

Meeting of the Appointments Committee

Monday 21st March, 2022 at 9.30am

In Committee Room 2, Council House, Priory Road, Dudley

Agenda - Public Session

(Meeting open to the public and press)

1. Apologies for absence.
2. To report the appointment of any substitute members serving for this meeting of the Committee.
3. To receive any declarations of interest under the Members' Code of Conduct.
4. To confirm and sign the minutes of the meetings held on 11th November, 2020 and 10th December, 2020 as a correct record.
5. To consider any questions from Members to the Chair where two clear days notice has been given to the Monitoring Officer (Council Procedure Rule 11.8).

Under the provisions of Part I of Schedule 12A to the Local Government Act 1972, the Monitoring Officer has decided that there will be no advance disclosure of the following documents because the public interest in disclosing the information is outweighed by the public interest in maintaining the exemption from disclosure.

6. Resolution to exclude the public and press:

Chair to move:

“That the public and press be excluded from the meeting for the following item of business on the grounds that it contains exempt information as defined under paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as



amended on the grounds that it involves the likely disclosure of information relating to any individual.”

Agenda - Private Session **(Meeting not open to the public and press)**

7. Post of Director of Housing and Community Services.



Chief Executive

Dated: 10th March, 2022

Distribution:

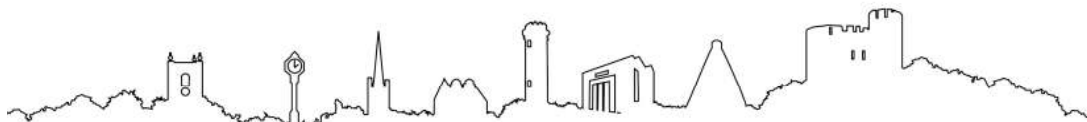
Councillor P Harley (Chair)

Councillors A Aston (Shadow Cabinet Member), N Barlow (substitute member for S Phipps), J Foster, S Keasey, I Kettle, K Shakespeare, L Taylor-Childs and Q Zada

Please note the following concerning meetings at Dudley Council House:

Health and Safety

- Windows/doors will be opened to provide adequate ventilation.
- Please ensure you sanitise your hands when arriving and leaving the building. Hand washing facilities are also available on site.
- Hand sanitiser and antibacterial wipes are available at various locations.
- All persons entering or working in the Council House are encouraged to wear face masks in communal areas and when moving around the building.
- Face masks may be removed when you are participating in the meeting.
- All people attending are encouraged to undertake Lateral Flow Tests twice a week (a supply of kits is available at the Council House). Anyone testing positive should not attend and should seek further advice.
- Do not attend if you feel unwell; if you have tested positive for Covid-19 or if you suspect that you are symptomatic.
- All people are encouraged to be vaccinated to limit any potential ill-health effects.
- Please be respectful of everyone’s personal space and preferences when you attend meetings.



Toilets

- Toilet facilities are available on site and are subject to the Covid-19 secure measures that are in place. All the toilets have hand washing facilities.

No smoking

- There is no smoking on the Council House premises in line with national legislation. It is an offence to smoke in or on the premises. You cannot use e-cigarettes and/or similar vaping devices.

In Case of Emergency

- In the event of the alarms sounding, please leave the building by the nearest exit. There are Officers who will assist you in the event of this happening, please follow their instructions.

Submitting Apologies for Absence

- Elected Members can submit apologies by contacting Democratic Services (see our contact details below). Members wishing to appoint a substitute should notify Democratic Services as soon as possible in advance of the meeting. Any substitute Members must be eligible to serve on the meeting in question (for example, he/she must have received the training required by the Council).

Private and Confidential Information

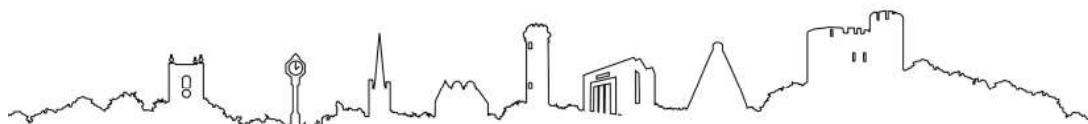
- Any agendas containing reports with 'exempt' information should be treated as private and confidential. It is your responsibility to ensure that information containing private and personal data is kept safe and secure at all times. Confidential papers should be handed to Democratic Services for secure disposal. If you choose to retain the documents you should ensure that the information is securely stored and destroyed within six months.

