



department for
children, schools and families

APPENDIX 1

Sanctuary Buildings
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2 June 2009

Dear Colleague

TARGETED CAPITAL for SCHOOL KITCHENS and DINING FACILITIES

Further to Liz Randall's e-mail of 27 May 2009, I am writing to provide you with further information about the grant you will receive from the Department's Standards Fund once you have revised and submitted your capital for kitchens/dining facilities plans, using the attached pro forma.

As you are aware, Ministers have decided that the £100 million available should be offered to all of the authorities that bid for grant on a 50% matched funding basis, but as bids far exceeded the available funding, we will need you to provide a summary of your revised plans on the attached pro forma prior to paying the grant.

The grant available to Dudley Council will be **£437,477**. Although this is lower than your bid, we hope that you will be able to work with your schools and agree revised plans with your Schools Forum as soon as possible. If this funding can be supplemented by the same level of matched funding committed in your original bid, this would of course help in delivering a greater number of projects. Whilst it is for you and your schools to decide which projects to support, we would ask you to think carefully about those projects that will have the greatest impact on school lunch take-up. For example, supporting a larger number of smaller projects to widen the spread of schools benefitting may achieve greater value for money and impact in terms of take-up.

As described in Liz Randall's e-mail, the attached pro forma seeks information that will help us to assess the impact of this funding on the School Food Programme. It will also help to inform future policy on school food and for this reason, it is a condition of this grant that you complete the form and return it to my colleague, Ronnie Macpherson at Ronnie.macpherson@dcsf.gsi.gov.uk as soon as you can.

On receipt of your pro forma, we will allocate the funding to you via the **Standards Fund** under **Grant Number 2.3C**. Capital grant from the Standards Fund is paid to local authorities quarterly in May, September, December and March each year. If you are able to submit your revised plans promptly, your first payment would be made in September, when half of your profiled figure for 2009-10 is due. If your revised plan is

submitted at a later date, then your first payment would be made in December, when you would receive three quarters of the total for this financial year, with the remaining quarter due in March 2010.

Please note that grant for 2009-10 *must* be used by August 2010 and grant for 2010-11 *must* be spent by August 2011 – please bear this in mind when submitting your spending profile on the pro forma. If you have any further queries about the Standards Fund in relation to this capital bid, please contact Rama Patel (rama.patel@dcf.gov.uk Tel: 020 7925 6746) who will be happy to help you.

Finally, can I again sincerely apologise for the long delay in notifying you about this grant and for the additional work that you will now need to do before payment is made. We very much appreciate the time and effort you and your schools have spent on your bid and I hope that the funding will help your authority in its drive to increase school lunch take up. If you have any queries, please feel free to contact me.

Yours sincerely

Lis Warren
Pupil Well-being, Health and Safety Unit
Department for Children, Schools and Families

CAPITAL FUND FOR KITCHENS: *REVISED* PLANS (June 2009)

Please return to Ronnie Macpherson ronnie.macpherson@dcf.gov.uk as soon as possible

Name of LA

Contact details (name, address, telephone and e-mail)

Funding

Amount of grant approved

Amount of matched funding

Required phasing of grant

2009-2010 (must be spent by Aug 2010):

2010-2011(must be spent by Aug 2011):

Projected increase in school lunch take-up as a result of your *revised* plans

% take-up increase in **primary** schools:

Number of pupils this represents:

% take-up increase **secondary** schools:

Number of pupils this represents:

Details of the Revised Plan

Number and names of primary schools benefitting from these plans:

Number and names of secondary schools benefitting from these plans:

Improving the quality of the food:

Number of **new primary** school kitchens:

Number of **new secondary** school kitchens:

Number of **refurbished primary** school kitchens:

Number of **refurbished secondary** school kitchens:

Number of **new re-generation facilities in primary** schools:

Number of **new re-generation facilities in secondary** schools:

Increasing the seating capacity of dining areas

Number of **primary schools Increasing the size** of dining areas:

Number of **secondary schools Increasing the size** of dining areas:

Number of **primary schools developing new dining facilities:**

Number of **secondary schools developing new dining facilities:**

Improving the dining environment

Number of **primary** schools providing new decoration, dining furniture, crockery etc. or refurbishing dining areas:

Number of **secondary** schools providing new decoration, dining furniture, crockery etc. or refurbishing dining areas:

Number of **primary** schools introducing more serveries and display areas:

Number of **secondary** schools introducing more serveries and display areas:

Number of **primary** schools introducing cashless systems:

Number of **secondary** schools introducing cashless systems:

Any other plans or examples of innovative approaches (brief details only please)