

Your ref:	Our ref:	Please ask for:	Telephone No.
	290609/KFE	Miss K Fellows	01384 815241

19<sup>th</sup> June, 2009

Dear Councillor

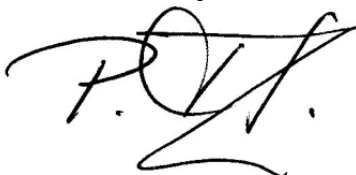
**AUDIT COMMITTEE – MONDAY 29<sup>TH</sup> JUNE 2009**

You are requested to attend a meeting of the Audit Committee to be held on Monday, 29<sup>th</sup> June, 2009, at 6.00pm in Committee Room 3 at the Council House, Dudley, to consider the business set out in the agenda below.

A Committee tea will be available for Members in the Members' Dining Room from 4.45pm. Please inform Kim Fellows on the telephone number above at least 48 hours before the meeting if a meal IS NOT required or if a vegetarian or special dietary meal is required.

The agenda and reports for this meeting can be viewed on the Council's website [www.dudley.gov.uk](http://www.dudley.gov.uk) (Follow the links to Council Decision Making and Committee Information).

Yours sincerely,



Interim Director of Law and Property

**AGENDA**

1. APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting.

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To report the appointment of any substitutes to this meeting of the Committee.

3. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Members' Code of Conduct.

4. MINUTES

To approve as a correct record and sign the minutes of the meeting of the Committee held on 16<sup>th</sup> April, 2009.

5. ANNUAL AUDIT AND INSPECTION LETTER 2008 (PAGES 1 - 21)

To consider a joint report of the Chief Executive and the Interim Director of Finance.

6. AUDIT COMMISSION AUDIT OPINION PLAN 2008/09 (PAGES 22 - 35)

To consider a report of the Interim Director of Finance.

7. AUDIT COMMISSION FEE LETTERS 2009/10 (PAGES 36 - 43)

To consider a report of the Interim Director of Finance.

8. STATEMENT OF ACCOUNTS 2008/09 (PAGES 44 - 115)

To consider a report of the Interim Director of Finance

9. ANNUAL GOVERNANCE STATEMENT (PAGES 116 - 126)

To consider a report of the Interim Director of Finance

10. ANNUAL REVIEW OF INTERNAL AUDIT (PAGES 127 - 141)

To consider a report of the Interim Director of Finance

11. INTERNAL AUDIT SERVICES ANNUAL REPORT 2008/09 (PAGES 142 - 152)

To consider a report of the Interim Director of Finance

12. TO ANSWER QUESTIONS UNDER COUNCIL PROCEDURE RULE 11.8 (IF ANY)

PRIVATE SESSION

In accordance with Paragraph 10 of Schedule 12A to the Local Government Act 1972, the Proper Officer has determined that there will be no advance disclosure of the following reports because the public interest in disclosing the information set out in the following items is outweighed by the public interest in maintaining the exemption from disclosure

13. RESOLUTION TO EXCLUDE THE PUBLIC

To consider the adoption of the following resolution:-

That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 as indicated below:-

<u>Agenda Item No</u>	<u>Description of Item</u>	<u>Relevant Paragraph of Part I of Schedule 12A</u>
14	Annual Audit Report in Relation to the Directorate of Law, Property and Human Resources.	2 and 7
15	Annual Audit Report in Relation to the Chief Executive's Directorate	2 and 7
14.	ANNUAL AUDIT REPORT IN RELATION TO THE DIRECTORATE OF LAW, PROPERTY AND HUMAN RESOURCES (PAGES 153 - 175)	
	To consider a report of the Interim Director of Finance.	
15.	ANNUAL AUDIT REPORT IN RELATION TO THE CHIEF EXECUTIVE'S DIRECTORATE (PAGES 176 - 196)	
	To consider a report of the Interim Director of Finance.	

#### Distribution

Councillors Ahmed, Ali, Burston, J D Davies, J R Davies, Hill, Kettle, Ms Nicholls and Taylor.