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**Licensing and Safety Committee – 5<sup>th</sup> February 2024**

**Report of the Interim Service Director of Environment Directorate**

**Revision of Licence Fees**

**Purpose**

1. To consider the revision of fees for licences and consents (other than those where the fees are imposed by statute in respect of liquor licensing, gambling machine permits and lotteries and amusements).

**Recommendation**

2. That the Committee review the current fees charged with effect from 1<sup>st</sup> April 2024.

**Background**

3. The fees for the various licences and permits administered by the Committee were last reviewed with effect from April 2023.
4. Fees received in respect of all licences or consents, are currently refunded if the application is withdrawn or refused.
5. In considering the revision of licence fees, the Committee may wish to compare the fees charged by the Council with those of neighbouring Councils. A table showing these comparisons is attached as Appendix 1.
6. The Council is only permitted to set licensing fees up to the amount that can be ascertained as being the cost of administering the licensing function. However, this does not apply to liquor licensing fees, which are set by the Secretary of State for Culture, Media and



Sport. The cost of administering includes enforcement, the administrative and ancillary costs of issuing the licence and the ancillary costs relating to members meeting to determine certain licensing applications.

7. Column (1) in Table A below shows the fees currently charged.

Column (2) and (3) show the effect on fees of various increases of 1% and 2%. The budget for 2024/2025 (see paragraph 8) has been set assuming a 0% uplift on income, this is on the basis that licensing has been deemed an area where prices are either set by the government or market conditions are present that would suggest that an uplift could have an adverse effect on volumes.

**TABLE A**

LICENCES	-1	-2	-3
	Current Fees	24/25 Fees with a 1% Increase	24/25 Fees with a 2% Increase
	(Maximum fees set by the Government in brackets)	1%	2%
	£	£	£
<b>STREET TRADING CONSENT – 1<sup>ST</sup> SITE</b>	£651.00	£658.00	£664.00
<b>STREET TRADING CONSENT – ADDITIONAL SITE</b>	£651.00	£658.00	£664.00
<b>Additional fee per stall utilised above one.</b>	£153.00	£155.00	£156.00
<b>SEX ESTABLISHMENTS/SEXUAL ENTERTAINMENT VENUE</b>	£3,442.00	£3476.00	£3511.00
<b>SCRAP METAL</b>			
<b>Site</b>	£376.00	£380.00	£384.00
<b>2 Sites</b>	£634.00	£640.00	£647.00



<b>3 Sites</b>	£923.00	£932.00	£941.00
<b>Collector</b>	£162.00	£164.00	£165.00
<b>Variation</b>	£89.00	£90.00	£91.00
<b>Copy Licence</b>	£31.00	£31.00	£32.00
<b>EXISTING CASINO</b>			
New Application	N/A		
Annual Fee	£3,000.00		
	(£3,000.00)		
Application to Vary	£2,000.00		
	(£2,000.00)		
Application to Transfer	£1,350.00		
	(£1,350.00)		
Application for Reinstatement	£1,350.00		
	(£1,350.00)		
Application Provisional Statement	N/A		
Licence application Provisions Statement Holder	N/A		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>NEW SMALL CASINO</b>			
New Application	£8,000.00		
	(£8,000.00)		
Annual Fee	£5,000.00		
	(£5,000.00)		
Application to Vary	£4,000.00		
	(£4,000.00)		
Application to Transfer	£1,800.00		
	(£1,800.00)		
Application for Reinstatement	£1,800.00		
	(£1,800.00)		
Application Provisional Statement	£8,000.00		
	(£8,000.00)		



Licence application Provisional Statement Holders	£3,000.00		
	(£3,000.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>NEW LARGE CASINO</b>			
New Application	10,000.00		
	(10,000.00)		
Annual Fee	10,000.00		
	(10,000.00)		
Application to Vary	£5,000.00		
	(£5,000.00)		
Application to Transfer	£2,150.00		
	(£2,150.00)		
Application for Reinstatement	£2,150.00		
	(£2,150.00)		
Application Provisional Statement	10,000.00		
	(10,000.00)		
Licence application Provisional Statement Holders	£5,000.00		
	(£5,000.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>REGIONAL CASINO</b>			
New Application	15,000.00		
	(15,000.00)		
Annual Fee	15,000.00		
	(15,000.00)		
Application to Vary	£7,500.00		
	(£7,500.00)		



