

Ernest Stevens Trusts Management Committee – Terms of Reference

1. To consider and determine all matters that are the responsibility of the Trustee and which fall within the following terms of reference: -
 - (1) The administration of the Stevens Park Trust (Quarry Bank) as regulated by the Deed of Gift dated 29th January, 1921.
 - (2) The administration of Mary Stevens Park Trust (Norton) as regulated by the Deed of Gift dated 6th December, 1929.
 - (3) The administration of the Stevens Park and Recreation Ground Foundation Trust Wollescote as regulated by Deed of Gift dated 29th September, 1930 and by the Scheme of the Secretary of State under Section 18 of the Charities Act, 1960 on 24th May, 1966.
 - (4) The administration of the Mary Stevens Maternity Home and Public Park Charity as donated by the Deed of Gift dated 13th February, 1931, and regulated by the scheme of the Secretary of State under Section 18 of the Charities Act, 1960 on 3rd October, 1989.
2. To consider and determine all matters relating to Trust land in the Borough within the terms of the appropriate governing documents.
3. To ensure that officers of the Council work within the guidance of the Charity Commission and the Charities Act 2011.
4. To make decisions following consideration of all relevant reports, consultation papers and documents from officers of the Council within the terms of the appropriate governing documents.
5. To work with officers of the Council to achieve a result that is in the best interests of the beneficiaries of the Charity within the terms of the appropriate governing documents.
6. To ensure that an appropriate Member attends the Committee when dealing with any land/property that is not included within the Ernest Stevens Parks, in order to discuss the subject of the query regarding the particular parcel of land/property (but not to be part of the decision-making process).
7. To seek external legal advice in the event of a potential conflict of interest between the Council as Trustee and the Council as Local Authority and obtain advice from the Charity Commission.

8. To make recommendations to the Council on any matters relating to the Ernest Stevens Trusts which do not fall within the above terms of reference and which are not delegated to the Committee.

Ernest Stevens Trusts Management Committee – Onward Delegation

Lead for Law and Governance

Following consultation with the Chair and Vice-Chair to take action on matters of urgency that cannot reasonably be deferred until the next programmed meeting of the Ernest Stevens Trusts Management Committee.