General

- Public Wi-Fi is available in the Council House.
- The use of mobile devices or electronic facilities is permitted for the purposes of recording/reporting during the public session of the meeting. The use of any such devices must not disrupt the meeting – Please turn off any ringtones or set your devices to silent.
- Information about the Council and our meetings can be viewed on the website www.dudley.gov.uk

If you need advice or assistance

- If you (or anyone you know) requires assistance to access the venue, or if you have any other queries, please contact Democratic Services - Telephone 01384 815238 or E-mail Democratic.Services@dudley.gov.uk



**Minutes of the Appointments Committee
Wednesday, 11th November, 2020 at 9.15 am
On Microsoft Teams**

Present:

Councillor P Harley (Chair)
Councillor Q Zada (Vice-Chair) (for Minute No. 18 below)
Councillors C Bayton, R Buttery, S Clark, J Foster, P Lowe, S Phipps and D Vickers.

Councillor S Ridney (for Minutes Nos. 13 to 17 below)

Officers:

K O'Keefe (Chief Executive), J Branch (Head of Human Resources and Organisational Development), K Jesson (Strategic Business Partner) and J Houlihan (Gatenby Sanderson)

13 **Appointment of Substitute Member**

Councillor S Ridney was appointed as a substitute Member for Councillor Q Zada during consideration of the item referred to in Minute No. 17 below.

14 **Declarations of Interest**

No member made a declaration of interest in accordance with the Members' Code of Conduct.

15 **Minutes**

Resolved

That the minutes of the meeting held on 22nd September, 2020 be approved as a correct record and signed.



16 **Exclusion of the Public and Press**

Resolved

That the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information relating to any individual(s) as defined under Part I of Schedule 12A to the Local Government Act 1972.

17 **Appointment of Director of Children's Services**

The Committee interviewed a candidate for the post of Director of Children's Services.

Resolved that the Council be recommended:

- (1) That, subject to the necessary pre-employment checks, Catherine Driscoll be appointed to the post of Director of Children's Services, in accordance with the salary, market supplement and terms and conditions of employment applicable to the post, with effect from a date to be agreed.
 - (2) That Catherine Driscoll be appointed as the officer responsible for the Council's statutory children's services responsibilities.
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18 **Appointment of Deputy Chief Executive**

The Committee interviewed candidates for the post of Deputy Chief Executive.

Resolved that the Council be recommended:

That, subject to the necessary pre-employment checks, Balvinder Heran be appointed to the post of Deputy Chief Executive, in accordance with the salary and terms and conditions of employment applicable to the post, with effect from a date to be agreed.

The meeting ended at 5.30pm

CHAIR

**Minutes of the Appointments Committee
Thursday, 10th December, 2020 at 9.15 am
On Microsoft Teams**

Present:

Councillor P Harley (Chair)

Councillors K Ahmed, C Bayton, R Buttery, J Foster, S Phipps, S Ridney, K Shakespeare and D Vickers

Officers:

K O'Keefe (Chief Executive), J Branch (Head of Human Resources and Organisational Development) and K Jesson (Strategic Business Partner); P Emms (Gatenby Sanderson).

19 **Apologies for Absence**

Apologies for absence were received on behalf of Councillors S Clark, P Lowe and Q Zada.

20 **Appointment of Substitute Members**

Councillors K Shakespeare, K Ahmed and S Ridney had been appointed to serve as substitute members for Councillors S Clark, P Lowe and Q Zada, respectively, for this meeting of the Committee.

21 **Declarations of Interest**

No member made a declaration of interest in accordance with the Members' Code of Conduct.

22 **Exclusion of the Public and Press**

Resolved



That the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information relating to any individual(s) as defined under Part I of Schedule 12A to the Local Government Act 1972.

23 **Appointment of Director of Digital, Customer and Commercial Services**

The Committee interviewed candidates for the post of Director of Digital, Customer and Commercial Services.

Resolved

That, subject to the necessary pre-employment checks, Luisa Fulci be appointed to the post of Director of Digital, Customer and Commercial Services, in accordance with the salary and terms and conditions of employment applicable to the post, with effect from a date to be agreed.

The meeting ended at 3.15pm

CHAIR