Application to Transfer	£6,500.00		
	(£6,500.00)		
Application for Reinstatement	£6,500.00		
	(£6,500.00)		
Application Provisional Statement	£15,000.00		
	(£15,000.00)		
Licence application Provisional Statement Holders	£8,000.00		
	(8,000.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>BINGO CLUB</b>			
New Application	£3,500.00		
	(£3,500.00)		
Annual Fee	£863.00	£872.00	£880.00
	(£1,000.00)		
Application to Vary	£1,750.00		
	(£1,750.00)		
Application to Transfer	£1,200.00		
	(£1,200.00)		
Application for Reinstatement	£1,200.00		
	(£1,200.00)		
Application Provisional Statement	£3,500.00		
	(£3,500.00)		
Licence application Provisional Statement Holders	£1,200.00		
	(£1,200.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>BETTING EXCLUDING TRACK</b>			
New Application	£3,000.00		
	(£3,000.00)		
Annual Fee	£600.00		
	(£600.00)		



Application to Vary	£1,500.00		
	(£1,500.00)		
Application to Transfer	£1,200.00		
	(£1,200.00)		
Application for Reinstatement	£1,200.00		
	(£1,200.00)		
Application Provisional Statement	£3,000.00		
	(£3,000.00)		
Licence application Provisional Statement Holders	£1,200.00		
	(£1,200.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>TRACKS</b>			
New Application	£1,615.00	£1631.00	£1647.00
	(£2,500.00)		
Annual Fee	£1,000.00		
	(£1,000.00)		
Application to Vary	£1,250.00		
	(£1,250.00)		
Application to Transfer	£950.00		
	(£950.00)		
Application for Reinstatement	£950.00		
	(£950.00)		
Application Provisional Statement	£2,500.00		
	(£2,500.00)		
Licence application Provisional Statement Holders	£950.00		
	(£950.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>FAMILY ENTERTAINMENT CENTRES</b>			
New Application	£2,000.00		
	(£2,000.00)		



Annual Fee	£750.00		
	(750.00)		
Application to Vary	£1,000.00		
	(£1,000.00)		
Application to Transfer	£950.00		
	(£950.00)		
Application for Reinstatement	£950.00		
	(£950.00)		
Application Provisional Statement	£2,000.00		
	(£2,000.00)		
Licence application Provisional Statement Holders	£950.00		
	(£950.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		
<b>ADULT GAME CENTRE</b>			
New Application	£2,000.00		
	(£2,000.00)		
Annual Fee	£863.00	£872.00	£880.00
	(£1,000.00)		
Application to Vary	£1,000.00		
	(£1,000.00)		
Application to Transfer	£1,200.00		
	(£1,200.00)		
Application for Reinstatement	£1,200.00		
	(£1,200.00)		
Application Provisional Statement	£2000.00		
	(£2,000.00)		
Licence application Provisional Statement Holders	£1,200.00		
	(£1,200.00)		
Copy Licence	£25.00		
	(£25.00)		
Notification of Change	£50.00		
	(£50.00)		



## Finance

8. This report is financial in nature with any financial implications referred to in the background above.

The budget 2024/2025 has been set as follows

	£'000s	£'000s
Cost of Licence Administration		865,500
Less: Income:		
Hackney Carriage Licences (net of Expenditure)	-580,300	
Street Trading Licences	-3,500	
Betting and Gaming Licences	-1,500	
Liquor Licensing	-218,100	
Licensing Sex Shops	-3,500	
Gambling Act Licences	-30,000	
Scrap Metal Licences	-3,000	
		<hr/>
		-838,900
Net (cost of Licensing Administration)		<hr/>
		25,600
Waste Enforcement Team		168,800

## Law

9. Part III and schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 regulates the grant of street trading consents.
10. The Gambling Act 2005 part 8 212 and the Gambling Premises Licence fees (England and Wales) Regulations 2007 make provision for the fees payable to the Council.
11. The Gambling Act 2005 part 8 212 2 (c) provides for the publication of fees from time to time.





