



Annual Meeting of the Council

**Thursday, 16th May, 2024 at 6.00pm
In the Council Chamber,
The Council House, Priory Road, Dudley**

You are hereby summoned to attend the annual meeting of the Dudley Metropolitan Borough Council for the purpose of transacting the business set out in the numbered agenda items listed below.

Agenda - Public Session (Meeting open to the public and press)

Prayers

1. To elect the Mayor of the Borough for the 2024/25 Municipal Year
2. The Mayor to make and subscribe to the required declaration
3. To elect the Deputy Mayor of the Borough for the 2024/25 Municipal Year

Note: There will be a short adjournment to enable robing to take place

4. The Deputy Mayor to make and subscribe to the required declaration

Note: There will be speeches by the new and former Mayor and the presentation of badges

5. Apologies for absence



6. Minutes (Pages 5 - 13)

To approve as a correct record and sign the minutes of the meetings of the Council held on 15th April, 2024

7. Mayor's announcements

8. To receive any declarations of interest under the Members' Code of Conduct

9. Leader of the Council (Pages 14 - 15)

10. Appointment and Membership of the Cabinet and Committees for 2024/25 and related matters (Pages 16 - 25)

11. Constitution and Scheme of Delegation (Pages 26 - 29)

12. Programme of Meetings for 2024/25 (Pages 30 - 31)

13. Appointments/Nominations to Other Bodies (Pages 32 - 34)

14. To consider any business not on the agenda which by reason of special circumstances the Mayor is of the opinion should be considered at the meeting as a matter of urgency under the provisions of the Local Government Act 1972



Kevin O'Keefe
Chief Executive

Dated: 8th May, 2024

Distribution:

All Members of the Council

Meetings at Dudley Council House:

Health and Safety

- Please ensure you comply with any health and safety instructions applicable to the venue.

Public Gallery

- Seating in the public gallery is subject to limits on capacity and will be allocated on a 'first come' basis.

Toilets

- Toilet facilities are available on site. All the toilets have hand washing facilities.

No smoking

- There is no smoking on the premises in line with national legislation. It is an offence to smoke in or on the premises. You cannot use e-cigarettes and/or similar vaping devices.

In Case of Emergency

- In the event of the alarms sounding, please leave the building by the nearest exit. There are staff who will assist you in the event of this happening, please follow their instructions.

Submitting Apologies for Absence

- Elected Members can submit apologies by contacting Democratic Services (see our contact details below).

Private and Confidential Information

- Any agendas containing reports with 'exempt' information should be treated as private and confidential. It is your responsibility to ensure that information containing private and personal data is kept safe and secure at all times. Confidential papers should be handed to Democratic Services for secure disposal. If you choose to retain the documents you should ensure that the information is securely stored and destroyed within six months.

Recording and Reporting

- The use of mobile devices or electronic facilities is permitted for the purposes of recording/reporting during the public session of the meeting. The use of any such devices must not disrupt the meeting – Please turn off any ringtones or set your devices to silent.
- The public session of this meeting will be recorded and broadcast on the Council's [YouTube Channel](#)

General

- Public Wi-Fi is available.
- Information about the Council and our meetings can be viewed on the website www.dudley.gov.uk

If you need advice or assistance

- If you (or anyone you know) requires assistance to access the venue, or if you have any other queries, please contact Democratic Services - Telephone 01384 815238 or E-mail Democratic.Services@dudley.gov.uk

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