

**Minutes of the Licensing and Safety Committee
Wednesday 31st May, 2023 at 6.00 pm,
In Conference Room 6, Saltwells Education and Development
Centre,
Bowling Green Road, Netherton**

Present:

Councillor K Razzaq (Chair)
Councillor A Taylor (Vice-Chair)
Councillors J Clinton, J Cowell, T Creed, P Drake, M Evans, A Goddard, M Howard, A Lees and E Taylor.

Officers:

N Slym (Assistant Team Manager (Waste, Fleet and Licensing)), S Wright (Solicitor) and K Taylor (Senior Democratic Services Officer).

1. **Apologies for absence**

An apology for absence was submitted on behalf of Councillor S Mughal.

2. **Appointment of Substitute Members**

There were no substitute Members appointed for this meeting of the Committee.

3. **Declarations of interest**

No Member made a declaration of interest in accordance with the Members' Code of Conduct.

4. **Minutes**

Resolved

That the minutes of the meeting held on 1st February, 2023, be approved as a correct record and signed.

5. **Appointment of Licensing Sub-Committees for the 2023/2024 Municipal Year**

A report of the Lead for Law and Governance was submitted to consider the appointment of four Licensing Sub-Committees for the 2023/2024 municipal year.

A revised proposed membership of the Licensing Sub-Committees was circulated to Members at the meeting.

Resolved

(1) That the establishment of four Licensing Sub-Committees, to deal with all licensing applications requiring Member determination in accordance with the functions allocated to the Licensing and Safety Committee, be approved.

(2) That the membership of the Sub-Committees for 2023/24, be approved as set out below:-

Licensing Sub-Committee 1

Councillors A Lees (Chair), T Creed and M Howard

Licensing Sub-Committee 2

Councillors K Razzaq (Chair), P Drake and E Taylor

Licensing Sub-Committee 3

Councillors M Evans (Chair), A Goddard and S Mughal

Licensing Sub-Committee 4

Councillors A Taylor (Chair), J Clinton and J Cowell.

(3) That the substitution arrangements as set out in the Council's Procedure Rules, be noted and applied to the Licensing Sub-Committees, subject to an eligibility requirement that any named substitute must be:-

- a) appointed to the Licensing and Safety Committee;
 - b) otherwise eligible to serve on any given occasion;
 - c) notified to the Lead for Law and Governance (Monitoring Officer) prior to the commencement of the meeting in question.
- (4) That the Lead for Law and Governance (Monitoring Officer) be authorised to make any necessary changes to the membership or composition of the Sub-Committees that might arise during the municipal year taking account of the wishes of the political groups.
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6. **Questions Under Council Procure Rule 11.8**

There were no questions to the Chair pursuant to Council Procedure Rule 11.8.

The meeting ended at 5.03pm.

CHAIR