## **Risk Management**

12. There are no risk management implications.

## **Equality Impact**

13. The proposals take into account of the Council's policy in relation to equal opportunities.
14. The Gambling Act 2005 will impact on children and young people through the licensing of Family Entertainment Centres.
15. There has been no consultation or involvement of children and young people in developing these proposals.

## **Human Resources/Organisational Development**

16. There are no Human Resources/Organisational Development implications.

## **Commercial/Procurement**

17. There are no Commercial/Procurement Implications.

## **Environment/Climate Change**

18. There are no Environment/Climate Change implications.

## **Council Priorities and Projects**

19. This application falls within the Council's statutory responsibility for

Licensing as a direct link to the Council's Plan 2022-25 as a place where communities can lead stronger, safer and healthier lives.

- Dudley the borough of opportunity
- Dudley the safe and healthy borough
- Dudley the borough of ambition and enterprise
- Dudley borough the destination of choice



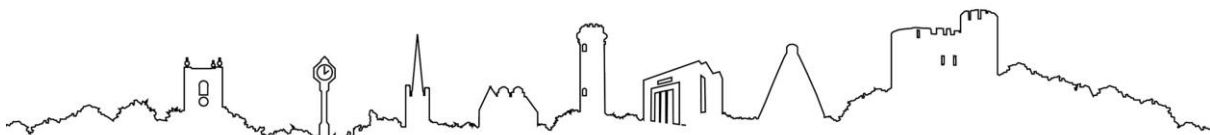


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## **Appendices**

**Appendix 1 – Neighbouring Councils Fee Comparisons**  
**Appendix 2 – Birmingham Street Trading Fees**



## APPENDIX 1

LICENCE/PERMIT	DUDLEY	WOLVER-HAMPTON	SANDWELL	BIRMINGHAM
<b>STREET TRADERS</b>	£651.00	Fee Dependent on Site	Dependant on site up to £8000	See Appendix 2
<b>ADDITIONAL SITE</b>	£651.00			
<b>FARMERS MARKET INITIAL</b>	£651.00			
<b>FARMERS MARKET ANY ADDITIONAL STALL</b>	£153 Per Stall			
<b>SEX ESTABLISHMENTS</b>	£3,442.00	Initial application for a single new sex establishment £2,500.00  Application for three sex establishments on same or adjacent site = £3,750.00	Grant £4,500.00	£4,558.00 - Grant 12 months



LICENCE/PERMIT	DUDLEY	WOLVERHAMPTON	SANDWELL	BIRMINGHAM
<b>RENEWAL</b>	£3,442.00	Renewal single £2,000.00 renewal Application fee for three sex establishments on same or adjacent site £3,250.00	£3,300.00	£2,617.00 – 12 months  Variation - £1,994.00
<b>TRANSFER</b>		£500.00	£3,300.00	£1,549.00
<b>SEXUAL ENTERTAINMENT VENUE</b>	£3,442.00	£3,300.00	£3,300.00	£4,789.00
Renewal	£3,442.00	£2,830.00	£3,300.00	£2,679.00
Transfer			£3,300.00	£1,611.00
Variation			£3,300.00	£2,626.00 Copy £30.00
<b>SCRAP METAL</b> <b>1 SITE</b> <b>2 SITES</b> <b>3 SITES</b> <b>COLLECTOR</b> <b>VARIATION</b> <b>COPY LICENCE</b>	£376.00 £634.00 £923.00 £162.00 £89.00 £31.00	1 <sup>st</sup> Site £500.00 Additional Sites £275.00 per site  Collector £180.00	1 <sup>st</sup> Site £575.00 Additional site £275.00 per site Collector £294.00 Copy £35.00 Vary licensee name £40.00 Vary site manager - £94.00 Variation change site details £61.00 Change of collectors licence to site licence and site licence to collectors - £89.30	1 <sup>st</sup> Site £1,522.00 2 Sites £2,519.00 3 Sites £3,517.00  Collector £473.00  Copy licence £30.00



