

Annual Meeting of the Council – 16th May, 2024

Report of the Lead for Law and Governance (Monitoring Officer)

Programme of Meetings for 2024/2025

Purpose of Report

1. To approve a programme of meetings of the Council, Cabinet and Committees for the 2024/25 municipal year.

Recommendation

2. That the programme of meetings of the Council, Cabinet and Committees for the 2024/25 municipal year, as circulated at the meeting, be approved.

Background

3. The Council's Constitution requires that the programme of ordinary meetings for the year be approved at the Annual Meeting of the Council.
4. A schedule of proposed meeting dates for the 2024/25 municipal year will be circulated at the meeting.
5. In line with the Constitution the programmed dates and times of meetings, as approved by the Council, can only be changed if the Monitoring Officer is satisfied that exceptional circumstances apply following consultation with the relevant Chair and Vice-Chair (for example due to inclement weather, significant national events or lack of business).

Finance

6. The financial implications arising from the organisation of all meetings will be met from approved budgets.

Law

7. The relevant statutory provisions regarding the Council's Constitution are contained in Part II of the Local Government Act, 2000, as amended, the Localism Act 2011 together with Regulations, Orders and Statutory Guidance issued by the Secretary of State.

Risk Management

8. Reports to the Council, Cabinet and Committees will include a paragraph to ensure proper consideration of any ongoing material risks as part of the Council's Risk Management Framework.

Equality Impact

9. Decisions taken by the Council, the Cabinet and Committees during the year on policy issues and the implementation of the Council Plan framework will involve actions to promote equality and diversity and in relation to children and young people.

Human Resources/Organisational Development

10. Council, Cabinet and Committee meetings will be administered within existing resources.

Commercial/Procurement

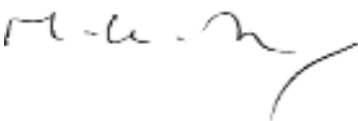
11. Where relevant, decisions taken by the Council, the Cabinet and its Committees will reflect the Council Plan objectives to maximise value from procurement, deliver social value and develop a commercial focus.

Environment/Climate Change

12. The Council's governance arrangements provide for the assessment of the environmental impact of specific proposals and to address the impact on the Council's work to address Climate Change and achieve the Net Zero target by 2030.

Council Plan

13. Reports to meetings will include an assessment of how individual proposals contribute to the delivery of the Council Plan objectives.



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Mohammed Farooq
Lead for Law and Governance
(Monitoring Officer)