (3) - The Head of Chief Executive's Office be requested to arrange a demonstration of the Corporate Portfolio Management Office Verto system at a future meeting of the Committee.	A Paul	Demonstration scheduled for the February, 2024 Committee.
Minutes (6 th December, 2023)	Minute No. 26 - The Chair agreed to circulate a copy of the e-mail he had sent outlining concerns and comments raised by the Committee in relation to the External Audit Grant Thornton Annual Audit Plan 2022-23 and Annual Risk Assessment 2022-23 and response to Members for information.	Chair	Outstanding
Minutes (6 th December, 2023)	Minute No. 26 – The Deputy Chief Executive be requested to provide an update at a future meeting of the Committee with regard to the proposed organisational restructure.	B Heran	To be scheduled.

Annual Audit Report of the Chief Executive (6 th December, 2023)	Minute No. 29 (2) - That the Committee be provided with written responses to the following: a) Further details in relation to the current number of Foster Carers within Dudley and the numbers needed to deliver the required level of Foster Carers. b) A briefing note updating Members on progress made on the development of the Air Quality Action Plan.	C Driscoll M Abu Affan	Outstanding Circulated 6th February, 2024.
Annual Audit Report of the Chief Executive (6 th December, 2023)	Minute No. 29 (3) That the Deputy Chief Executive be requested to submit a further report to the Audit and Standards Committee in February, 2024 in relation to hybrid working and future plans.	B Heran	Presentation scheduled for the February, 2024 Committee.
Annual Report of the Committee on Standards in Public Life (6 th December, 2023)	Minute No. 30 (2) That the Chair, in consultation with the Monitoring Officer, write a letter to the Chair of the Committee on Standards in Public Life outlining the comments made by Members.	Chair / M Farooq	Completed.
Risk Management Report (6 th December, 2023)	Minute No. 31 (3) That the Director of Regeneration and Enterprise be requested to provide a map outlining the proposed indicative METRO route from Cottage Street, Brierley Hill to the Waterfront to Councillor D Stanley for information.	H Martin	Response sent to Cllr Stanley on 8th January, 2024.

<p>Risk Management Report (6th December, 2023)</p>	<p>Minute No. 31 (5) That risk R.392 be recommended to be amended to The Council is unable to meet its commitment to deliver savings (including services funded from the HRA and other ringfenced funds) as they fall due because annual income is insufficient and reserves have been fully depleted, thus triggering a requirement to issue a report under Section 114 of the Local Government Finance Act 1988.</p>	<p>I Newman</p>	<p>Completed.</p>
<p>Suspensions Report (6th December, 2023)</p>	<p>Minute No. 34 (2) That a breakdown of protected characteristics be included in future reports.</p>	<p>J Martin</p>	<p>Noted.</p>
<p>Audit and Risk Management Services Interim Performance Report (6th December, 2023)</p>	<p>Minute No. 35 (2) - That a demonstration of the Spectrum Audit System be presented to a future Committee meeting.</p> <p>(3) That the Chair, on behalf of the Committee, write to the Leader requesting that the Audit and Risk Management Services staff be ringfenced in any future restructuring proposals.</p> <p>(4) Further consideration be given to a standard agenda item on future work programmes for the Committee.</p>	<p>G Harrison</p> <p>Chair</p> <p>Chair / G Harrison</p>	<p>Scheduled for April, 2024 Meeting.</p> <p>Completed.</p> <p>Agreed.</p>

Future Business – Audit and Standards Committee 2023/24

<u>Date of Meeting</u>	<u>Work Programme</u>	<u>Responsible Officer/Area</u>
24 th April, 2024	Grant Thornton Audit Plan 2023-24 including Informing the Audit Risk Assessment Annual Fraud Report Audit and Risk Management Services Annual Audit Plan 2024-25 Risk Management Report (including in-depth scrutiny on R.392) Audit and Standards Committee Annual Report 2023-24 Accounting Policies, Critical Accounting Judgements and Key Sources of Estimation Uncertainty	A Smith – External Auditor T Tobin – External Auditor G Harrison G Harrison G Harrison I Newman G Harrison I Newman
2024/25	Housing Assurance Board Report	K Jones