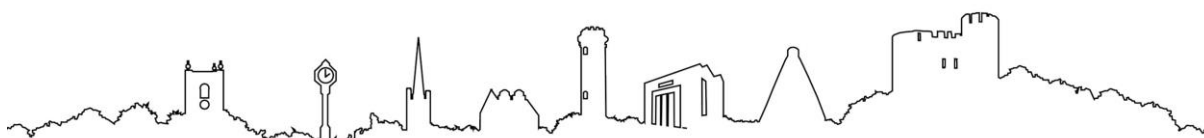
LICENCE/PERMIT	DUDLEY	WOLVER-HAMPTON	SANDWELL	BIRMINGHAM
<b>EXISTING CASINOS</b>				
New Application	N/A			
Annual Fee	£3,000.00 (max)	£3,000.00 (max)	£3,000.00 (max)	£424.00
Application to Vary	£2,000.00 (max)	£2,000.00 (max)	£2,000.00 (max)	£1,695.00
Application to Transfer	£1,350.00 (max)	£1,350.00 (max)	£1,350.00 (max)	£707.00
Application for Reinstatement	£1,350.00 (max)	£1,350.00 (max)	£1,350.00 (max)	£707.00
Application Provisional Statement	N/A	N/A		£2,042.00
Copy Licence	£25.00	£25.00	£25.00	£25.00
Notification of Change	£50.00	£50.00	£50.00	£50.00
<b>NEW SMALL CASINO</b>				
New Application	£8,000.00 (max)	£8,000.00 (max)		
Annual Fee	£5,000.00 (max)	£5,000.00 (max)		
Application to Vary	£4,000.00 (max)	£4,000.00 (max)		
Application to Transfer	£1,800.00 (max)	£1,800.00 (max)		
Application to Reinstatement	£1,800.00 (max)	£1,800.00 (max)		
Application Provisional Statement	£8,000.00 (max)	£8,000.00 (max)		
Licence Application Provisional Statement Holders	£3,000.00 (max)			



LICENCE/PERMIT	DUDLEY	WOLVER- HAMPTON	SANDWELL	BIRMINGHAM
Copy Licence	£25.00	£25.00		
Notification of Change	£50.00	£50.00		
<b>NEW LARGE CASINO</b>				
New Application	£10,000.00 (max)			
Annual Fee	£10,000.00 (max)			
Application to Vary	£5,000.00 (max)			
Application to Transfer	£2,150.00 (max)			
Application for Reinstatement	£2,150.00 (max)			
Application Provisional Statement	£10,000.00 (max)			
Licence Application Provisional Statement Holders	£5,000.00 (max)			
Copy Licence	£25.00			
Notification of Change	£50.00			
<b>REGIONAL CASINO</b>				
New Application	£15,000.00 (max)			
Annual Fee	£15,000.00 (max)			
Application to Vary	£7,500.00 (max)			



LICENCE/PERMIT	DUDLEY	WOLVERHAMPTON	SANDWELL	BIRMINGHAM
Application to Transfer	£6,500.00 (max)			
Application for Reinstatement	£6,500.00 (max)			
Application Provisional Statement	£15,000.00 (max)			
Licence Application Provisional Statement Holders	£8,000.00 (max)			
Copy Licence	£25.00			
Notification of Change	£50.00			
<b>BINGO CLUB</b>				
New Application	£3,500.00 (max)	£3,500.00 (max)	£3,500.00 (max)	£2,118.00
Annual Fee	£863.00	£1,000.00 (max)	£1,000.00 (max)	£424.00
Application to Vary	£1,750.00 (max)	£1,750.00 (max)	£1,750.00 (max)	£1,483.00
Application to Transfer	£1,200.00 (max)	£1,200.00 (max)	£1,200.00 (max)	£707.00
Application for Reinstatement	£1,200.00 (max)	£1,200.00 (max)	£1,200.00 (max)	£707.00
Application Provisional Statement	£3,500.00 (max)	£3,500.00 (max)	£3,500.00 (max)	£2,118.00
Licence Application Provisional Statement Holders	£1,200.00 (max)			£1,017.00
Copy Licence	£25.00	£25.00	£25.00	£21.00
Notification of Change	£50.00	£50.00	£50.00	£42.00



