

**SELECT COMMITTEE ON COMMUNITY SAFETY  
AND COMMUNITY SERVICES**

Thursday 9<sup>th</sup> November, 2006 at 6.00 pm  
in Committee Room 3, Council House, Dudley

**PRESENT:-**

Councillor Blood (Chairman)  
Councillor Cotterill (Vice Chairman)  
Councillors Burston, Mrs Collins, Mrs Dunn, Ms Foster, Harley, C Wilson  
and Wright.

**Officers**

Head of Customer Services and Programme Leader, Chief Executive's  
Directorate (as Lead Officer to the Committee)  
Principal Lawyer (Legal and Democratic Services), Head of Service  
(Dudley Youth Offending Service), Strategic Anti Social Behaviour  
Coordinator (Community Safety Team), Project Manager (Community  
Safety Team), Police Liaison Officer, Technical Accountant (Finance) and  
Mrs Holland (Directorate of Law and Property).

21           **APOLOGIES FOR ABSENCE**

Apologies for absence from the meeting were received on behalf of  
Councillors Finch and Male, Mr G Thomas, Head of Community Safety  
and Assistant Director (Children and Families).

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22           **DECLARATIONS OF INTEREST**

In accordance with the Members' Code of Conduct Councillor Burston  
declared a Personal Interest in agenda item 6 (Update of the Council's  
Capital Strategy) as he is an employee of CENTRO and Councillor Mrs  
Collins declared a Personal Interest in agenda item 6 as she was a  
member of Friends of Coseley Archives.

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23           **MINUTES**

**RESOLVED**

That the minutes of the meeting of the Committee held on 14<sup>th</sup>  
September 2006 be approved, as a correct record and signed,  
subject to Councillor Mrs Millward being included in the list of  
those present.

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PUBLIC FORUM

No matters were raised under this agenda item.

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UPDATE OF THE COUNCIL'S CAPITAL STRATEGY

A report of the Director of Finance updating the Committee on the Council's Capital Strategy was submitted and presented by the Technical Accountant (Finance). A copy of the Capital Strategy was attached as an Appendix to the report submitted.

Following the presentation given, Councillor Harley expressed concern, with regard to item 15 of the report, the proposed move of the Archives and Local History Service to a new site in Kingswinford from the present Coseley site, that the move had not yet taken place. Councillors Blood and Burston also expressed their concern that Borough artefacts would continue to degrade because of the poor condition of the building at Coseley. Councillor Blood stated that the move of the Archives and Local History Service to Kingswinford needed to be expedited. Mr Everson was thanked for attending the meeting.

RESOLVED

That the information contained in the report submitted be noted and that no issues be raised to be taken into account when the strategy was considered by full Council.

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QUARTERLY PERFORMANCE MANAGEMENT REPORT

A report of the Lead Officer to the Committee was submitted on the performance of the Council in relation to the activities relating to the terms of reference of this Committee for the period April to June 2006.

In presenting the report the Lead Officer explained that the report had previously been circulated to members following its submission to Cabinet and was available on the Intranet. Members had been asked to peruse the document prior to the meeting and to comment on the extracts contained in the report specifically concerned with Community Safety and Community Services.

The Committee considered that viewing the document online prior to attending the meeting was preferable to being circulated with a bulky document.

RESOLVED

That the information contained in the report, on the activities relating to the terms of reference of this Committee, be noted.

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## PROGRESS, PROCEDURES AND PRACTICE ON THE PUBLICISING OF ANTI SOCIAL BEHAVIOUR ORDERS

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A report of the Chief executive was submitted and presented by the Anti Social Behaviour Coordinator outlining the necessary steps to be taken to implement a Case Conference decision to proceed with additional publicity in relation to an Anti-Social Behaviour Order (ASBO). The report referred to dedicated leaflets displaying the name and visual image of the person granted an ASBO by the Court, the costs of producing and delivering the leaflets and on key actions that needed to be taken before leaflet distribution could take place.

The Chairman expressed his concern at the cost of leaflet production and distribution, contained in paragraph 3 of the report, namely £450 per thousand for production and £12 per thousand for distribution. The Committee discussed ways of reducing the costs and the Chairman commented that a cheaper quote could be obtained by stipulating black and white print on glossy paper in place of a coloured leaflet. He circulated an example of what he had in mind.

Ms Beech of Marketing and Communications responded that Council policy was to use a good quality paper when producing publications of this type but that she would look into ways of cutting the costs and take on the Chairman's suggestion regarding a black and white leaflet on glossy paper. Discussion also ensued on the type of leaflet the Committee would like produced and on ways of cutting the costs of producing and distributing such a leaflet.

The Project Manager (Community Safety Team) also reported on the possibility of advertising Anti-Social Behaviour Orders on the CCN Community Network Safe and Sound large screen televisions that were presently used to advertise items such as how to keep your home secure, the dangers of binge drinking and on drug use. The televisions were situated in different locations and in different areas and, if utilised, the advertising of Anti-Social Behaviour Orders would need to be carefully handled. Consultation would need to take place with the Safe and Sound Board and their agreement sought before Anti Social Behaviour Orders could be advertised on their screens.

The Chairman asked the Project Manager (Community Safety Team) to investigate whether the screens operated in a "split screen" mode.

A discussion ensued regarding the relatively little cost of advertising on the screens and the Project Manager confirmed that at present there were screens operating in some libraries and in Halesowen, Stourbridge and Dudley. A few Housing Offices also had screens installed.

### RESOLVED

1. That Marketing and Communications be requested to obtain further competitive quotations for the production and distribution of a leaflet using as a guideline a leaflet on glossy white paper using

black print for sizes A4 and A5.

2. That Marketing and Communications be requested to inform the Chairman via the Lead Officer when further quotations had been received.
3. That a further report regarding the leaflets to be produced be submitted to the meeting of the Committee to be held on 11<sup>th</sup> January 2007.
4. That the Project Manager (Community Safety Team) representing the Safe and Sound Strategic Board be requested to attend the next meeting of the Working Group on Customer Services and Public Information to update them on discussions he had had and progress made with the Board on whether the Council would be able to advertise Anti-Social Behaviour Orders on their CCN Community Network TV screens.

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### REPORTS BY THE CHAIRMEN OF THE WORKING GROUPS

Reports of the Chairmen of the Partnership Development and Regulatory Controls Working Groups in respect of meetings of those bodies held on 27<sup>th</sup> and 26<sup>th</sup> July, 2006 were submitted.

#### RESOLVED

That the reports of the Chairmen of the Partnership Development and Regulatory Controls Working Group be received and the following recommendations contained therein approved:-

- (i) Customer Services and Public Information Working Group

#### Sure Start – Update on Recent Developments

- The Head of Early Years and Childcare agreed to arrange visits to some of the establishments under the current initiative, and for Members to understand the importance of the service in the community.

## Community Engagement and Inclusion

- That an invitation be extended for young people to attend the next meeting of the Working Group to discuss the views on the Community Engagement Strategy, particularly from a Community Safety/Public Information point of view.
- To note that members of the Working Group were invited to attend the Select Committee on Children's Services – Listening to Children and Young People Working Group, on 17<sup>th</sup> October 2006.

The meeting ended at 7.25 pm

CHAIRMAN