

Forward Plan of Key Decisions

Decisions due to be made during the four month period from 01 Sep 2014

Decision No Directorate	Project Name	Key Decision	Decision Period Meeting Date	Reports, Appendices & Background Papers	Consultation Details	Decision Taker	Contact Name
0627 Children's Services	School Place Planning	Approve the proposed expansion of a number of Primary Schools in order to meet the demand for school places.	July 2014 - September 2015	Response report to the consultation of the Directorate of Children's; Services	Schools, staff, pupils, parents, the local community. Consulted via a consultation document that contains details of the proposals. A statutory notice will also be published containing details of the proposals.	Councillor Tim Crumpton	Toni Guest Head of Place Planning and School Reorganisation (Phone: 3725)
0611 Corporate Resources	Acceptance Of Tenders	Agreement, in consultation with the Cabinet Member for Finance, to accept Tenders or Quotations for the Supply of Goods, Provision of Services or Works (or the Disposal of Goods) with a value in excess of £250,000 per annum - following a procurement exercise by the Directorate of Corporate Resources (Procurement, Contract Management and Credit Services Division). Decisions will be taken throughout the year in accordance with tendering programme. Items will be considered in private session to avoid the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 relating to the financial or business affairs of any particular person (including the authority).	April 2014 - March 2015	Associated documents and reports prepared by Head of Procurement; Summary of Tender Evaluation Report by Head of Procurement	Key stakeholders(directorates,business units, schools, etc) participating within the resulting contract are included in the tendering/evaluation processes. Appropriate legal and financial advice is also taken. The Director of Corporate Resources is required to consult the Cabinet Member for Finance on proposed contract awards – this occurs through correspondence and discussion as required. Contracts of this value are tendered and awarded in accordance with EU Procurement Directives which require advance publication of proposed contracts and the outcome of the tender exercise following a contract award.	Philip Tart	Philip Tart Director of Corporate Resources (Phone: 01384 815300)
0626 Corporate Resources	Annual Review of Constitution	To consider the annual review of the Constitution for 2014 and determine any amendments.	Cabinet October 2014; Full Council Meeting November 2014		Corporate Board, Members and Internal Officers as necessary	Cabinet; Full Council	Philip Tart Director of Corporate Resources (Phone: 01384 815300)

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0616 Corporate Resources	Localised Council Tax Reduction Scheme	Agree the local council tax reduction scheme for 2015/16	June 2014 - January 2015	Local Government Finance Act; Any associated Secondary Legislation; Guidance issued	Consultation only required if scheme amended from that agreed a Full Council on 2nd December 2013	Cabinet; Full Council	Mike Williams Assistant Director, Corporate Resources (Phone: 4970)
0612 Corporate Resources	Monitoring and Review of Capital and Revenue Expenditure or Income	To consider issues which have a significant impact upon the Capital or Revenue Expenditure and/or Income of the Council including those issues arising from the monitoring, review and implementation of the approved Revenue Budget and Capital Programme. [This is a standing item at each Cabinet Meeting and the Decision Taker will be the Cabinet and then the Council, or individual members/officers in accordance with relevant delegations]	April 2014 - March 2015	Periodic and ad-hoc reports	Consultation appropriate to individual proposals	Cabinet; Full Council	John Everson Technical Accountant, Corporate Resources (Phone: 01384-814806)
0618 Corporate Resources	Revenue Budget Strategy 2015/16	To consider the Revenue Budget Strategy for 2015/16 and future years	June 2014 - February 2015	Report(s) of Chief Executive , Treasurer; and Director of Corporate Resources	Public consultation – possible use of Citizens' Panel and Internet Consultation with representatives of the Non-Domestic Ratepayers	Cabinet; Full Council	Iain Newman Treasurer (Phone: 01384-814802)
0620 Corporate Resources	Review of Housing Finance	To approve the revised HRA budgets for 2014/15 and updates to the 30 year HRA Business Plan. To approve the amendments to the Public Sector Housing Capital Programme for 2014/15 to 2018/19	June 2014 - September 2014		Corporate Board DACHS Senior Management Team Corporate Resources (Finance)	Cabinet; Full Council	Catherine Ludwig Housing Finance Manager, Directorate of Finance, ICT etc (Phone: 01384 815075); Iain Newman Treasurer (Phone: 01384-814802)
0614 Corporate Resources	Spending Projections 2014/15	To report details of the projected outturn for 2014/15 and to recommend amendments to the revenue budget, funded from General Balances if necessary	April 2014 - March 2015	Report of the Treasurer	Council Directors	Cabinet; Full Council	Iain Newman Treasurer (Phone: 01384-814802)
0569 Corporate Resources	Staffing Issues and Restructuring Proposals	To determine any staffing issues requiring approval of the Cabinet or Cabinet Member (ie: not delegated to officers) in accordance with the Council's scheme of delegation and/or budget strategy. This may	November 2013 - June 2015		Consultation with internal officers, employees affected and their representatives, depending on the	Cabinet; Councillor Rachel Harris	Teresa Reilly Assistant Director (Phone: 01384 814703)

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		<p>include restructuring proposals affecting the staffing establishments of the Council's Directorates. Individual items will be considered in private session to avoid the disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 relating to any individual or information which is likely to reveal the identity of an individual.</p>			nature of individual proposals.		
<p>0613 Corporate Resources</p>	<p>Waiver of Contract Standing Orders</p>	<p>Waiver of Contract Standing Orders by the Cabinet Member for Finance in appropriate circumstances. Items will be considered in private session to avoid the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 relating to the financial or business affairs of any particular person (including the authority).</p>	<p>April 2014 - March 2015</p>	<p>Records maintained by the Chief Executive;; Returned tender documents/Council's Standing Orders;; Reports/correspondence by the Director of Corporate Resources</p>	<p>The Scheme of Delegation requires the Cabinet Member for Finance to consult the Treasurer. Where appropriate Stakeholders with an interest in the contract(s) will also be consulted as part of the contract evaluation exercise.</p>	<p>Councillor Stuart Turner</p>	<p>Iain Newman Treasurer (Phone: 01384-814802)</p>