LICENCE/PERMIT	DUDLEY	WOLVER- HAMPTON	SANDWELL	BIRMINGHAM
<b>BETTING EXCLUDING TRACKS</b>				
New Application	£3,000.00 (max)	£3,000.00 (max)	£3,000.00 (max)	£3,000.00 (max)
Annual Fee	£600.00 (max)	£600.00 (max)	£600.00 (max)	£344.00
Application to Vary	£1,500.00 (max)	£1,500.00 (max)	£1,500.00 (max)	£1,272.00
Application to Transfer	£1,200.00 (max)	£1,200.00 (max)	£1,200.00 (max)	£394.00
Application for Reinstatement	£1,200.00 (max)	£1,200.00 (max)	£1,200.00 (max)	£394.00
Application Provisional Statement	£3,000.00 (max)	£3,000.00 (max)	£3,000.00 (max)	£2,543.00
Licence Application Provisional Statement Holders	£1,200.00 (max)			£674.00
Copy Licence	£25.00	£25.00	£25.00	£25.00
Notification of Change	£50.00	£50.00	£50.00	£25.00
<b>TRACKS</b>				
New Application	£1,615.00	£2,500.00 (max)	£2,500.00 (max)	£2,500.00 (max)
Annual Fee	£1000.00 (max)	£1,000.00 (max)	£1,000.00 (max)	£424.00
Application to Vary	£1,250.00 (max)	£1,250.00 (max)	£1,250.00 (max)	£1,060.00
Application to Transfer	£950.00 (max)	£950.00 (max)	£950.00 (max)	£805.00
Application for Reinstatement	£950.00 (max)	£950.00 (max)	£950.00 (max)	£805.00





LICENCE/PERMIT	DUDLEY	WOLVERHAMPTON	SANDWELL	BIRMINGHAM
Application Provisional Statement	£2,500.00 (max)	£2,500.00 (max)	£2,500.00 (max)	£2,119.00
Licence Application Provisional Statement Holders	£950.00 (max)			£805.00
Copy Licence	£25.00	£25.00	£25.00	£25.00
Notification of Change	£50.00	£50.00	£50.00	£50.00
<b>FAMILY ENTERTAINMENT CENTRES</b>				
New Application	£2,000.00 (max)	£2,000.00 (max)	£2,000.00 (max)	£2,000.00 (max)
Annual Fee	£750.00 (max)	£750.00 (max)	£750.00 (max)	£323.00
Application to Vary	£1000.00 (max)	£1,000.00 (max)	£1,000.00 (max)	£1,000.00 (max)
Application to Transfer	£950.00 (max)	£950.00 (max)	£950.00 (max)	£370.00
Application for Reinstatement	£950.00 (max)	£950.00 (max)	£950.00 (max)	£370.00
Application Provisional Statement	£2,000.00 (max)	£2,000.00 (max)	2,000.00 (max)	£2,000.00 (max)
Licence Application Provisional Statement Holders	£950.00 (max)			£950.00 (max)
Copy Licence	£25.00	£25.00	£25.00	£25.00
Notification of Change	£50.00	£50.00	£50.00	£50.00
<b>ADULT GAME CENTRE</b>				
New Application	£2,000.00 (max)	£2,000.00 (max)	£2,000.00 (max)	£2,000.00 (max)
Annual Fee	£863.00	£1,000.00 (max)	£1,000.00 (max)	£344.00



LICENCE/PERMIT	DUDLEY	WOLVERHAMPTON	SANDWELL	BIRMINGHAM
Application to Vary	£1000.00 (max)	£1,000.00 (max)	£1,000.00 (max)	£848.00
Application to Transfer	£1,200.00 (max)	£1,200.00 (max)	£1,200 (max)	£394.00
Application for Reinstatement	£1,200.00 (max)	£1,200.00 (max)	£1,200.00 (max)	£394.00
Application Provisional Statement	£2,000.00 (max)	£2,000.00 (max)	£2,000.00 (max)	£1,695.00
Licence Application Provisional Statement Holders	£1,200.00 (max)			£674.00
Copy Licence	£25.00	£25.00	£25.00	£25.00
Notification of Change	£50.00	£50.00	£50.00	£50.00

