

JJ/VMH

Mr. J. Jablonski

815243

22nd September, 2003

Dear Member,

Audit Committee

You are requested to attend a meeting of the Audit Committee to be held on Monday, 29th September, 2003, at 6.00 p.m. in Committee Room No. 3 at the Council House, Dudley, to consider the business set out in the agenda below.

A Committee tea will be available in the Members Dining Room from 4.30 p.m. onwards.

Yours sincerely,

Director of Law and Property

AGENDA

1. MINUTES

To approve as a correct record and sign the minutes of the meeting held on 29th July, 2003 (copy attached).

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To: All members of the Audit Committee:-

Councillors

Burston, Ms Craigie, J Davies, Kettle, Lomax, Ms Nichols, Rahman, Turner and Whitehouse

2. DECLARATIONS OF INTEREST

To receive declarations of interest from members in accordance with Members' Code of Conduct.

3. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

4. TO REPORT THE APPOINTMENT OF ANY SUBSTITUTES FOR THIS MEETING OF THE COMMITTEE

5. STATEMENT OF ACCOUNTS 2002/03 (PAGES 1 - 52)

To consider the report of the Director of Finance.

6. AFTER SCHOOL CLUBS – HURST HILL, MILKING BANK, PETERS HILL AND TENTERFIELDS PRIMARY SCHOOLS (PAGES 53 -57)

To consider the report of the Director of Education and Lifelong Learning.

7. ASTLEY BURF OUTDOOR CENTRE – CHARGING POLICY (PAGES 58 – 62)

To consider the report of the Director of Education and Lifelong Learning.

8. SCHOOL BALANCES AND DEPOSITS (PAGES 63 - 76)

To consider the report of the Director of Education and Lifelong Learning.

9. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8

10. EXCLUSION OF THE PUBLIC

To consider the adoption of the following resolution:

That, under Section 100A(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds

that they involve the likely disclosure of exempt information as defined in Schedule 12A of that Act, in particular the paragraphs of Part I of that Schedule indicated below:-

| <u>Agenda Item No.</u> | <u>Description of Item</u> | <u>Relevant Paragraph of Part I of Schedule 12A</u> |
|------------------------|--|---|
| 11 | Annual Audit Report in Relation to the Housing Services Directorate | 1 |
| 12 | Annual Audit Report in Relation to the Chief Executive's Directorate | 1 |
| 13 | Treasury Management | 7 |

11. ANNUAL AUDIT REPORT IN RELATION TO THE HOUSING SERVICES DIRECTORATE (PAGES 77 – 91)

To consider the report of the Director of Finance

12. ANNUAL AUDIT REPORT IN RELATION TO THE CHIEF EXECUTIVE'S DIRECTORATE (PAGES 92 – 102)

To consider the report of the Director of Finance.

13. TREASURY MANAGEMENT (PAGES 103 – 106)

To consider the report of the Director of Finance